

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 14th December 2016.

Present: Councillor Drage (Chairman), and Councillors Brown, Cone, Dawson, Lacey (from Item 247), Lockwood, Mair, Newell, Rickett (from Item 247) Sitton, Smith, Thorn, Ward, County & District Councillor Williams (until Item 219) the Clerk and 1 parishioners.

<p>244 To accept apologies for absence. Cllr Bullen. The Chairman suggested sending Cllr Bullen a card as he was in hospital.</p> <p>245 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed. Cllr Smith – Personal Item 250; Cllr Mair – Personal Item 250.</p>	Action
<p><u>Public & Press</u> - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. There was no one present.</p> <p>246 To receive reports from County and District Councillors. County Councillor Williams issued the attached report. District Councillor Williams issued the attached report. Cllr Ward asked that the trees on the Swifts Estate are inspected prior to the Parish Council taking over and adopting the estate. District Councillor Cone issued the attached report. He confirmed to Cllr Ward voting for the Mayor of Cambridgeshire will occur the same time as the County Council elections. <i>Cllrs Lacey & Rickett arrived at this point.</i></p>	Noted
<p>247 Proposed Removal of Public Call Box in Cambridge Road, Fulbourn for Resolution. Following discussion, Cllr Cone proposed supporting SCDC's objection to have this public call box removed, proposal seconded by Cllr Smith and agreed by the Council.</p>	Clerk
<p>248 To approve the minutes of the last meeting. The Minutes were accepted as a true record and signed by the Chairman.</p>	
<p>249 Matters arising from the last meeting. 249.1 <u>Ida Darwin</u>. Cllrs Drage and Thorn met SCDC Planning Officer Andrew Filmore and S106 Officer James Fisher to discuss any potential implications for the Parish Council when an application is finally submitted to redevelop the Ida Darwin site. A further meeting with The NHS Trust and Fulbourn Forum was held when the Forum reiterated its concerns about the size of the green wedge, overdevelopment of the site, height of the buildings and provision for wheelie bins and cycle storage. The Trust said plans would be submitted early in the New Year.</p>	
<p>249.2 <u>Proposed Exception site</u>. We understand plans yet to be submitted have been scaled down to 15 dwellings from 21 and there will be a single entrance only.</p>	
<p>249.3 <u>Defibrillator</u>. Additional signage should be erected and the Co-operative will be asked if the newspaper stand could be moved slightly to allow access and visibility.</p>	Clerk
<p>249.4 <u>Cemetery</u>. A quotation to improve the War Memorial surround will be considered by the ACE Committee.</p>	
<p>249.5 <u>Street lighting</u>. Quotations for replacement lights are referred to the Finance Committee</p>	ACE Finance
<p>249.6 <u>Townley Trust AGM</u>. Cllr Mair attended and issued a report conveying the continued success of the facilities and the hope to recruit additional Trustees.</p>	
<p>249.7 <u>Huntsmill</u>. Hedge and tree works adjacent to No. 8 completed.</p>	
<p>249.8 <u>Sporle family</u>. Permission granted to site a bench on the recreation ground in memory of Mike Sporle.</p>	
<p>250 To consider planning applications. <u>Permissions: S/1976/16/FL, Home End – Demolition of existing scout hut and youth building- erection of a single storey community building: incorporating youth centre, scout hall, meeting rooms and ancillary and support facilities including re-forming access to highway, increasing access road and provision of footpaths.</u></p>	

S/2555/16/LB, 5 Barrett's Yard – Single storey side extension.

Amendment: S/2397/16/FL, 15 Balsham Road – Proposed first floor plan. No comment.

New applications: S/3190/16/FL, Land south of 1 Town Close – Proposed dwelling; The proposed dwelling has authorised access to the site which is being completely overdeveloped and there has been a total disregard for the trees which have already been decimated. Council objects to this application.

S/3202/16/FL, 38 School Lane – Two storey side extension. Recommend support.

251 Tree works:

Station Road – Crown reduce 2 Birch and shorten limbs to clear wire of sub-branches;

Pierce Lane – Reduce height of Photinia as it is causing excessive shading.

Fulbourn Parish Council's Tree Officer has no comments to make for both the above applications.

Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.

252 Birdfarm Road – Horse Chestnut Tree works for Resolution.

Following discussion, Cllr Mair proposed works recommended by Gardenworks are done and request testing of an old branch is undertaken to see if this ascertained the health of the tree, proposal seconded by Cllr Smith and agreed by the Council.

253 Correspondence.

253.1 **CCC** – Further information regarding gritting routes; all roads removed from precautionary routes will now form part of CCC's secondary gritting routes which will be gritted if there is a period of prolonged cold weather where road surface temperatures fall and stay below freezing.

253.2 **War Memorials Trust** – November 2016 magazine.

253.3 **SCDC** – Requesting assistance from the PC as SCDC prepares its statement for the South Cambridgeshire Local Plan examination hearing regarding Local Green Space (LGS). Request written Statement from PC providing further information about the LGS site we originally submitted. The Chairman has responded.

253.4 **Fulbourn Arts** – Diary of forthcoming events received.

253.5 **SCDC** – Bin collections scheduled over the Festive period. Information on Parish Council Council's website.

253.6 **Environment Agency** – Details of two drop-in sessions being held in November regarding proposed bank strengthening works along the River Ouse.

253.7 **SCDC** – Agenda received for a Parish Council Liaison Meeting on 30/11/16.

253.8 **SCDC** – The consultation on the designation of the 'Stapleford and Great Shelford Neighbourhood Area' closed on 2/11/16. Details of the application and decision, along with information about Neighbourhood Planning, are available on our website:

www.scambs.gov.uk/content/neighbourhood-areas should any Parish Councils wish to be involved with this Plan.

253.9 **CCC** – Changes to bus services from January 2017 including Fulbourn. For full details please visit www.stagecoachbus.com

253.10 **Cambs & Peterborough NHS** – The County's five-year Sustainability and Transformation Plan (STP) to improve the local population's health and wellbeing has now been published.

253.11 **CCC** – Latest edition of Transforming Lives Briefing available on the County Council's website which informs work being done in relation to adult social care.

253.12 **SCDC** – The Cambridgeshire Flood and Water Supplementary Planning Document (SPD) was adopted by SCDC on 8/11/16. It can be viewed at: - www.scambs.gov.uk/cambs-flood-and-water-spd

253.13 **CCC** – Concerns over impact lorries and large vehicles have on the local area has resulted in a document being drawn up for Parishes and local communities to agree certain

conditions with local haulage firms.
 253.14 **SCDC** – November e-bulletin received containing latest information and updates.
 253.15 **NALC** (National Association of Local Councils) – As the Audit Commission has been abolished, the government has agreed local councils collectively may sign up to procure external audit services. Three audit firms have been appointed as suppliers for a five-year period commencing 1st April 2017.
 253.16 **Kier** – Letter regarding parking contractors vehicles on the recreation ground car park when works commence at the Primary School. Subject to availability and without the need for the limit gate to be used, this was agreed. However when works commence on the youth/scout building Council would reserve the right to restrict access,
 253.17 **Vicky Ford**, MEP for the East of England – Has sent an Annual Report she has produced regarding the EU and the United Kingdom’s future after Brexit.
 253.18 **CCC** – Propose to hold a Training Day early in 2017 regarding Traffic Management requirements for individuals who organise events affecting the highway.
 253.19 **Cambs & Peterborough Clinical Commissioning Group CCG**) – Winter 2016 newsletter at www.cambridgeandpeterboroughccg.nhs.uk/patient-involvement.htm
 253.20 **CAPALC** – December 2016 E-Bulletin received and distributed.

Clerk

254 To resolve the accounts for the month.

Wages: Pavilion Cleaner.....106.25R	Scotdales: Christmas lights.....450.88
e-on: Pavilion electricity.....155.22R	ESPO: Supplies.....30.47R
R Drage: Maintenance works.....215.00	Ridgeons: Supplies.....290.04
CamAlarms: Alarm service.....81.60R	Barclays: Fees.....17.74R
B’s Travel: Shopper bus.....220.00R	Swifts: Cleaner.....272.00R
Talktalk: November phone calls.....38.78	Petty Cash: Stamps & Admin.....3.50
Townley: Hall hire.....107.00R	Konica: Photocopier.....100.69
Cam Alarms: Fire alarm panel.....630.00	Wicksteed: Supplies.....15.58
Furnleaf: Maint. & Grass cutting.....3,345.00	e-on: Pavilion electricity.....295.49
S Danischewsky: Project fees.....5,137.60	FA4Y: Donation.....8,000.00
City Council: Grass cutting.....5,618.00	

Cllr Smith proposed accepting the accounts, proposal seconded by Cllr Ward and agreed.

255 Council Committees.

Swifts User Group. Draft Minutes of a meeting held on 30/11/16 were issued and accepted.

256 To receive items for inclusion on the next Agenda for decision and/or action.

There was no further business and the meeting closed at 9.10pm.

Attached reports:

Item 246

County Councillor Report to Fulbourn PC

1. Yesterday the full meeting of the county council agreed to reinstate last year's road gritting plan and to turn all its street lights back on between 2am and 6am. Parishes like Fulbourn which have decided to pay to keep lights on will be contacted about their circumstances.
2. The first Countywide Annual Parish Council Conference saw around 200 people come together and the launch of a new £1 million fund to support community organisations. Attendees explored how all tiers of government and the voluntary sector could work better together for the good of Cambridgeshire residents in the future, around the conference theme of 'Stronger Together'. The Conference saw the launch of Cambridgeshire Communities Innovation Fund, initially worth £1 million. The Fund has been set up by Cambridgeshire County Council to help community organisations to invest in ideas that help keep people safe, independent and well. To apply visit <http://www.cambscf.org.uk/home.html>
3. Stagecoach is withdrawing the off peak journeys on route 17 between Fulbourn and Fen Estate in Cambridge. The park hour journeys serving Little Wilbraham and Six Mile Bottom will continue but their times may change. This comes into effect on 3 January. Route 17 is a commercial service run for profit by Stagecoach and as such the county council has no control over it. The Parishes Bus Group is meeting tomorrow with the county council's public transport officer to see what possibilities there are to provide an alternative. At the moment the County subsidised 18 route to Newmarket is not affected.
4. I have backed Fulburn Primary School's request for the Ida Darwin development to pay for a safe cycle route between the school and the hospital site as well as a contribution towards the Greenway cycle route proposal for Fulbourn Old Drift. This has now been passed onto the county council Section 106 officer. I am also looking for improvements to the Cambridge Road/Hinton Road and Fulbourn Old Drift/Hinton Road junctions and the provision of bus shelters and RTP1 signs at the bus stops in Fulbourn Old Drift.
5. You will know that Fulbourn Primary School showed the plans for enlarging the school. This will not only provide more capacity for the growing number of children in the village but also takes account of all the currently known possible large scale housing proposals such as Ida Darwin and Teversham Road. However due to the restricted school site further large scale housing cannot be accommodated without the provision of a new primary school.
6. I have also been chasing the preliminary work required for the zebra crossing in Cambridge road, the resurfacing of that road at the chicane, the surfacing of the footpath in Pierce Lane and the sourcing of quotes for the street lights for Geoffrey Bishops Avenue and St Vigor's Road and I have kept your clerk informed.
7. I am also encouraging Accent and the county council to come to an agreement quickly on the adoption of the roads on the Swifts. Accent and its contractors have had meetings at South Cambs and the county is preparing its requirements and snagging list. Some of the broadband issues are affected by this and so too the transfer of the open spaces and play area to the parish council and street lighting to Balfour Beatty.

John Williams
December 2016

District Councillor Report to Fulbourn Parish Council

1. Further to last month's report the Director of Environmental Services has told me that Mo Tech in Cox's Drove has been visited by enforcement officers and has agreed to certain changes to reduce the impact of its business on neighbours.

2. As you know I objected to the removal of the telephone box in Cambridge Road as it meets the criteria set by BT to keep it. I challenged the original process as BT had incorrectly described the box in its closure notice. South Cambs has now formally asked for comments on its proposed formal objection to the removal of this box..
3. Having raised with Addenbrooke's NHS Trust the state of the strip of land it owns on the east side of Yarrow Road it has now been cut and arrangements have been made to have it cut twice a year once again.

John Williams
December 2016

District Councillor report to Parish Council December 2016

Phone boxes

SCDC is currently in consultation with BT regarding public phone boxes across the district. Due to most homes having landlines and many individuals now having mobile phones, public phone boxes are less widely used. It is for this reason that BT are looking to reduce costs and remove underused phone boxes. There are two in Fulbourn which have been up for consultation. Due to a number of factors including location, frequency of use, proximity to accident black spots etc the Officers at SCDC have recommended that one out of the two is removed. The phone box with the lower usage and recommended for removal is the one on School Lane. The one Officers recommend that we should keep is the public phone box on Cambridge Road mainly due to this one having higher usage and being on a more major road. I personally as District Councillor agree with the Officers recommendations and would be happy for BT to remove the phone box in School Lane as it is very rarely used and the one in Cambridge Road (a short walk away with higher usage rates) should be kept to give those people who want to still use a public phone box the opportunity to do so.

Devolution

Over the past month Devolution was voted on by Councillors at SCDC along with the other local authorities involved in the devolution proposal. SCDC supported devolution (I myself voted in favour) and so did all of the other local authorities. The devolution deal will ultimately mean powers devolved from Government to a cabinet formulated of the elected leaders of each authority with an elected Mayor heading up the cabinet. The deal included the following:

- A new £600 million fund (£20 million annually for the next 30 years) to support economic growth and development for local infrastructure projects.
- A new £100 million housing fund to be invested over the next 5 years to build more homes in Cambridgeshire and Peterborough which will be made up of affordable, rental and shared ownership.
- A new £70 million fund to be used to build Council rented homes for Cambridge over the next 5 years due to high house prices in the City.

The reason I supported this deal is because I feel it is important to have a Mayor as a go-to person across the devolved Cambridge and Peterborough area to push Central Government to recognise our concerns in an area of huge economic potential. Businesses like a go-to person and the Mayoral system has been proven to work in other areas of the Country. The funding that comes with this deal to devolve powers from Government centrally will do a huge amount to improve the lives of people living and working in our district who are desperate to see more infrastructure, jobs and homes across Cambridge and Peterborough. SCDC will retain its powers currently held and will still have control over planning and where development is suitable in our district. The newly

elected Mayoral cabinet will recognise each authority's Local Plan. SCDC is still pushing very hard to get a Local Plan in place as soon as possible outlining where we want affordable housing, infrastructure and employment sites to be placed. A Local Plan will also stop speculative developments which have been a problem for us in Fulbourn. The devolution deal is separate from the City Deal and so is the funding. I hope the City deal will continue to push hard for additional transport links and solutions to Cambridge's increasing traffic problems.

Highways initiative application

I have filled in the application which has been submitted to Highways and will be examined over the coming months to see if we qualify for the funding asked for.

Graham Cone

Item 255

MINUTES OF THE SWIFTS USER GROUP MEETING HELD ON WEDNESDAY 30 November 2016

Present: Derek Thorn (Chair), Mary Drage, Kathy Attmore, James Caesar, Trish Newman, Jill Jones, John Shepherd, Jean Doe, Jill Woolley (Minutes)

1. Apologies None

2. Draft Minutes of the meeting held on 31 August 2016

The Minutes were agreed as a true record.

3. Matters Arising

3.1 Trish has put a new 'No dogs....' sign up but this has made the 'No Smoking' sign look scruffy, so she will order a new one.

3.2. Disabled toilet: We are still waiting for Accent to come back to repair it.

3.3 Car park lights: These are now all working.

3.4 Kathy pointed out that the light over the fire door is not working. However, this is the responsibility of the Parish Council and Derek will ask Dave to look at it.

3.5 Toilet light: This flickers intermittently and needs to be checked.

3.5 New heating system: Two more quotes are required so there has been no progress. Derek will try to get the heating renewed by next winter. One of the heaters in Section B continues to blow out cold air if switched on too early.

3.6 Hole in the lobby: This has been repaired and proved to be more serious than anticipated. Kier had left a concrete lintel suspended with no support under it. The cost of repair will be covered by Accent.

3.7 Broken glass in door: This has been repaired.

3.8 The Police are not using the store.

3.9 Step ladder: Derek has purchased a step ladder at the new cleaner's request so she can do high cleaning. They are in the storeroom for anyone to use if required.

3.10 Projector screen: John asked whether anyone can use this. Derek confirmed that it is the property of the Parish Council and for general use, as is the flip chart, and he will provide the pens.

3.11 Doorbell: This needed a new battery and is now working.

3.12 Door into Section B: Richard has eased this so that it does not stick.

3.13 Accent estate walks: It is not known whether these are taking place.

3.14 Trish has Bryan White's library key and will return it to Kathy.

4. Financial Report

4.1 Trish pointed out that the only income is from 'hirings' but that we now have a surplus of £2,480.52 (which includes £907 from 2015/16). Income also includes the Library electricity contribution and their insurance.

4.2 Fire alarm panel: This cost £525. It has battery back up and the batteries should last for five years.

4.3 Trish is paying the new cleaner, the same wage as the pavilion cleaner and she is doing a good job.

4.4 Insurance Certificate: Trish will put the new one on the notice board.

5. Bookings and Organisation

5.1 Bookings: Unfortunately we lost the Quilting booking as they needed a larger venue. However, children's parties are doing well, with people coming back from previous years and new bookings gained from parents who were impressed with the venue. The RCTS (new booking) reported that it is a 'nice venue.'

5.2 Over 60s: John reported that the bookings would continue in January/February 2017 but there is some dissension about whether they will go back to Wilbraham or stay in Fulbourn after this.

5.3 Derek was unable to take a booking from the University of East Anglia as there was not enough space for them due to other bookings.

5.4 The private tutoring every morning will cease after Christmas.

5.5 Slimming World: Kathy said chairs have been left in Section B on two occasions. Trish will email and ask them to make sure this does not happen again.

6. Any Other Business

6.1 Jill Jones reported that the Bowls Club are not happy with the way the chairs are stacked as they have to move them at every session. They would like one row left under the windows and the rest stacked next to the trolley on the other side of the room. This can be achieved if the trolley is moved round. The Bingo Club also have to move the chairs before their meeting. The matter was not resolved.

6.2 Snow shovel: Kathy asked about the snow shovel and this is in the storeroom. It was not known what happened to the salt and Trish will get some more and put it in the store. John asked about a salt bin, but Trish reported that these were subject to abuse from rubbish etc and the committee decided this would not be viable.

6.3 Store cupboard reorganisation: Derek will reorganise the store cupboard so that everyone can get their equipment out more easily, and then do a sign showing how it should look. The WI now have their own cupboard.

6.4 Jean reported that the two large jugs have disappeared. There is now just one left. Trish will purchase two new ones and permanently mark them with 'Swifts.'

6.5 Large Urn: This is continually being left with water in it. Trish will do a sign saying 'Please empty the urn after use.' John reminded us that there is a cut-out switch on the bottom of the urn which can be accessed when it is empty and switched off.

6.6 Jo Patten: Kathy asked wether we could have a plaque to commemorate Jo's hard work, without which the Swifts building and Library would not have happened. It was decided after discussion that a plaque could go in the corridor with a picture of Jo near it. The wording could be:

In grateful memory of the work done by Jo Patten who was instrumental in setting up the Swifts building and Library.

Kathy only has a side view picture which Trish will forward to Derek. It was agreed that Derek will tell Helen Fortune of Jo's death, and ask if she has any photos of Jo at the opening of the Swifts which would be more suitable. At Jo's wake Derek will check with the family that they are happy with this idea.

7. Date of next meeting: Wednesday 22 February 2017 at 7 pm in the Swifts.