

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 9th November 2016.

Present: Councillor Drage (Chairman), and Councillors Brown, Dawson, Lacey (from Item 218.2), Lockwood (from Public & Press Item), Mair, Newell, Smith, Thorn, Ward, County & District Councillor Williams (until Item 219) the Clerk and 1 parishioners.

<p>The Chairman opened the meeting by paying tribute to Neil Scarr who has just stepped down as a Parish Councillor. Neil was also a District Councillor for many years working hard on behalf of the village and was involved throughout the Windmill to Swifts re-development. Neil will be greatly missed.</p> <p>228 To accept apologies for absence. Cllrs Bullen, Cone, Rickett, Sitton and for lateness from Cllr Lockwood.</p> <p>229 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed. None received.</p> <p>230 Fulbourn Primary School Report. The autumn edition of the Governors' Bulletin was circulated. Cllr Drage advised the school had had an Ofsted Inspection and had verbally been advised this was good. Cllr Drage and Cllr Williams had a meeting with Headteachers Fiona Thorpe, Claire Pickard and David Boyd, Chairman of the Governors regarding the proposed expansion of the school. They had seen draft plans showing single storey buildings as they are keen all children have access to the outside open spaces. Demolition of some existing buildings would take place during May 2017 Half-term; mobile classrooms would be required, with the main building work happening during the 2017 summer holiday. Council will be invited to view the final plans at the end of November before they are submitted to SCDC.</p> <p>231 Presentation from Headway Cambridgeshire. Austin Willett, Chief Executive issued the attached written report which explained Headway's role within the wider community by supporting everyone with all types of brain injuries. Mr Willett went through this in more detail. He said Headway would love the opportunity to have further discussions with the Parish Council in the hope of remaining in Fulbourn whether on Ida Darwin or another site in the village. Cllr Lacey arrived at this point. When asked, Mr Willett said there had been talks with The Health Trust but once the site had been sold they would have limited input on the site's future. Through local contacts, Mr Willett said they had been able to do some remedial work on their current building so they could stay on site until 2018. Cllr Smith said as the Ida Darwin redevelopment would be done in two phases and would take some years to complete, could Headway not be accommodated in phase two so it could stay even longer. Mr Willett said this had not been discussed. Cllr Drage confirmed Council was still in pre-planning discussions with the Planners and Trust which Mr Willett understood. Cllr Drage thanked Austin for coming to tonight's meeting.</p> <p><u>Public & Press</u> - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. Mrs Elaine Culshaw had two questions she wanted recorded in the minutes; First now that the Castlefield Appeal had been dismissed, will the Parish Council continue to defend the Cow Lane/Teversham Road fields against any future development? Secondly, will it now reaffirm its opposition to the construction of any footway across Poor Well? Cllr Drage said Castlefield would only need to re-submit a planning application if there was any change in the design. However if Castlefield take on board the Planning Inspector's comments with an overall long-term management plan of the Open Spaces and follow the S106 instructions on how they should proceed, then it is likely permission would be granted. Cllr Williams agreed and added that the Inspector dismissed all the objections given by</p>	Action
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<p>SCDC and the Parish Council.</p> <p>Cllr Drage added that as this was the case there wouldn't be anything else the Parish Council could do. From the second question, Cllr Drage confirmed the Parish Council had already put in writing its objection to footway access across Poor Well.</p>	<p>1287</p>
<p>232 To receive reports from County and District Councillors.</p> <p>County Councillor Williams issued the attached report. He added the village approach roads would be included in the gritting programme however the school bus routes would not.</p> <p>District Councillor Williams issued the attached report.</p> <p>District Councillor Cone issued the attached report in his absence. All reports accepted.</p>	
<p>233 To approve the minutes of the last meeting.</p> <p>The Minutes were accepted as a true record and signed by the Chairman.</p>	
<p>234 Matters arising from the last meeting.</p> <p>234.1 <u>Primary School Expansion</u>. Cllrs Drage and Williams had a meeting at the school to discuss drafts plans which showed the proposed buildings will be single storey following the demolition of existing ones with work due to commence in May 2017. The entrance along St Vigor's Road will remain and the School Lane entrance will be used by visitors during the day. The Parish Council will be invited to view the plans at the end of November then these will be open to the public. The contractors have already contacted the Council asking if they can park their vehicles on the recreation ground as they will not be able to park on site. Council has to address Health & Safety issues and liaise regarding the barrier so further consideration will be given nearer the time when more information is known.</p>	
<p>234.2 <u>Christmas lights</u>. Replacement lights are needed to accommodate tree growth; Cllr Ward proposed delegating powers to Cllrs Mair & Dawson, proposal seconded by Cllr Brown and agreed by the Council.</p>	<p>JM & SD</p>
<p>234.3 <u>Litter pick</u>. Fulbourn Forum advised 80 bags of rubbish along with larger items was collected during this half-yearly event. Council will write thanking everyone involved.</p>	<p>Clerk</p>
<p>235 Pavilion plumbing works quotation for Resolution.</p> <p>Three quotations for works had been received. Following discussion Cllr Smith proposed accepting the quote from Compton & Parkinson. Proposal seconded by Cllr Thorn and agreed</p>	<p>Clerk</p>
<p>236 Tree works: <u>1 Town Close</u> – Top and fell one Ash and one Sycamore Tree; Agree with topping or crown reducing the Ash tree as this is intruding on neighbouring property. However, every other tree has already been taken out we feel this Sycamore is one tree too many to fell as areas had already been decimated.</p> <p><u>42 Pierce Lane</u>–Crown reduce 7 Sycamore trees. No comments from Parish Council.</p> <p>Cllr Ward raised concerns about the Horse Chestnut at the junction of Pierce Lane/Birdfarm Road mentioned in the recent tree survey. The Clerk contacted SCDC Tree Officer requesting a site visit but unfortunately SCDC no longer offer this service. Cllr Smith will make further enquiries for another arborist to inspect the tree which is suffering from bleeding canker before the Parish Council makes a decision on whether trying to save the tree for as long as possible is worthwhile.</p> <p>Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.</p>	<p>DS</p>
<p>237 Huntsmill – Open Spaces maintenance for Resolution.</p> <p>To assist with future maintenance, Council discussed cutting the hedge along No. 8 adjacent to the Open Space area. Cllr Lockwood proposed works are completed, proposal seconded by Cllr Ward and agreed by the Council.</p>	<p>Clerk</p>
<p>238 Correspondence.</p> <p>238.1 CCC – Winter gritting, routes for Cambridgeshire can be found at</p>	

www.cambridgeshire.gov.uk/wintergritting

238.2 **SCDC** – Having implemented changes to their organisation, SCDC has commissioned an external sector led assessment of their activities by the Local Government Association. The LGA’s Peer Challenge will reflect on work already undertaken whilst providing an opportunity to learn from good practice and experience elsewhere. Challenge Team visiting SCDC on 15th & 16th November if representatives from Parish Councils would like to attend.

238.3 **SCDC** – Event being held at Milton Country Park on Tuesday, 8th November regarding working with young children, funding opportunities and training availability.

238.4 **SCDC** – South East parishes Devolution Seminar notes from an event on 21/9/16.

238.5 **W Orr** – Request for recycling bins around the village. The Clerk has contacted SCDC for advice. Following discussion, Council felt as parishioners already had a kerbside collection it did not agree to provide additional street furniture at this time.

238.6 **SCDC** – The Commission’s report of the final recommendations for the Electoral Review of South Cambridgeshire can be viewed at www.lgbce.org.uk with an interactive map available at www.consultation.lgbce.org.uk

238.7 **CCC** – Questionnaire on improving energy efficiency of CCC’s buildings, supporting schools and making best use of its assets including securing a solar park on a farm estate which will generate income towards services and the community.

238.8 **SCDC** – Consultation until 29/11/16 regarding removal of BT kiosk in Cambridge Road. We can try to adopt this for £1 if the Parish Council wishes.

238.9 **CAPALC** – AGM, 15/12/16 at Histon recreation ground 6.30pm for 7pm start.

238.10 **SCDC** – Local Plan, Hearings Programme update: the second blocks of the South Cambridgeshire only hearing sessions will take place between 17/1/17 and 2/3/17.

238.11 **CCC** – Views requested on an update of the Enforcement Plan for Planning, Minerals and Waste development in Cambridge. Consultation period runs from 24/10/16 to 6/12/16.

238.12 **SCDC** – Review of Polling Districts, see reports at www.lgbce@gov.uk

238.13 **Cambs & Peterborough CCG** (Clinical Commissioning Group) – Seeking to recruit a lay member to sit on governing body see CAPCCG.HR@nhs.net

238.14 **SCDC** – SPEP (Sustainable Parish Energy Partnerships) are holding a series of events including Thermal imaging Camera sessions and Repair Cafes.

238.15 **Lucy Frazer MP** – Offering to provide updates in local parish magazines; The Clerk has passed on details to the Editor of The Mill.

238.16 **Clerks & Councils Direct** – November 2016 magazine.

238.17 **CCC** – Has partnered with a company ICHOOSR to secure a good rate for energy bills for the year ahead for residents by collective switching. To sign up please visit www.cambridgeshire.gov.uk/cambsenergyswitch

238.18 **SCDC** – Parish Planning Training Programme including Policy writing for Neighbourhood Plans, S106 Agreements and Affordable Housing. Dates of these range from 16/11/16 to 13/3/17.

238.19 **CAPALC** – NALC October 2016 and November 2016 newsletters.

238.20 **Townley Trust** – AGM on Wednesday, 23rd November 2016 at 7.30pm.

238.21 **CCC** – MCA & DOLS Newsletter, Autumn 2016 (Mental Capacity Act and Deprivation of Liberty Safeguards) will be shortly available on the County Council website.

238.22 **Sporle family**– Request to install a low maintenance bench at the recreation ground in memory of Mike Sporle. Council agreed to this request and will liaise with the family and the Football Club where it should be sited.

238. **Cornford House Surgery** – Reply to Council’s concerns raised at the October meeting.

Clerk

GC, MD & DT

JM

Clerk

239 To resolve the accounts for the month.

Wages: Clerk plus expenses.....1,118.82	Barclays Bank: Monthly fees.....24.22R
B’s Travel: Shopper Bus.....220.00R	e.on: Swifts electricity.....187.66R
Gardenworks: Tree works.....1,104.00	CAS Ltd: Insurance premium.....2,888.08
Replay Ltd: Ground maintenance....609.00	Petty Cash: Stamps & Admin.....6.50
Talktalk: October calls.....41.32	Algar: Posts & clips.....192.96
Falcon: Village Pump.....365.00	Progreen: Ground work.....1,380.00

Cllr Ward proposed accepting the accounts, seconded by Cllr Newell and agreed by Council.

240 Annual Risk Assessment for Adoption.

A copy of the above was distributed for consideration. Cllr Smith proposed the Annual Risk Assessment is adopted by the Council, proposal seconded by Cllr Lockwood and agreed.

241 Council Committees.

Finance Committee. The attached Minutes of a meeting held on 25/10/16 were accepted.

242 To consider planning applications.

Permission: S/1819/16/FL, 74 Pierce Lane – Two storey side extension & bike store.

New application: S/2676/16/FL, 19 Valerian Court – Retrospective planning application for a single storey extension including garage conversion to the rear of the property; Recommend support.

S/2493/16/FL, 44 Shelford Road – Two storey side and rear extension; Due to layout and density, the Parish Council objects to this application. Cllr Mair declared a Personal interest in this application and did not take part in any discussion or decision.

S/2552/16/FL & S/2555/16/LB, 5 Barrett's Yard – Single storey side extension; Recommend support.

S/2755/16/FL, 6 Birdfarm Road – Erection of single storey extension to side and rear. Recommend support.

S/2904/16/LB, 11 Apthorpe Street – Rebuilding of gable end wall, restoring original chimney with bird guard and installation of wood burner. Recommend support.

243 To receive items for inclusion on the next Agenda for decision and/or action.

There was no further business and the meeting closed at 10.10pm.

Attached reports: -

Item 231 see www.headway.org.uk

Item 232**County Councillor Report to Fulbourn PC**

1. The winter road gritting programme has had to be cut from 44% of roads to 30% due to the county council not taking the extra 2% council tax for this year. The number of gritting lorries has been reduced from 36 to 26. We can no longer cover all school route and accident black spots. Footpaths are left to parish councils.
2. My group and Labour stopped the county council agreeing to give the Government £7 million from our council tax payers in 2019. Money we need to keep essential local services running. By then the county council will be receiving a zero grant from the Government.
3. The Government has dropped its plan to force all grant maintained primary schools to become academies by 2012 and has informed the county council that its fair funding for schools has been put back a year to 2018.
4. The City Deal Board commissioned a review of 12 existing "Greenway" radial cycle routes from outlying villages such as Fulbourn to identify improvements. There is currently no funding but it is expected that the review will be used to obtain S106 contributions. The next stage is to consult stakeholders including parish councils.

5. Next year's Local Highway Initiative Scheme will cost more – requiring a bigger contribution from parish councils – due to less money being available for staff coats as a result of the council not increasing council tax by 2%.
6. The repairs to the gas main in Cambridge Road have now been finished. It has been quite frustrating dealing with National Grid and its broken promises over the past months.
7. And as you can see the road markings have been refreshed in the High Street and at the junctions in Home End and School Lane.

John Williams

District Councillor Report to Fulbourn Parish Council

1. The Local Government Boundary Commission has published its final recommendations on the new ward boundaries for South Cambs and has refused to budge from its original proposal for a three member ward covering Fulbourn and the other villages in the current county council division. This "super ward" covering an area from Horningsea in the north to the A11 in the south and from Six Mile Bottom in the east to Cherry Hinton in the west will be implemented at the next district election in 2018.
2. As Government pro developer planning policies turn the screw on local planning democracy parish planning training and briefings are being held by South Cambs from this month through to March. I would urge you to book your places at these events.
3. The Director of Environmental Services is reviewing the action taken so far with regard to the nuisance caused by Mo Tech in Cox's Drove.
4. I have objected to the removal of the telephone box in Cambridge Road as it meets the criteria set by BT to keep it. I challenged the original process as BT had incorrectly described the box in its closure notice.
5. The outcome of the appeal for the Teversham Road application has some implications for protecting the village from future large scale developments. While the Inspector dismissed the appeal he did on matters relating to the management of the open space and dismissed all the environmental and ecological objections put by South Cambs, Fulbourn Parish and others. I expect Castlefield to resubmit a fresh application soon which meets the Inspector's reasons for dismissal.
6. Having raised with Addenbrooke's NHS Trust the state of the strip of land it owns on the east side of Yarrow Road arrangements are being made to have it cut twice a year once again following a change of contract last year. It should be kept as wild life meadow.

John Williams

District Councillor Report to Parish Council November 2016

Teversham Road

As Parish Councillors will be aware the Government Inspector ruled in favour of the Council. I will have by this point emailed the Inspector's report for you to read. You will see from the report that the Inspector could not grant permission for development mainly due to the issue of long term maintenance of public open spaces. The Inspector found no harm to ecology, landscape, heritage and felt there was limited evidence to suggest the development could not be delivered in reasonable timescales. With all of this taken into account it is possible that a similar application could be submitted that rectifies the issue of long-term maintenance although to date SCDC has had no comment from the appellant on their future intentions.

Boundary Review

The Independent Local Government Boundary Commission for England (LGBCE) have come to a decision and made an announcement on boundary changes. As explained in previous reports the number of Councillors will decrease from 57 to 45 from May 2018. Given this change, new boundaries have been put into place to ensure each Councillor has roughly the same number of residents. Fulbourn will be a District area served by 3 District Councillors but will now include Fen Ditton, Teversham, Little Wilbraham, Great Wilbraham, Stow cum Quy and Horningsea. This will leave "Fen Ditton and Fulbourn ward" with an electorate of 8067 based on numbers from 2015.

Local Highways Initiative Funding

I have submitted an application to the Local Highways Initiative funding scheme for a lighting solution on Cambridge Road. I will keep Parish Councillors updated on the status of this application.

Devolution

SCDC will have an Extraordinary meeting in November to vote on Devolution plans. I believe devolution will deliver huge opportunities for residents across the district. I support decisions being made locally and it appears from recent surveys that residents and businesses want to get behind devolution. I will want to see devolution deliver joined up thinking with regards to transport issues and delivery of affordable housing.

Scrutiny

This month I will take part in scrutinising the call centre team at SCDC to make sure we are delivering the best possible service to our residents. As a member of the Scrutiny committee I have been involved scrutinising all aspects of the day to day work of SCDC and up and coming policy changes. At this month's Scrutiny meeting I will be bringing up concerns from residents within Fulbourn regarding large time delays before getting their call answered when ringing SCDC.

Cllr Cone

Item 241

Minutes of a Meeting of the **Finance Committee** of Fulbourn Parish Council held on Tuesday, 25th October 2016, 7.00pm at The Swifts, Haggis Gap.

Present: Councillors Drage (Chairman), Cone, Newell, Thorn; R.F.O. Terry Fretwell and the Clerk.

1 Apologies for Absence. Cllr Bullen.

2 Minutes of the meeting held on 28th July 2016.

The minutes were accepted as a true record.

3 Matters arising. All on agenda.

4 Finance report – 2nd quarter figures – July/Sept 2016

Terry Fretwell went through the Cost Centres explaining the figures which included payment of drainage works at the recreation ground, a donation to SFF (Save Fulbourns Fields) and electrical costs for the Youth Building required so it could continue to be used. The figures showed an overspend of £1K for the first half of the financial year it was due to all of the above which had not been budgeted for.

Cllr Thorn left the meeting at this point.

5 Annual Risk Assessment.

The Committee had reviewed the Risk Assessment; This will be placed on the November 2016 Full Council Agenda with the recommendation that it is adopted by Council.

6 Local Minor Improvement Scheme.

Cllr Cone had completed an application form for lighting on the cycle path from Fulbourn to Yarrow Road as suggested at the October 2016 Council meeting. Cllr Cone had been seeking quotations for lights and had been advised that solar powered ones had a shelf life of 8-10 years although many lasted longer than that period. He was told the major expense was the installation costs which involve boring the path to install them. It is claimed the lighting is wildlife friendly. If the application was successful the Parish Council would receive £10K towards the total cost of approximately £22K. Council would need to precept for replacement batteries.

7 Requests for grants.

Fulbourn Action for Youth (FA4Y) has made its annual request for funding outlining what it will be used for whilst providing a copy of their Annual accounts in accordance with Council's grant policy.

The Committee recommends making a donation of £8,000.