



many places for more housing so a Community Plan might be a more suitable option. Parishioners who had expressed an interest would be invited to a meeting in the New Year along with representatives from other village clubs and organisations to consider the implications further.

89.6 **CAPALC** (Cambs & Peterborough Association of Local Councils) – Cllrs Drage and Thorn attended their Annual Conference. Cllr Thorn reported on websites especially for Parish Councils set up by a Parish Councillor which has links that are automatically updated, offer Facebook and Twitter and for a £50 monthly fee, are managed and maintained. This is a consideration for the future. Cllr Drage reported on a workshop showing how to engage with people with a view to becoming Parish Councillors.

### **90 To consider planning applications.**

Minutes of meetings held on 20/11/2017 and 12/12/17 were issued.

Permissions: S/2464/17/FL, 3 Roberts Way – Part garage conversion;

S/3225/17/FL & S/3226/17/LB, 2 Balsham Road – Demolition of existing conservatory; construction of single storey kitchen and study extensions to the rear of the property with associated internal alterations; refurbishment and replacement of some existing modern windows with new traditionally detailed windows;

S/3397/17/FL, 3 Cherry Orchard – Two storey side and rear extension;

S/3791/17/FL, 6 Caraway Road – Side extension for new staircase.

Refusal: S/3652/17/FL, 2 Pierce Lane – Works of demolition conversion, extension and alteration to existing buildings to form three self-contained dwelling houses and new build development to provide a new dwelling house and two new flats and associated infrastructure and works.

Non-material amendment: Land to east of Cox's Drove – Non-material amendment of planning permission S/1275/15/FL.

**91 Tree works**: S/4266/17/FL, Cox's Drove – Cut back branches of Holm Oak to reduce overhang and give tree a more balanced look. No comment.

Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.

### **92 Correspondence.**

92.1 **CCC** – Cambridgeshire Matters October 2017 newsletter.

92.2 **G Berrios** – Request to have a bench in the village in memory of his son. The Clerk has suggested it be housed at the recreation ground and made of recyclable material although obviously this is not compulsory. Prof. Berrios was happy with these suggestions and Councillors unanimously accept the offer with thanks.

92.3 **CCC** – Highways Events diary received including road closures.

92.4 **CCC** – Public Health has put together and funded a Winter Health Pack which includes information on staying warm and well during the cold winter months together with useful contacts.

92.5 **War Memorials Trust** – November 2017 magazine.

92.6 **CCC** – Reconstruction of footway along Pierce Lane to be done in February 2018; the road will be closed from Haggis Gap to High Street and a diversion in place.

92.7 **FA4Y** – Thanking Council for its donation and continued support for Clubs which are thriving and numbers increasing.

92.8 **SCDC** – Update on the South Cambridgeshire Local Plan that will guide future development in the district up to 2031.

92.9 **C Rowland-Jones** – Concerns access to defibrillator located in The High Street is blocked by newspaper stand. The Clerk has contacted the store manager again.

92.10 **A14 Cambridge to Huntingdon** – Progress update received.

92.11 **CAPALC** – General Data Protect Order, new legislation being introduced on 25/05/2018 and more updates will be received in the coming months.

92.12 **Mrs Dean** – Concerns about speeding traffic in central village areas. Cllr Cone has visited Mrs Dean to discuss this further.

92.13 **Campaign to end loneliness** – Event with SCDC to raise awareness of this to be held on 11<sup>th</sup> December 2017 at 1pm at Madingley Hall, Cambridge.

92.14 **R Culshaw** – Thanking the Council for maintenance of Poor Well which is as always, has been done well by the contractors and is appreciated by nearby residents.

92.15 **Fulbourn Forum** – Copy of comments sent to SCDC regarding planning applications for Capital Park and 2-4 Pierce Lane.

92.16 **Cllr G Cone** – Copy of letter sent to Fromont Close residents regarding tree surgery and landscaping work planned for January 2018.

92.17 **SCDC** – November e-bulletin.

92.18 **Fulbourn Arts** – What’s On; list of future events.

92.19 **Resident** – Despite reporting a large hole in pavement in Windmill Lane to Accent Nene months ago, it still has not been repaired. The Clerk has now also contacted Accent with photographs provided by the parishioner.

92.20 **Resident** – Manhole cover needs attention in Dogget Lane. The Clerk will investigate and report to appropriate authority. Cllr Mair confirmed this was the Water Company and had been marked for repairs.

92.21 **F Merlini-Fiore** – Studying Film and TV Production at university and wishes to film a car scene in Fulbourn. It is a small scene and is requesting permission from the Council. The Clerk learnt it would be a daytime rural scene. Council appreciated the student had asked for permission, and provided Data Protection protocol was adhered to, approved the request.

92.22 **Village Library** – Response to a suggestion from The Swift’s User Group meeting (See Item 7.1); the library is concerned about lack of privacy if discussing confidential matters and also lack of space although support the idea in principle.

92.23 **SCDC** – Details of two new environmental initiatives starting in the New Year to be trialled with a limited number of volunteer parishes; first is Spring Clean Ups, which we have the litter pick thanks to the Fulbourn Forum and second, street sweeping kit. With training, community volunteers can use a ride-in sweeper or a self-propelled leaf and litter vacuum. An Expression of Interest form to be completed by 21/1/18. Council agreed to register an interest for the second initiative.

92.24 **Cambridgeshire Acre** – Introducing the Cambridgeshire Local Council Development Plan 2017 – 2022 which sets out to share ideas, ambitions and aspirations for the local council sector in Cambridgeshire.

92.25 Minutes received from a PPG meeting held on 22/11/17.

Clerk

Clerk

**93 To resolve the accounts for the month.**

Wages: Swifts Cleaner.....318.00R	Wages: Pavilion Cleaner.....110.50R
Algar: Replacement sign.....252.00R	HP: Oct Ink supplies.....15.49R
Gardenworks: Tree surgery.....120.00R	Suffolk Acre: Insurance.....2,940.61R
HP: Nov ink supplies.....3.49R	The Print: Custom Stencil.....35.00R
e-on: Swifts electricity.....382.61R	ESPO: Supplies.....620.01
LDS: Deliver Village Pump.....174.90R	Ridgeons: Supplies.....6.66R
SP Landscape: Grass cutting.....1,020.00	CamAlarms: Swifts Service.....81.60R
TalkTalk: Nov phone calls.....35.10	B’s Travel: Shopper bus.....275.00R
Furnleaf: Annual grass cutting...6,100.00	JM Electrical: Box & lights.....1,134.00
The Print: 2 <sup>nd</sup> stencil.....35.00R	B&M: Christmas lights.....44.97
S Danischewsky: Fees.....2,516.00	Wages: Clerk + Expenses.....1,378.20

Cllr Thorn proposed accepting the accounts, proposal seconded by Cllr Newell and agreed by the Council.

**94 Grass cutting quotation 2018 Season for Resolution.**

SP Landscapes were first appointed this year and the Parish Council has received many

<p>compliments about their work. Having gone round the village with both County Councillor Williams and the Clerk, they are now familiar with the requirements so Cllr Thorn proposed accepting their quotation totalling £11,800 for 12 main area cuts and 4 verge cuts up to the 30m.p.h. signs. Proposal seconded by Cllr Shepherd and agreed by the Council.</p>	<p><b>1332</b> <b>Clerk</b></p>
<p><b>95 Tree Works quotations for Resolution – Greater Foxes and Recreation Ground.</b> The 3 Lime Trees in Greater Foxes need maintaining as they overhang a neighbouring property, and a Plane Tree need removing adjacent to Impett’s Lane, so Cllr Thorn proposed accepting the quotations of £550 + VAT and £375 + VAT respectively. Proposal seconded by Cllr Shepherd and agreed by the Council.</p>	<p><b>Clerk</b></p>
<p><b>96 Council Committees.</b></p>	
<p><u>Swifts User Group.</u> Minutes of a meeting held on 29<sup>th</sup> November 2017 were issued and accepted by the Council.</p>	
<p><b>97 To receive items for inclusion on the next Agenda for decision and/or action.</b></p>	
<p>There was no further business and the meeting closed at 9.10pm.</p>	

Additional reports:

**Item 86**

Report of a Public Meeting arranged by Fulbourn Parish Council held on Wednesday, 13<sup>th</sup> December 2017 at The Fulbourn Centre 6.30pm – 7.30pm

**Present:** Councillor Drage (Chairman) and Councillors Cone, Johnson, Newell, Shepherd, Sitton, Smith and Thorn; R.F.O., Mr T Fretwell, the Clerk and County Councillor J Williams, Alex Andrews, Brian Pope and Neil Scarr.

Cllr Drage re-capped on the history regarding the Youth Community Project and confirmed that 2500 households in the parish had been notified of tonight’s meeting. She advised the builders’ who had submitted quotations for the project had been interviewed. If the loan is endorsed by this meeting, Alex Andrews representing FA4Y could then be told of the approved contractor.

Alex said once the contractor and total cost of building works is known, then grants can be applied for.

Mr Fretwell provided the attached hand-out to explain how the precept would increase should the loan be approved.

There was a question about loan rates. Terry Fretwell said it would be a fixed rate loan rather than a floating rate. If, as proposed at the November Parish Council Meeting, the loan would be over 5 years, with a fixed rate, we would know where we stood. Also it would be easier to amend if the whole amount is not required should grant applications prove successful.

From the floor, Council was asked if other services would be affected; the Chairman confirmed they would not.

Those present then unanimously voted to apply for a loan of £400,000 over 5 years.

**Item 87**

**County Councillor Report to Fulbourn Parish Council**

1. Following the serious accident in Teversham I asked the County Council road safety team to look into it to see if there were any measures that could be taken to prevent it happening again. The response from the team was that they will look at the way the 30 mph limit is described but consider the cause of the accident is behavioural rather than an engineering one and that the parish council may wish to consider with highway officers traffic calming measures under the LHI scheme.
2. Due to deductions for unsatisfactory performance by Balfour Beatty under the Private Finance Initiative (PFI) contract for street lighting there is a forecast underspend of £384,000 in the 2017/18 budget. This is due to the number of lights lit being fewer than the contractual requirement as well as lack of repairs and inspection. So opposition county councillors asked for some or all of this underspend to be spent on improve the quality and volume of lighting. But this was rejected by the Conservatives at yesterday's full council meeting.
3. If all goes to plan the footpath in Pierce Lane between Haggis Gap and the High Street will be repaired in February. Cambridgeshire County Council has applied for permission (a Temporary Traffic Order) to close the road from 12th to 15th February to enable the repairs to be carried out. As you know I have been pressing for four years to get this well used footpath repaired and was disappointed that last year the money ran out to do it then. This is a costly job and the road has to be closed because it is too narrow to allow even one way traffic past the works.
4. The Greater Cambridge Partnership is to subsidise the removal of the charge to park at the Cambridge Park and Rides from April next year. Since the £1 charge was introduced by the Conservatives use of the Park and Rides has significantly fallen. Taking this opportunity as a GCP Assembly Member I asked that the Board also review the opening times of the Park and Rides and the Park and Ride bus services which are provided commercially by Stagecoach; in particular to meet the demand for those with early starts and those wanting to spend a night out in Cambridge. I also said that given it had now been accepted that Greater Cambridge Partnership money could be used for revenue purposes that it supports the much needed improvements to the rural bus services feeding into the Park and Rides and the city centre which are under threat once again from the Conservative County Council looking at withdrawing bus subsidies next year.
5. The Conservatives have taken £200,000 from the £607,000 budget for minor local highway projects to pay for admin costs previously covered by the highways budget which officers admit will reduce the number of projects delivered in the council's Local Highway Initiative (LHI) scheme. This top-slicing of the LHI budget will mean that in real terms the funding for minor highway schemes in South Cambridgeshire will fall from nearly £140,000 to under £100,000.
6. Local Cherry Hinton councillors supported by Conservative councillors have asked for a by-pass around the proposed Cherry Hinton North development to join Airport Way and Coldhams Lane. Modelling predicts that without corresponding restrictions on existing roads such as the closure of Church End to through traffic this will lead to increased traffic into the city and increased traffic through Fulbourn and Teversham village. Therefore I could not support this without such corresponding restrictions to prevent this.
7. Cambridgeshire now has its own website for job vacancies in early years and childcare to address recruitment challenges faced by providers. It will bring together vacancies, careers advice, and support and information for providers on recruiting and retaining staff. The new site works alongside the Teach in Cambs website, a joint project with Cambridgeshire schools to address wider recruitment challenges in education. Job seekers can search by job type or location to find the jobs that are relevant to them. The new site can be found at <https://www.teachincambs.org.uk/eycjobs/>.
8. Preliminary 'big data' from an eight-day study of millions of vehicle movements traveling in Cambridge has been published by the Greater Cambridge Partnership. The anonymised data, capturing information on vehicle movements in, out and through the city, has been made

available as 'open data' - allowing public access and the chance to suggest innovative transport solutions. It follows some initial findings published earlier this month, which showed that over five million vehicle journeys were captured in a single week and over half of the cars recorded (56%) were diesel. This initial data available to download on the Cambridgeshire Insight website provides origin and destination and trip chain reports derived from the traffic survey using Automatic Number Plate Recognition (ANPR) cameras undertaken across the Cambridge area from 10 to 17 June 2017. The remainder of the vast dataset is currently being reviewed to ensure that no vehicle is identifiable and the data remains fully anonymous. It is envisaged that the full dataset from the traffic survey will be published in early 2018.

John Williams  
13 December 2017

### **District Councillor Report to Fulbourn Parish Council**

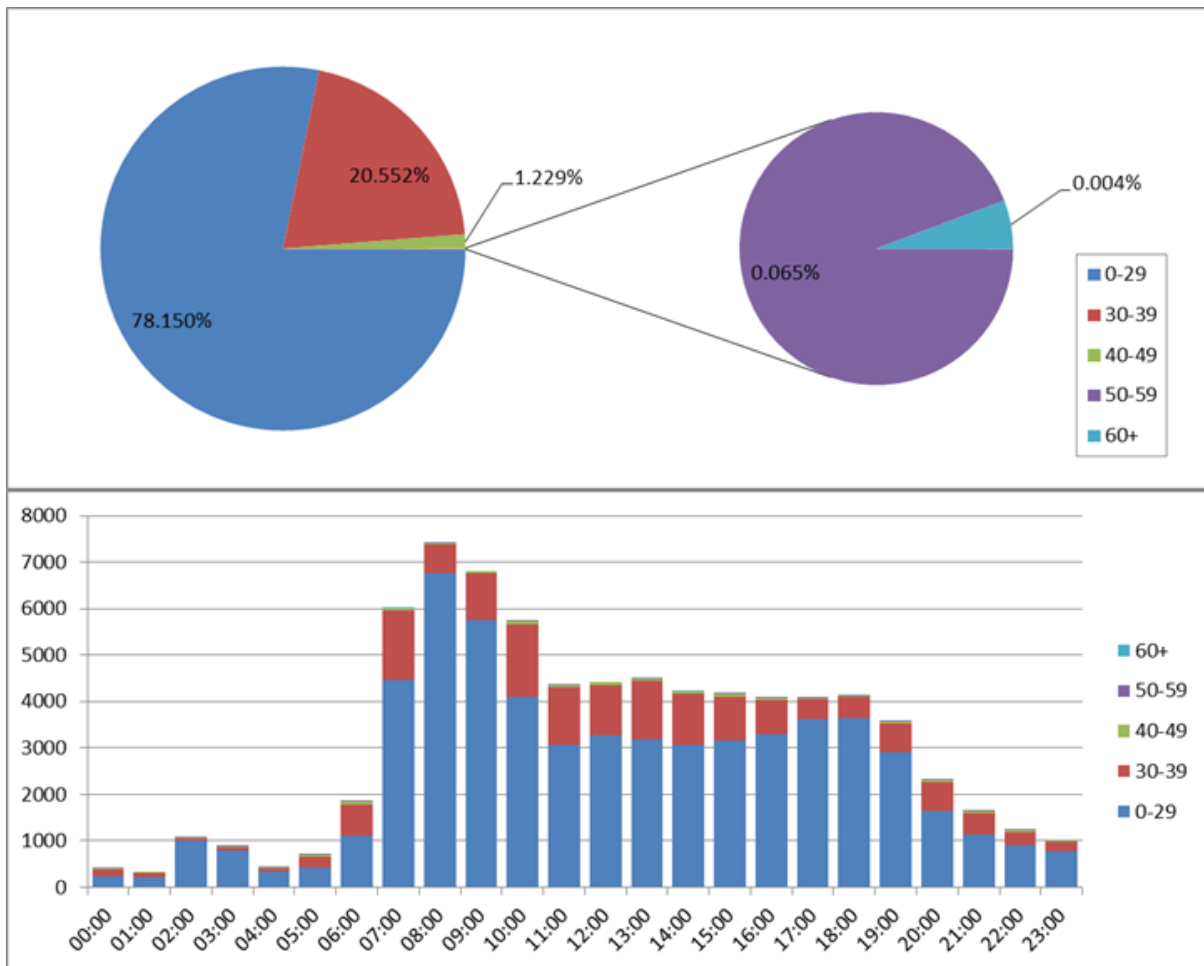
9. According to figures published by the Department of Communities and Local Government, the public examination of the South Cambs and Cambridge Local Plan is the longest running in the whole country ever. The draft Local Plan was submitted for inspection in March 2014, over three years and nine months ago - and will have taken over four years by the time it is adopted next year. The next longest is Rochdale's, which took three years and five months to completion. Some 5,000 houses that are not in the Local Plan have had to be approved so far because the inspector as yet to publish her final report so that it can be considered as emerging policy and she has not yet accepted the joint South Cambs/Cambridge housing trajectory figure. In 2014 Lib Dems warned the Local Plan was not ready for submission and our prediction that a lot more evidence would be required as regrettably come to be true. If the plan had been more robust we may now have it in place to fight the inappropriate applications such as Teversham Road.
10. Following the previously reported meeting with residents of sheltered housing in St Vigor's Road, South Cambs is now consulting on the future use of the day rooms for St Vigor's and Chaplins Close.
11. Following complaints about leaves blocking gullies in certain roads in the village a special mechanical sweep is taking place to deal with this. There has been a problem in dealing with leaves in the High Street outside Twelve because of parked vehicles. Weed killing in the roads in the Beechwoods is redone in the autumn and a recent inspection shows a great improvement.

John Williams  
13 December 2017

### **District Councillor report to Parish Council December 2017**

#### **Mobile speeding device**

Data has now been collected from the site on Balsham Road where the mobile speeding device has been located. The device has now been relocated to Teversham Road at the request of local residents in the area following a car accident. I will be meeting with other residents to talk about other sites to put forward for the device's relocation in the future. I have had a lot of positive feedback regarding the device which is a good start. The data has been used to prepare the following graphs to give a simpler picture of what the data is showing. Clearly it is still early days and lots more data around the village will need to be collected to paint a full picture. Raw data is available, see graphs below:



### Caddies

Just as a final reminder. Residents are no longer required to use their paper caddies. All paper waste is now to be co-mingled in the blue bin. Remember this change will save the tax payer around £670,000 over the next 7 years compared with the existing system. This will have benefits for the environment as it will result in less refuse collection mileage. All the paper that was being put in the caddy and will now be placed in the blue bin will still all be recycled.

### Christmas lights

I attended the Christmas light switch on. I would like to thank the Parish Council and the school for organising the event. Fulbourn Parish Council should be very proud of their lights display opposite the church. Many residents have commented on how good they look.

### Youth building

As District Councillor I have always supported the development of the new youth meeting having attended meetings with parents, parish councillors and discussed it with residents. Fulbourn Parish Council is in an excellent position (one that many other Parish Council's don't find themselves in) in that it has been able to raise half of the cost of the project up front to get this project off the ground. I believe this project is supported in the village having spoken to numerous residents and will be a huge asset to Fulbourn's youth community. As District Councillor I will be supporting this project going forward, will be supporting the application of grants, will be supporting taking out a loan for the 50% remaining cost of the project and will do everything from a District Councillor point of view to keep the project moving forward now that the planning application has

been granted. The youth of Fulbourn deserve a good quality building that caters for a wide range of activities to support the next generation.

Graham Cone

### **Item 90**

Minutes of a **Planning Meeting** of Fulbourn Parish Council to be held on Monday, 20<sup>th</sup> November 2017 In The Green Room in The Fulbourn Centre.

**Present:** Councillor Smith (Chairman) and Councillors Drage, Johnson, Lacey, Newell, Sitton, Thorn and Ward.

**Apologies:** Councillors Cone and Shepherd.

### **Permission:**

S/3287/17/FL, 52 Cow Lane – Single storey front extension.

### **New Applications:**

S/3791/17/FL

Location: 6 Caraway Road

Proposal: Side extension for new staircase.

Recommendation supports.

S/3915/17/FL

Location: Tesco Superstore, Yarrow Road

Proposal: Installation of PFS facility and alteration of Click and Collect Facility; Recycling, car parking & internal access adjustments to facilitate.

Recommendation supports.

S/3934/17/FL

Location: 15 March's Close

Proposal: Part two part single storey rear extension.

Recommendation supports.

### **Minutes of Planning Meeting 12.12.17**

Those present: David Smith, Derek Thorn, Graham Cone, Robert Lacey, Robin Newell, John Shepherd, Kieron Johnson and Pat Stearn (public).

Apologies: Mary Drage and Gill Ward

1. 24 Cambridge Road, Fulbourn S/4116/17/FL – Parish Council objected to the following:
  - a. Overshadowing of neighbour's conservatory
  - b. Damage to public verge as no drop kerb installed
2. Chaplin's Farm, Babraham Road, Fulbourn S/4078/17/FL – Parish Council objected to the following:
  - a. Encroachment on Green Belt
  - b. Original application was for towing caravans, now to be for 15 permanent/static caravans – which had been rejected in the past
  - c. Poor access to site
3. 29 Cow Lane, Fulbourn S/4115/17/FL – Parish Council supports
4. Land to east of Cox's Drove S/4198/17/FL – Parish Council supports
5. 50 School Lane, Fulbourn S/4216/17/FL – Parish Council supports



**Item 96**

**MINUTES OF THE SWIFTS USER GROUP MEETING HELD ON  
WEDNESDAY 29 NOVEMBER 2017**

**Present: Derek Thorn (Chair) James Caesar, Trish Newman, John Shepherd,  
Mary Drage, Jill Woolley (Minutes)**

**1. Apologies Jill Jones, Jean Doe, Kathy Attmore**

**2. Minutes of the meeting held on 30 August 2017**

The Minutes were agreed as a true record.

**3. Matters Arising**

**3.1 Key Safe for the outside store:** A key safe would cost about £30 but as Council documents are kept in the store, Mary and Derek were against having one as it would be easy to vandalise and therefore not very secure.

**3.2** The Monolith light is still on during the day. This has been reported to Accent.

**3.3** Electricity supply: We have a new contract with the same company which is fixed for two years.

**3.4** There is a new Comments Book.

**4. New Heating System**

**4.1** Derek has received a quote from Intelli-Cool, for new Daikin cassettes to be placed in the centre of the ceiling of each section which will connect with existing heated water provided by the external Mitsubishi heat pump using the existing pipework. We are told these will be silent. There are two options for controlling them which will be decided on at a later date. The total cost will be £4275 + VAT and includes removal of the old units. As the heating is for the benefit of the library and the public it is hoped that the VAT can be cancelled. The work will start in the New Year and temporary warm air heating will be provided for any time the system is down. The work will be done in stages so the library will not have to close. The system will be serviced by the same company.

**4.2** Mary proposed we accept the quote and Trish seconded this. Trish will send an official acceptance and book the work for the New Year.

**4.3** Derek now has the instructions for the radiators in the corridor and will put these on.

**4.4** Redecoration will be needed and the perspex round the walls can be done at the same time.

**4.5** Trish recommended we try Engineering and Design Plastics Ltd in Cherry Hinton for the perspex. Mary will also ask Richard if he has any advice on this.

**5. Financial Report**

**5.1** Trish presented the accounts from April-28 November this year.

**5.2** More money for hirings has been received.

**5.3** The cleaners wages and the service charge have gone up.

**5.4** There is an income and expenditure deficit of £877.30 with outstanding invoices of £437.50. The end of quarter invoices for hirings are still outstanding.

**6. Bookings**

**6.1** These are steady but there have been no new regular bookings. The regular income from Slimming World is good.

**7. Any Other Business**

**7.1** Derek and Mary would like to do a 'Councillor session' in the library on Book Sale mornings when people could raise any issues they have. They would advertise this in The Mill. They would need a small table. In Kathy's absence Jill agreed to raise this at the next Library Committee meeting.

7.2 Mary suggested we have a notice giving instructions if there is a fire. This was discussed and it was suggested that the meeting point could be near the lamp post opposite the monolith. Mary will do a prototype flier.

7.3 Terms and conditions: These are on display and have been reviewed. They are still current, but if we decide to put up a Fire Instruction notice this will need to be incorporated eg *The Assembly Point in case of Fire is .....*

7.4 Trish will check when PAT testing is due (it is done yearly) and organise this with David Smith if necessary.

7.5 Kathy asked, via Jill, whether there should be a notice explaining the meaning of the terracotta tiles in the corridor. Derek will look into this.

**8. Date of next meeting: Wednesday 28 February 2018 at 7 pm in the Swifts.**