

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 12<sup>th</sup> April 2017.

**Present:** Councillor Drage (Chairman), and Councillors Brown, Cone, Johnson, Lacey, Lockwood, Newell, Rickett, Shepherd, Sitton, Smith, Thorn, Ward, County & District Councillor Williams (until Item 294) and the Clerk.

	<b>Action</b>
<p><b>291 To accept apologies for absence.</b> Cllr Mair and lateness from Cllr Ward.</p> <p><b>292 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.</b> Cllr Lacey – Personal &amp; Prejudicial Item 296 and Cllr Drage – Personal Item 296.</p> <p><b><u>Public &amp; Press</u> - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.</b> No questions from the floor.</p> <p><b>293 To receive reports from County and District Councillors.</b> 293.1 County and District Councillor Williams issued the attached report. 293.2 District Councillor Cone issued the attached report.</p> <p><b>294 To approve the minutes of the last meeting.</b> The Minutes were accepted as a true record and signed by the Chairman.</p> <p><b>295 Matters arising from the last meeting.</b> 295.1 <u>Recreation Ground limit gate.</u> This has now been repaired. 295.2 <u>Teversham Road.</u> Road is to be closed overnight on 25<sup>th</sup> April so Network Rail can carry out maintenance; notices to be placed on boards and on website. 295.3 Cllr Ward attended a PPG (Patient Participation Group) meeting earlier this evening. She advised the village pharmacy is changing hands due to the pharmacist retiring but it will remain independent; two new lady partners have been taken on at the surgery with more nurses also recruited so they now have enough staff; physiotherapy services are no longer available at the surgery; prescriptions are now being done electronically and a community building on the Ida Darwin site is still a possibility.</p> <p><b>296 To consider planning applications.</b> Minutes of Meetings held on 30/3/17 and 4/4/17. <u>New application:</u> S/1082/17/FL, 23 Apthorpe Street – Demolition of existing conservatory, 2 storey rear extension plus new monopitch roof over the windows and door to the front elevation; S/1104/17/FL, 2 Balsham Road – Replacement of an existing timber summerhouse and works.</p> <p><b>297 Tree works:</b> Pierce Lane, Ash, Sycamore &amp; Elder – Remove to just above ground level and Pear Tree to 1.5m (leave bole); No objections. The owner has given this a lot of thought and has planted lots of new trees to replace old ones &amp; trees that are too close. Fulbourn Manor, Yew – Crown reduce by 2m. No comments. Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.</p> <p><b>298 Correspondence.</b> 298.1 <b>A14, Cambridge to Huntingdon</b> – A14C2H improvement scheme have a mobile visitor centre and is taking bookings from villages who wish to find out more about the scheme. 298.2 <b>SPEP</b> (Sustainable Communities &amp; Partnerships) – information regarding future events including a Repair Café at The Fulbourn Centre on 13/5/17. 298.3 <b>Fulbourn Arts</b> – List of future events.</p>	<b>Clerk</b>

<p>298.4 <b>Fulbourn Forum</b> – News update including planning application at Ida Darwin; half-yearly litter pick; Camcycle ride to Reach Fair and the Forum’s AGM on 5/5/17.</p>	<p><b>1304</b></p>
<p>298.5 <b>SCDC</b> – Inspectors have issued preliminary comments on some specific proposed (Local Green Spaces) including comments on Poor Well/Horse Pond in Cow Lane.</p>	
<p>298.6 <b>C Scullion</b> – Copy of communication with Royal Mail regarding reinstating the post box near the level crossing in Wilbraham Road. The Parish Council will enquire when Royal Mail intends to have the post box back in circulation.</p>	<p><b>Clerk</b></p>
<p>298.7 <b>Cambs &amp; Peterborough CCG</b> (Clinical Commissioning Group) – Fit for the Future NHS March 2017 newsletter; The spring 2017 issue of our stakeholder newsletter has been published and is available on our website at <a href="http://www.cambridgeshireandpeterboroughccg.nhs.uk/news-and-events/newsletters/stakeholder-newsletter-spring-2017/">http://www.cambridgeshireandpeterboroughccg.nhs.uk/news-and-events/newsletters/stakeholder-newsletter-spring-2017/</a></p>	
<p>298.8 <b>each</b> – Requesting support either by a one-off donation or local community fundraising. The Parish Council’s policy does not allow for donations however Councillors as individuals may make donations if they wish.</p>	<p><b>Clerk</b></p>
<p>298.9 <b>UK Power Networks</b> – Stakeholder newsletter, Spring 2017.</p>	
<p>298.10 <b>Carter Jonas</b> – Request opportunity to explain proposals to renovate existing buildings at 2 – 4 Pierce Lane and provide two additional housing units.</p>	<p><b>Clerk</b></p>
<p>298.11 <b>Lucy Frazer MP</b> – Matt Hancock, Minister of State is visiting West Wickham on 20/4/17 to meet broadband champions and campaigners and Council is invited to send a representative who has led on broadband issues. Cllr Williams to attend.</p>	
<p>298.12 <b>CCC</b> – Consultation on proposed 2017 revision of the Local Validation Guidance and Check Lists for planning applications for the County Council’s own development for waster developments runs until 18/5/17. This is reviewed every 2 years.</p>	<p><b>JW</b></p>
<p>298.13 <b>Cambs Constabulary</b> – Parish Council Conference hosted by the Police and Crime Commissioner, Jason Ablewhite, 11/8/17 in Huntingdon.</p>	<p><b>Clerk</b></p>
<p>298.14 <b>East Anglian Air Ambulance</b> – EAAA is working with The Salvation Army and are looking for sites to place clothing banks. The Parish Council is unable to assist especially as the recreation ground entrance will be busy when work commences on the new youth/scout building.</p>	
<p>298.15 <b>NALC</b> (National Association of Local Councils) – April 2017 newsletter.</p>	<p><b>Clerk</b></p>
<p>298.16 <b>Paul Harding</b> – Requesting sponsorship as he is raising funds for the Poppy Appeal by cycling from London to Paris.</p>	<p><b>Clerk</b></p>
<p><b>299 To Resolve the accounts for the month:</b></p>	
<p>Wages: Pavilion Cleaner.....127.50R</p>	<p>Wages: Swifts cleaner.....136.00R</p>
<p>NRF Contracting: Hedge work.....270.00</p>	<p>ESPO: Supplies.....30.95R</p>
<p>ProGreen: Green Maintenance.....234.00R</p>	<p>SCDC: Cemetery rates.....419.87</p>
<p>SCDC: Trade waste Rec. Ground.....832.00</p>	<p>Simpsons: Oak tree.....25.00R</p>
<p>SCDC: Trade waste cemetery.....416.00</p>	<p>RedAct: Website fees.....166.74</p>
<p>Fulbourn Centre: Hall hire.....80.25R</p>	<p>Ivett &amp; Reed: Plaque cleaning.....206.40R</p>
<p>Konica: Photocopier hire.....15.79R</p>	<p>Barclays: Monthly fees.....19.39R</p>
<p>Demco: Shelving.....242.87</p>	<p>J Stalley: Cemetery &amp; opening....5,859.00R</p>
<p>Townley: Services &amp; Water.....280.00</p>	<p>BT: Internet fees.....164.88R</p>
<p>C Dellar: Ground works.....50.00R</p>	<p>B’s Travel: Shopper bus.....275.00</p>
<p>Friends Roman Road: Subscription....50.00R</p>	<p>E Doe Ltd: Mower service.....216.01</p>
<p>SP Landscapes: Grass cutting.....432.00</p>	<p>HMRC: Tax &amp; NI.....541.68R</p>
<p>e-on: Pavilion gas.....354.05</p>	<p>C Stalley: Grass cutting.....720.00</p>
<p>CAPALC: Subscription.....636.99</p>	<p>Water Co: Rec Ground.....82.61</p>
<p>Water Co: Swift Centre.....38.29</p>	<p>Water Co: Cemetery.....17.15</p>
<p>Echo: Gate repairs.....180.00</p>	<p>RH Building: Fees.....1,684.02</p>
<p>Cllr Thorn proposed accepting the accounts, proposal seconded by Cllr Lockwood and agreed.</p>	

<p><b>300 Council Committees.</b>  Recreation Ground Working Party. Minutes of a Meeting held on 15/3/17.  Cllr Lacey offered to empty the compost bin when ground works on the recreation ground are complete.</p> <p><b>301 Recreation Ground Drainage Works – Risk Assessment for Resolution.</b>  A copy of the Risk Assessment was issued and approved by the Council.</p> <p><b>302 To receive items for inclusion on the next Agenda for decision and/or action.</b>  Carter Jonas, Council Policies and Council Sub Committee Members.</p> <p>There was no further business and the meeting closed at 9.25pm.</p>	<p><b>1305</b></p> <p><b>RL</b></p>
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Additional reports:

**Item 293**

**County & District Councillor Report to Fulbourn Parish Council**

1. The Council is meeting tomorrow (Thursday 13 April) to appoint a new Chief Executive for South Cambridgeshire District Council. If all goes well Beverly Agass will be the new Chief Executive.
2. South Cambs has started this year's round of Community Chest fund grants. There is only £52,000 available so it will go quickly and because of this the maximum amount per application has been lowered to £1,000. The money is for community groups so do get your applications in fast. It is easy to do on-line.
3. On the whole the move to the new bin collection rounds has gone reasonably smoothly. However, some homes had their green waste collected the following day due to capacity issues. A fleet of new vehicles is planned for next year. I have also had reports of less than courteous responses to calls to the call centre about bins. Apparently these calls were being managed by an outside firm.
4. I have attended a briefing on Housing delivery. South Cambs is required to complete an average of 975 dwellings a year to meet its target for 19,500 by 2031. However in 2016-17 it is estimated that 481 will have been completed. Much of this is not because of the planning system but land banking by the major developers. It is estimated that there are some 10,000 dwellings in South Cambs that have been given planning permission but have not been completed. Unfortunately these do not count towards the 5 year housing supply figures. The Council has lobbied its MPs and the Housing Minister about this state of affairs. As of 1 April South Cambs' housing supply was 4.1 years and at the current rate will not reach 5 years until 2019. However taken with Cambridge City we have achieved 5 years now but cannot use this to refuse applications until the Inspector examining the Local Plan agrees the joint trajectory is acceptable.
5. The opening hours of the household waste recycling centres change this weekend for the summer months to September. On Monday to Friday the Milton

Centre will be open from 9am to 8pm and on Saturday and Sunday from 9am to 6pm. The Centre closes its doors 10 minutes before closing time.

John Williams

### **District Councillor Report to Parish Council April 2017**

#### **Solar stud lights on Cambridge Road cycle path**

Over the past month I have received confirmation from the County Council Highways team that the application for solar stud lighting on Cambridge Road has been successful. There will be various conditions that need to be met before the project goes ahead but this is a positive step in the right direction towards us getting lighting on the Cambridge Road cycle path. It also means more money from County Council being invested towards Fulbourn.

#### **Mobile speeding device**

I have contacted the Highways team at County Council to chase up the delivery of our mobile speeding device for the village. The device has now been ordered but as yet has not been delivered to County Council. I have instructed the officer dealing with this case to inform me as soon as it is delivered so that a time for training on how to use the device can be arranged in Fulbourn.

#### **Exception site on Balsham Road S/3292/16/FL**

Following a conversation with Helen Fortune I was made aware that this application is to be withdrawn as the Planning team at SCDC still has concerns regarding this application. I will be meeting with the Planning team to discuss their concerns and amendments that they would like to see addressed in a resubmission of the application in the future.

#### **New chief executive at SCDC**

SCDC's employment panel (which is cross party) has appointed a new Chief Executive to take over and lead the Council in place of the interim Chief Executive. The recruitment panel has recommended Beverly Agass to be appointed as Chief Executive; however this will need to be formally agreed at full council. Following the full council meeting Mrs Agass would be likely to start in the summer of this year. More details regarding the appointment of our new Chief Executive can be found on SCDC's website under the "news" section.

#### **Community chest grant fund**

The community chest grant fund aimed at supporting local community groups has again become available for voluntary and community groups, charities and Parish Councils wanting to apply. Applicants can apply for up to £1000 to improve community facilities, repair historical buildings, tree and hedge planting schemes, equipment and materials and start up costs. I am happy to help with the application process and get groups the advice they need.

Graham Cone

#### **Item 296**

Minutes of a **Planning Meeting** of Fulbourn Parish Council held on Thursday, 30<sup>th</sup> March 2017 at The Fulbourn Centre, Home End.

**Present:** Cllr Smith (Chairman) and Cllrs Brown, Drage, Johnson, Lacey, Lockwood, Newell, Sitton, Thorn and Ward.

**Apologises:** Cllr Cone and County Cllr Williams.

S/0231/17/CC, Fulbourn Primary School, School Lane – An extension of the 1.5FE Fulbourn Primary School by 0.5FE to create a two form primary school with associated hard standing, car and cycle parking; Recommend approval.

### **New Applications:**

#### **S/0973/17/FL**

Location: George MacKenzie House, Fulbourn Hospital, Cambridge Road  
Applicant: Cambridgeshire & Peterborough NHS Foundation  
Proposal: Proposed re-positioning of security fence to accommodate construction of new approved extensions to residential wards (approval ref: S/1523/16/FL), and construction of replacement access ramps.

Recommendation support

#### **S/0980/17/FL**

Location: 119 Speedwell Close  
Applicant: Dr Wong  
Proposal: Conversion of garage to kitchen, first floor bedroom above kitchen & associated works.

Recommendation support.

### **FULBOURN PARISH COUNCIL**

Minutes of a meeting of the Planning Committee held on  
Tuesday 4 April 2017

Present: Cllrs. Drage (Chair), Newell, Ward, Johnson, Cone, Lockwood, Mair,  
Brown, Lacey  
In attendance Cllr Robert Turner SCDC, District Cllr John Williams, David Cottee,  
Fulbourn Forum

Apologies: Cllrs. Thorn, Smith and Shepherd

#### **S0670/17/OL – Ida Darwin outline planning application**

Cllr Drage opened the meeting and invited Cllr Turner to give an overview of the application. This was followed by a question and answer session. Cllr Lockwood raised the question of flooding at Roberts Way and Thomas Road if surface water were to run off the new site. It was agreed to raise this issue in the PC's comments to SCDC.

Mr Cottee then gave an overview of why the Fulbourn Forum were recommending refusal. The Chair had emailed Fulbourn Forum's response previously to the committee for their information. Cambridge Past, Present and Future were also recommending refusal and the Chair had emailed a copy of their response to the committee prior to the meeting although it had only been received that afternoon and not every councillor would have had a chance to read it yet.

The Chair then read out the comments that had been received at the Public Exhibition last week which related to traffic flow, cycle provision and overflow at Fulbourn Primary School and Fulbourn Health Centre. As Council were aware, the school were expanding to include any children from the Ida Darwin development and the Health Centre had made no approach to the PC on the previous application or this application.

Cllr Turner then summed up the outcome of whichever way Council voted and the Chair then outlined the choices facing Council and said although this was a big issue we did need to make a decision tonight as the deadline for comments is 7 April .

Cllr Cone then proposed recommending support of the application subject to all the issues and comments raised at the meeting. This was seconded by Cllr Newell and unanimously approved by Council. The Chair would type up the comments and e mail them to Council prior to them being submitted to SCDC by the 7 April deadline.

Cllr Turner, Cllr Williams and David Cottee were thanked for their attendance and left the meeting.

### **S/0959/17/VC – I Town Close**

After discussion Council voted to recommend refusal of this application due to overdevelopment on the site.

### **Any other business**

Following the increase in planning applications received and the time taken at Council and planning meetings for councillors to familiarise themselves with the applications, Cllr Drage proposed that as soon as the Clerk received notification of an application from SCDC she would e mail the details to councillors to enable them to attend planning meetings with prior knowledge. This was agreed by all present.

A discussion then also took place on the best way of viewing future planning applications and it was agreed to look into downloading the applications and using a projector at future meetings. Cllr Mair asked that Cllr Rickett be asked to look into this as he has IT knowledge. This was agreed.

As there was no further business the meeting closed at 8.15pm.

### **Item 300**

Minutes of **Recreation Ground Working Party** held on Wednesday, 15<sup>th</sup> March 2017.

1 **Present:** Gill Ward (chairman), Dawne Brown & Robert Lacey – FPC  
Richard Drage – Fulbourn Institute Football Club & John Pearce – Bowls Club

2 **Apologises:** David Smith – FPC & Ian Still – Cricket Club

3 **Minutes of last meeting – Matters arising all on the agenda.**

The Minutes of the last meeting were accepted as a true record.

4 **Dog Fouling.** Getting better; all signs now in place.

5 **Vandalism.** None to report.

6 **Rabbits & Moles.** Still a presence.

7 **Pavilion upgrade.** This has been carried out and photographs of works sent to Cambs Football Association for approval. A site meeting might be needed.

8 **Trees & Hedges.** Tree damaged by hedge cutting has been replaced.

Mr Mardon from the cottage in Stonebridge Lane has requested that when the recreation ground is sprayed, can the operator leave a clear area by his hedge to avoid any drift (which he feels has caused damage).

R Drage to book date in May for spraying.

9 **Compost bin, Impett's Lane.** A volunteer needed to empty the bin (John Stalley & Tom Kindred).

10 **Mower.** Doe's have serviced the Ride-on-Mower. John Stalley to be asked to remove any sticks from cutting area to avoid damage.

11 **Public Tennis Courts.** David Smith is to get quotes for re-surfacing.

12 **Drainage repairs.** The contractor has been appointed and will be advised that Barenbrug7 grass seed to be used. The work will take place in April.

13 **Club Donations.** Gill Ward reported that the present donations were as follows: -

Football (FIFC, FICFC and FIBFC) £1,287.00

Cricket Club £412.00

Tennis Club £309.00

Bowls Club £232.00

A rise of 2% was recommended. Proposed by Robert Lacey, seconded by Dawne Brown and agreed by those present. The donations would be: -

Football £1,313.00

Cricket £420.00

Tennis £315.00

Bowls £237.00

14 **Stonebridge Lane ditch/badgers.** The Clerk to pursue this matter so South Cambs District Council can complete the cleaning of the ditch to allow water to flow under Stonebridge Lane culvert.

15 **Cricket nets.** FICC (Fulbourn Institute Cricket Club) to have plans ready for the Annual walkabout. Robert Lacey suggested contacting George Lister Engineering with regards making nets that would fold back when not in use.

#### 16 **AOB**

R Drage asked if a work schedule be drawn up for the pavilion cleaner as there seem to be jobs that don't get done. He also asked who was responsible for emptying the MUGA waste bin.

He also suggested that the back of the pavilion be power-washed as it was green with algae.

Gill Ward felt that there was also a need to replace fascias with plastic as there was evidence of rot in places.

A letter has been received with regards the children from Landmark International School being noisy when they use the area near a house on Impett's Lane. A suggestion was made that a donation be requested from the school as they are a business. They will be asked to move around the recreation ground when the weather is better.

John Pearce asked for clarification with regards insuring each clubs' equipment stored on the recreation ground. He was advised that clubs' were responsible for insuring their own equipment.

Gill Ward reported that she had spoken to Ollie Drake with regards coaching children for cricket. There was no monetary gain by him.

Gill Ward to contact Doe Sports regarding the MUGA service.

As there was no other business the meeting closed at 8pm.

Next meeting to be held on Wednesday, 5<sup>th</sup> July 2017 at 7pm.