

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 14<sup>th</sup> September 2016.

**Present:** Councillor Thorn, and Councillors Brown, Bullen (from Item 201), Cone (and District) Dawson (from Item 206.2), Lacey (from Item 201), Lockwood, Mair, Rickett, Scarr, Smith, Ward, the Clerk and 3 parishioners.

	<b>Action</b>
<p><b>199 To accept apologies for absence.</b> Cllrs Drage, Newell &amp; Sitton and lateness from Cllrs Bullen, Dawson and Lacey.</p> <p><b>200 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.</b> None received.</p> <p><b>201 Accent Housing – Balsham Road Exception Site update.</b> Helen Fortune from Accent Housing advised they are looking at working at the planning position and all properties on the Exception Site would be Affordable. The site is outside the village framework and are an exception to planning rules. Uzma Ali, Housing &amp; Development Officer from SCDC said from the Housing Survey conducted in 2015, 79 were now on the Housing Register with connections to Fulbourn. SCDC sees an evidence of a need for an Exception Site with 100% Affordable comprising of 70% rented and 30% shared ownership. Cllrs Bullen and Lacey arrived at this point. Cllr Cone advised there would be 80% Affordable Housing on the site on the other side of Balsham Road. Peter McKeown, Planning Consultant advised the National Planning Policy allows for a minimum of market housing to be sold enabling Exception Sites to be viable. Helen continued that this development had been granted funded and they intend to build 15 rented properties and 6 for shared ownership. She said the new government were not funding future new developments so they did not want to lose this funding. Cllr Ward said Ida Darwin was due to be developed and there was an ongoing Appeal against Teversham Road happening now, so the village would have its fill. Uzma Ali said any Affordable Housing on those sites would meet anyone on SCDC’s Housing Register and not just anyone with connections to Fulbourn. Cllr Smith expressed concerns about traffic and putting the primary school under more pressure. Helen Fortune said they were looking to move the traffic calming further out of the village and Accent had a Highways Consultant on board. Cllr Williams said the 2-term school expansion intake would be sufficient to cope with future developments. Cllr Bullen felt it was a hideous site and instead of driving into the village with its green fields, you would be met with housing. He felt the village had more than enough development going on and The Swifts redevelopment should have covered the needs. Helen Fortune said The Swifts had addressed the housing needs at that time but this does increase year on year. They had erected an extra 99 homes. Ms Ali said there was a housing need in Fulbourn and if an Exception Site was built in another village then Fulbourn needs would not be met. Cllr Rickett said the survey had identified a need but felt SCDC should have conducted their own and not accepted the one by Cambridgeshire Acre as the questions were biased. Ms Ali said SCDC has a statutory obligation to provide housing. Lots of planning applications are being submitted as the Local Plan has not been adopted, but these applications would not meet the need of the village. Fulbourn is surrounded by the Green Belt and you have to prove exceptional circumstances to allow development. Standing Orders were suspended. Mr Andrews from Stonebridge Lane raised concerns about the traffic jams in and out of the village and also noise levels generated by an increase in vehicles from the site. Standing Orders were resumed. The Chairman thanked the guest speakers from attending the meeting.</p>	

<p><b>Public &amp; Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.</b> Cllr Williams asked for a copy of Council's response from the July Minutes, Item 195.20.</p>	1279
<p><b>202 To receive reports from County and District Councillors.</b>  County Councillor Williams and District Councillor Williams issued the attached reports. Also reports not received in July due to computer problem.  District Councillor Cone issued the attached report. All reports were accepted.</p>	Clerk
<p><b>203 Proposed creation of Bus Hubs for comments to SCDC.</b>  Councillors had considered this but unfortunately there was no suitable site.</p>	
<p><b>204 Street naming – development off Pierce Lane for Resolution.</b>  After discussion, Cllr Bullen proposed accepting the suggestion of Bleheim Rise, proposal seconded by Cllr Ward and agreed by the Council.</p>	Clerk
<p><b>205 To approve the minutes of the last meeting.</b>  The Minutes were accepted as a true record and signed by the Chairman.</p>	
<p><b>206 Matters arising from the last meeting.</b></p>	Oct
<p>206.1 <u>Pavilion upgrade.</u> Minutes attached. Cllr Dawson arrived at this point.</p>	Agenda
<p>206.2 <u>Ida Darwin.</u> Cllr Thorn advised Cambs &amp; Peterborough NHS Trust have asked to attend the October Parish Council meeting and will be holding a Public Consultation on 26/10/16. A Steering Group will be set up to include Cllrs Brown, Drage, Smith and Thorn.</p>	DB/MD
<p>206.3 <u>Defibrillator.</u> Cllr Smith said this would be erected by the end of September. He gave Council a copy of a Method Statement given to the Co-operative Stores. It was suggested we contact the primary school regarding training and staff from the Co-op and Six Bells should be invited to attend.</p>	DS/DT
<p>206.4 <u>Teversham Road Appeal.</u> Cllr Cone has been attending the hearing along with Cllr Thorn. It is difficult to say how proceedings are going. The Inspector might need to extend the timescale to hear all the witnesses.</p>	
<p>206.5 <u>Fulbourn Primary School.</u> Until a survey has been completed the hypothetical layout of the classrooms from the local authority are not ready to be viewed. The school is reviewing the options to create a Multi Academy Trust possibly working with other local primary schools. Key Stage 2 combined reading/writing and maths results were 69% compared to 53% nationally which is a great achievement.</p>	
<p>206.7 <u>Street lights.</u> Quotations for street lights to be reinstated in St Vigor's Road and Geoffrey Bishop Avenue are being sought. Cllr Mair suggested trying to renovate one of the Parish Council's cast iron columns before seeking to replace with like-for-like</p>	JM Clerk
<p>206.8 <u>Cemetery.</u> Cllr Ward is awaiting a quotation for works to improve the surround of the War Memorial by installing paving.</p>	GW
<p>206.9 <u>Drones.</u> The Clerk has spoken to Council's insurance company regarding the rise in the number of drones being used. Most are operated by companies who would have their own public liability. After discussion, Council decided to refuse granting permission if approached by anyone wishing to test drones on its land.</p>	
<p><b>207 To consider planning applications.</b></p>	
<p>Minutes of a Planning Meetings held on 27/07/2016 and 5/9/16.</p>	
<p>Permission: S/1808/16/FL, 14 Teversham Road – Front, side &amp; rear extensions with alterations.</p>	
<p>Planning permission received for S/1757/16/FL, 41 Cow Lane – Partial demolition of a single storey side extension and construction of a two storey side extension.</p>	
<p><b>208 To resolve the accounts for the month.</b></p>	
<p>B's Travel: Shopper bus – July.....220.00R</p>	Townley Hall: Swifts cleaning ....598.13R
<p>Falcon Print: Village Pump.....492.00R</p>	Barclays: Jul Monthly fees.....25.33R
<p>Doe Sports: MUGA Maintenance.....1,020.00</p>	Talktalk: July calls.....40.27R
<p>British Legion: Wreath.....17.00</p>	Algar: Various signs.....684.00R

<p>Smith of Derby: Pavilion clock repairs...180.00R  Miles Ltd: Drainage works.....6,846.05  Konica: Photocopier hire.....85.64R  Camb Water Co: Cemetery rates.....13.09  DBS Electrical: Repairs &amp; Supplies.....122.35  Cllr Cone proposed accepting the accounts. Proposal seconded by Cllr Ward and agreed.</p>	<p>Barclays: Aug Monthly fees.....19.64R  Talktalk: August calls.....37.43  Wages: Pavilion Cleaner.....259.25R  Wages: Clerk + expenses.....2,251.86  Camb Water Co: Swifts rates.....115.48</p>	<b>1280</b>	
<p><b>209 Tree works:</b> Deemed consent to remove a tree at 1 Town Close for safety reasons. The Haven, crown reduce Ash Tree – Visited the site; work had already been done. Church Lane, Crown lift 3 Lime Trees and remove basal growth. No comments.  Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.</p>			
<p><b>210 Tree works and recommendations for the village for Resolution.</b>  Cllr Ward met with Michael Downs who produced a survey for consideration. From this agreed to have a crown reduction on the large-leaf Lime tree and remove stem of Pine tree both on the recreation ground; remove dead branches from Horse Chestnut opposite Memorial in Manor Walk and seek advice from Ian Gorman, SCDC Trees &amp; Landscape Officer regarding the Horse Chestnut on the corner of Birdfarm Road and Pierce Lane. Council delegated powers to Cllrs Ward, Drage &amp; Thorn with regard to the other recommendations.</p>			<b>Clerk  GW/MD  DT</b>
<p><b>211 Council Committees.</b>  211.1 <u>Balsham Road Working Party</u>. Report attached.  211.2 <u>Finance Committee</u>. Minutes attached and accepted.  211. 3 <u>Recreation Ground Working Party</u>. Minutes attached and accepted. Landmark School are using the football pitches. After discussion, Council will monitor the situation aware that they are on a public recreation ground.  211. 4 <u>Swift User Group</u>. Minutes attached. Cllr Thorn added works for Item 3.2 had now been completed. All reports were accepted.</p>			
<p><b>212 Correspondence.</b>  212.1 <b>SCDC</b> – The Inspectors examining the Cambridge and South Cambridgeshire Local Plan have released the first block of hearing sessions programme which are available at <a href="http://www.scambs.gov.uk/local-plan-examination">www.scambs.gov.uk/local-plan-examination</a>  212.2 <b>Meadow Croft School, Balsham</b> – Request permission to put up an advertising board in September on the triangular verge near Cheeky Monkeys for a fund raising event. This will be removed shortly afterwards. Agreed by Council.  212.3 <b>NHS Cambs &amp; Peterborough</b> – Together with all other health and care economies in England, is required to produce a five-year Sustainability and Transformation Plan (STP). The purpose of our Sustainability and Transformation Plan is to:-</p> <ul style="list-style-type: none"> <li>• Improve the quality of services</li> <li>• Encourage and support people to take action to maintain their own health and wellbeing</li> <li>• Ensure that health and care services are financially sustainable.</li> </ul>			<b>Clerk</b>
<p>The new website is <a href="http://www.fitforfuture.org.uk">www.fitforfuture.org.uk</a>.  212.4 <b>Greater Cambridge City Deal</b> – Tackling congestion in Cambridge, survey to be completed by 10/10/16 see <a href="http://www.gccitydeal.co.uk/congestion">www.gccitydeal.co.uk/congestion</a>  212.5 <b>K &amp; M Lighting</b> – Advice should the Parish Council wish to convert street lights to LED explaining effectiveness in terms of energy consumption and reduced maintenance costs. Council will make enquires about cast iron style columns for the future following the discussion at Item 206.7.</p>			<b>Clerk</b>
<p>212.6 <b>N Lawrence</b> – Concerns about speeding vehicles along Cambridge Road and feels the traffic calming does not act as a deterrent as it only causes a build up during rush hours then</p>			

<p>drivers speed either through frustration or that their journey has been delayed. The Police do not appear to be carrying out roadside speed check so Mr Lawrence requests reviewing the road lay out before someone is seriously hurt. Cllr Cone advised he visited Mr Lawrence and has written to the Police &amp; Crime Commissioner regarding this. A reply is awaited. Council suggested Mr Lawrence is invited to join the village Speedwatch team.</p>	<p><b>1281</b></p>
<p>212.7 <b>Accent Nene</b> – Latest newsletter received.  212.8 <b>CCC</b> – Apply now for Local Highway Improvement (LHI) 2017/18; closing date for applications 30/11/16.  212.9 <b>Cambridge Ahead</b> – Asking local people help fill in gaps regarding fixed and mobile coverage across Cambridgeshire so action can be taken to try and improve services.  212.10 <b>Cambridgeshire Acre</b> – AGM, Tuesday, 27/9/16 at 2pm in Ely.  212.11 <b>SCDC</b> – Sustainable Parish Energy Partnership (SPEP) is holding a series of events including a Repair Café at The Fulbourn Centre on 24/9/16.  212.12 <b>Cambridge City Council</b> – A request for EIA (Environmental Impact Assessment) in respect of 16/5256/PREEIA, Land to the north of Cherry Hinton, Cambridge has been received by both the City Council and SCDC. A joint opinion will then be issued from them.  212.13 <b>Cambridgeshire Acre</b> – Cambs &amp; Peterborough Rural Services Survey 2016 to be completed by 30/9/16; see <a href="http://www.smart-survey.co.uk/s/rss2016/">www.smart-survey.co.uk/s/rss2016/</a>  212.14 <b>Cambs &amp; Peterborough Clinical Commissioning Group</b> – AGM, 13/9/16 in Peterborough at 6pm.  212.15 <b>War Memorials Trust</b> – August 2016 Bulletin.  212.16 <b>SCDC</b> – Devolution seminar on 21/9/16 in Linton 6-8pm.  212.17 <b>SCDC</b> – Celebrate England, Big Lottery Funding; grants available for communities who hold events or activities which celebrate their local community.  212.18 <b>CCC</b> – Network Rail will commence second round of public consultation on the proposed closure of up to 33 level crossings across Cambridgeshire. Consultation events are being held on 7<sup>th</sup>, 8<sup>th</sup> &amp; 12<sup>th</sup> September 2016 in March, Cambridge and Ely.  212.19 <b>Marshall Group Limited</b> – Invitation to Stakeholder briefing and public consultation regarding their proposal to build a purpose built engine testing facility. 8/9/16 at 7pm.  212.20 <b>Fulbourn Arts</b> – Programme of planned events.  212.21 <b>Clerks &amp; Councils Direct</b> – September 2016 magazine.  212.22 <b>United Reformed Church</b> – Invitation to a Christmas Tree Festival in December by entering a tree with themes including carols, church life or church celebration/festival.  212.23 <b>Fulbourn Forum</b> – Details of future events.  212.24 <b>BT</b> – It is their intention to remove telephone kiosk in School Lane. If the Parish Council wishes to object, the consultation deadline is 28/11/16.  212.25 <b>UK Power networks</b> – Launch of new telephone number should you have a power cut. Covering the East of England it is 105.  212.26 <b>A Marrian</b> – Request trees adjacent to his property in Huntsmill are maintained and the hedge is cut 2 feet below the fence due to encroachment and lack of light. This maintenance comes under the Open Spaces contract.  212.27 <b>Boundary Commission</b> – Electoral review of Cambridgeshire, final recommendations available at <a href="http://www.consultation.lgbce.org.uk">www.consultation.lgbce.org.uk</a>  212.28 <b>D &amp; C Greenberg</b> – Request 2 Beech trees in The Haven are inspected for maintenance. The Clerk will contact Michael Downs for an assessment.</p>	<p><b>MD/DT</b></p> <p><b>Clerk</b></p>
<p><b>213 Community Highway Volunteering.</b>  Several parishioners and Councillors have already expressed an interest. An information pack has now been received so the Parish Council may now register.</p>	<p><b>Clerk</b></p>
<p><b>214 To receive items for inclusion on the next Agenda for decision and/or action.</b>  Cambs &amp; Peterborough NHS Trust and Fulbourn Health Centre.</p>	<p><b>Clerk</b></p>
<p>There was no further business and the meeting closed at 9.15pm.</p>	<p><b>Clerk</b></p>

Attached reports:

**Item 202**

**County Councillor Report to Fulbourn PC**

1. Gillian Beasley has been confirmed in post as joint Chief Executive for Cambridgeshire County Council and Peterborough City Council.
2. The Greater Cambridge City Deal Board agreed to take forward all five Cross-City Cycling schemes including the one involving Fulbourn Road with a doubling of the budget from £4 million to £8 million. At the Board meeting I was assured that this scheme will be extended along Cambridge Road to Fulbourn village (and include lighting) and the Tins Cycle Route will also be extended to the village via Fulbourn Old Drift.
3. All libraries will be offering children the opportunity to take part in "The Big Friendly Read" reading challenge this summer. Children who join will be challenged to read at least six books during the summer holidays. All children who complete the challenge will receive medals and certificates at special presentation events in September 2016. The aim of "Big Friendly Read" is to encourage children to keep reading and exploring new books during the summer, and to ensure that their reading levels are maintained.
4. Following the Whittlesford Highways Depot Open Day I can confirm that work is in hand to repaint road markings in the village, the resurfacing of Cambridge Road at the chicane and the resurfacing of the footpath in Pierce Lane between Haggis Gap and the High Street. The latter two require road closures and this is taking time to sort out.
5. The flooding incidents reported by your clerk have been investigated and in particular regarding the Station Road one Network rail is again being pressed for permission to flush out the road drain under the level crossing.
6. Following a long running issue about vegetation obscuring street lights particularly the light opposite Bishop Geoffrey Avenue Balfour Beatty has now agreed with the county council that it has responsibility for dealing with this and the county contracts manager is pursuing.
7. The Cambridgeshire and Peterborough Devolution proposal is now out for public consultation. It seeks to pass down a range of powers and funding in areas like transport, housing, skills and planning to a Directly-Elected Mayor supported by a combined authority. I am oppose this plan which will put in place six layers of local government in South Cambridgeshire (parish council, district council, county council, city deal board, combined authority and mayor). The mayor will require an office and so too will the combined authority paid from our council taxes diverted from frontline services.

John Williams – 12 July 2016

**District Councillor Report to Fulbourn Parish Council**

1. Stephen Kelly has been appointed as shared Director of Planning and Economic Development for South Cambridgeshire and Cambridge City. He will oversee the two Local Plans and in due course their review by the Greater Cambridge City Deal and combining the councils' planning services setting common standards and performance targets for both.
2. Following a complaint made by me under the Clean Neighbourhoods and Environment Act the owner of Unit 4 Cox's Drove has been given a verbal warning for repairing vehicles on the public highway in contravention of the Act. A further contravention will lead to enforcement action. Residents are keeping diaries. I am in contact with the DVLA regarding untaxed and uninsured vehicles being parked on the pubic highway.

3. The Enforcement Notice on Barnsbury House Cox's Drove has now come into effect preventing the property from being used for holiday lets.
4. As regards your complaint about the SCDC watercourse in Stonebridge Lane I have also drawn the attention of the council's new watercourse manager to a number of poorly maintained ditches in the village and these are being investigated.
5. The Local Government Boundary Commission concludes its public consultation this month on its proposal to have one three member ward for Fen Ditton, Fulbourn Great Wilbraham, Horningsea, Little Wilbraham, Stow-cum-Quy, Six Mile Bottom and Teversham.

John Williams  
12 July 2016

### **County Councillor Report to Fulbourn PC**

1. The outcome of the "Devolution" consultation showed an overwhelming majority in favour of the proposal but not such a big support for a Mayor despite the telephone survey brief suggesting there had to be a Mayor. The councils involved will meet next month to make a decision.
2. The Boundary Commission has decided to remove Horningsea and Fen Ditton village from the Fulbourn county division for next year's county council elections. This still leaves the division 6% above the average size. It will now make an Order in Parliament.
3. Following Virgin Media's successful attempt at stopping Connecting Cambridgeshire from subsidising the installation of fibre optic cable in Fulbourn village claiming it was anti-competitive I and Connecting Cambridgeshire and some 30 families on the Swifts Estate have joined together to put pressure Virgin Media into cabling the estate.
4. I have commented on the Environmental Impact Assessment Scoping Report produced by the Cherry Hinton North developer because to my mind it underplays the effects of the adjacent airport on the site, particularly with regard to contaminated land arising from the historic fire training ground. The City and South Cambs planners agree with me and have included my comments in their joint response.
5. The county council has appointed Amanda Silvester as the Youth and Community Co-ordinator for South Cambs with access to funds for projects involving children and young adults up to 19 years of age. I have passed details to Fulbourn F4Y.
6. You should have been notified that the closing date for next year's Local Highway Initiative Scheme is Wednesday 30 November 2016.
7. You should also have received details about the Community Highways Volunteering scheme. Initially four areas of work are being offered:
  - Siding out footpaths, footways and bridle paths
  - Cutting back vegetation
  - Sign cleaning
  - Litter picking (not in South Cambs which already has a scheme)Volunteers signing up to the scheme will be covered by the council's public liability and personal liability insurance. HV clothing and equipment will be provided as appropriate. This is in addition to volunteering for gritting footpaths. Registering to volunteer and training is available on line.

John Williams – 12 September 2016

## **District Councillor Report to Fulbourn Parish Council**

1. Jean Hunter the Chief executive of South Cambridgeshire District Council has resigned and will be leaving the council next month.
2. I have been attempting to get toddler play equipment in the Swifts play area but Accent says it provided the equipment that is there in accordance with the S106 agreement (which is correct) and it has no money for further equipment. It will not permit a third party to provide equipment because of legal liability. Accent says it expects to hand the play area over to the parish council within 12 months.
3. The owners of Barnsbury House Cox's Drove continue to ignore the Enforcement Notice preventing the property from being used for holiday lets.
4. The SCDC maintained water courses in the village have been inspected and have in general been found satisfactory. Some work will be done in the autumn to clear silt from culverts.
5. Working with the Fulbourn Parish consultant on the Teversham Road Appeal I submitted proof of evidence regarding the designation of the site as Local Green Space in the emerging Local Plan demonstrating how it was based upon the Parish Plan.
6. At the request of Hill I met with them to be debriefed on their discussions with the parish council working group on the proposed housing development in Balsham Road. We discussed affordable housing provision and allocation and drainage.

John Williams – 12 September 2016

### **District Councillor's report to Parish, September 2016**

#### Northstowe

The new town within our district, Northstowe will hopefully be underway in the forthcoming weeks as plans for 92 properties were given the green light by planners at SCDC. This project has been in the pipeline for some time and it will be good to see the project get off the ground. I fully support the housing development at Northstowe and all of the infrastructure that will go alongside it as this project will go some way to meeting our housing need within the district.

#### Development of new sporting facilities and housing adjacent to Trumpington Meadows

There have been plans submitted by Grosvenor to build 520 homes (40% affordable), an indoor sports hall, outdoor cycling tracks and BMX area, floodlight weather pitches and the redevelopment of Cambridge football stadium on Newmarket Road. I am aware as a Parish Council that these proposals do not directly affect us in Fulbourn but I would urge Parish Councillors to visit SCDC's website and have a look at the proposals. Many of the sporting facilities that are proposed would be used from residents across Cambridge and surrounding villages such as our own if these plans go ahead.

#### Teversham Road appeal

The Teversham Road appeal which started on 12/9/16 is now underway and SCDC's Barrister QC has been defending the unanimous decision by Councillors to oppose this development. Alongside SCDC is the Planning Consultant appointed by the Parish Council and other groups

within Fulbourn to make our position from a village perspective clear at the appeal. The appeal is predicted to last around 6 days and then the inspector will make their decision known around 6-8 weeks after the appeal.

### Balsham Road

At the last full Parish Council meeting we decided to have a working party group on the proposals that we have been made aware of by Hill on Balsham Road. The proposal was for an exception site of 30 dwellings off the lay-by on Balsham Road. The working party group has met with the developer (Hill) to discuss the exception site. The group has made recommendations on the drawings put forward and recommendations as to what the Parish Council would like to see in an exception site. The main issue for discussion was the amount of affordable housing and additional recreational space within the village. No formal plans have been submitted to SCDC. When these plans are submitted the Parish Council will then need to take view as to whether the exception site is right for the village.

### Speeding in the village

Having been contacted by residents regarding speeding at various locations within our village, I have written a letter to the Police and Crime Commissioner to request speeding checks from our local Police force. The PCC has replied and has asked someone from the local Police force to liaise with me to get these speeding checks implemented. These checks would be on top of residents doing speed watch within the village and would have the power to issue fines rather than warning notices from the Police.

### Clinical waste

I have been contacted by a resident explaining that the clinical waste collections have been less than efficient. Clearly this is distressing for residents in our village caring for residents that need to dispose of clinical waste often due to serious health problems. I will be addressing this issue with the relevant officer at SCDC to make sure this service is provided efficiently in the future and in the short term have organised collection of the clinical waste bins in question.

Graham Cone – September 2016

### **Item 207**

#### **FULBOURN PARISH COUNCIL**

Minutes of a meeting of the Planning Committee held on  
Wednesday 27 July 2016

Present: Cllrs. Smith (Chair), Drage, Cone, Lacey, Newell and Scarr

Apologies: Cllrs. Thorn, Ward and Mair

- 1 **For information only** - DS/1851/16/DC - Discharge of condition 3 (Materials) of planning permission S3036/15/FL  
20 Station Road, Fulbourn

### **Amendments**

- 2 **S/1410/16/FL** – Demolition of existing conservatory, part single storey and part 2 storey rear extension, new monopitch roof over the windows and door to the front elevation  
23 Apthorpe Street, Fulbourn  
Amendment – alteration of windows and new addition of render finish.

**Support**



- 3      **S/1055/16/FL** – Demolition of existing dwelling and attached accommodation and erection of replacement dwelling  
L Abri, Teversham Road, Fulbourn  
Amendment – amended design including reduction in footprint.  
**Object** – see PC’s previous comments

### **New Applications**

- 4      **S/1776/16/FL** – proposed extension to existing stables for store rooms/workshop areas  
Barnsbury House, Cox’s Drove, Fulbourn  
**Support**
- 5      **S/1757/16/FL** – partial demolition of a single storey side extension and the construction of a two storey side extension  
41 Cow Lane, Fulbourn  
**Object**
- 6      **S1742/16/FL** – pitched roof to rear flat roofed extension, insertion of doors and internal works  
80 Pierce Lane, Fulbourn  
**Support**
- 7      **S/1808/16/FL** – front, side and rear extensions with alterations  
14 Teversham Road, Fulbourn  
**Support**
- 8      **S/1523/16/FL** – two single storey extensions (one to each ward bedroom wing)  
George Mackenzie House, Fulbourn Hospital  
**Support**

### **New appeal**

- 9      **S/0523/16/FL** – Land adjacent to 7 Wilbraham Road, Fulbourn  
G Lacey & Son

### **Refusal by planners**

- 10     **S/1451/16/FL** – Two storey front and rear extensions, loft conversion and alterations  
20 Impetts Lane, Fulbourn  
Amendment – reduction in projection of proposed front elevation and small alteration to roof profile

## **FULBOURN PARISH COUNCIL**

Minutes of a meeting held on 5 September 2016 at 7.30pm  
re: s106 contribution for the development of 110 houses at Teversham Road

Present:            Cllrs Smith (Chair), Cone, Drage, Mair, Thorn, Bullen, Lacey

In attendance:    Andrew Filmore, Planning Officer, SCDC

Apologies: Cllrs. Scarr and Browne

MD introduced Andrew Filmore to the meeting. Andrew explained he was the case officer dealing with the proposed development at Teversham Road. The planning application had been refused and the developer had now gone to appeal which starts on 13 September and is scheduled to last 6 days.

Andrew informed the committee that Cambs County Council were now asking for a significantly higher contribution from the developer than had first been made and as a consequence of this, the developer was now stating that it would be unable to make the contribution of £150,000 to Fulbourn Parish Council for recreational facilities unless they could reduce the number of affordable houses by two. Fulbourn Parish Council now needed to make a decision for Andrew to take away on whether to confirm its original request and agree to the reduction of affordable houses by two to ensure the contribution would be made by the developer should they win the appeal or agree to its original request and not agree to reducing the number of houses which may mean not receiving any contribution from the developer.

After a full discussion debating the issue, a proposal was made by Cllr Cone and seconded by Cllr Smith that Fulbourn Parish Council sticks with its original request for £150,000 and does not agree to the reduction of two affordable houses. On a show of hands this was carried unanimously by the committee.

Andrew was thanked for attending and updating the committee on the current situation.

Minutes of a Planning Meeting of Fulbourn Parish Council held on Monday, 5<sup>th</sup> September 2016 at The Fulbourn Centre, Green Room 7.30pm.

**Present:** D Smith (Chairman) and Councillors Bullen, Cone, Drage, Lacey, Mair & Thorn.

Apologies received from Cllrs Browne & Scarr.

**Appeal:** S/2201/15/FL, Barnsbury House, Cox's Drove – Appeal dismissed.

**Refusal:** S/1776/6/FL, Barnsbury House, Cox's Drove – Extension to existing stables for store rooms/workshop area.

**Permissions:** S/3089/15/FL, 23 Teasel Way – Proposed side and rear extension;  
S/0432/16/FL, 61 Cow Lane – Single storey rear extension;  
S/0633/16/FL, 68 Cow Lane – Two storey rear extension and alterations;  
S/0798/16/FL, 14 Pierce Lane – Proposed rear extension and alterations;  
S/1395/16/FL, 20 Shelford Road – Installation of external wall thermal insulation;  
S/1444/16/FL, Mulberry Ward, Fulbourn Hospital – Extension to Mulberry 1;  
S/1523/16/FL, George Mackenzie House, Fulbourn Hospital – Two single storey extensions;  
S/1652/16/FL, 8 Greater Foxes – Front and rear extensions.;  
S/1692/16/FL, 11 Pierce Lane – Single storey front and rear elevations;  
S/1779/16/FL, 12 Station Road – Single storey rear kitchen extension.

**New Applications:**  
S/1976/16/FL

Location: Home End  
Proposal: Demolition of existing Scout Hut and Youth Building – erection of a single storey community building; incorporating youth centre, scout hall, meeting rooms and ancillary and support facilities including re-forming access to highway, increasing access road width and provision of footpaths. Recommend support.

S/1818/16/FL

Location: 6 Wilbraham Road  
Proposal: Erection of a free-standing garage/workshop building. Support.

S/1819/16/FL

Location: 74 Pierce Lane  
Proposal: Proposed two storey side extension and bike store. Support.

S/2106/16/FL

Location: 31 Apthorpe Street  
Proposal: Two storey side and rear and single storey rear extensions. Support.

S/2200/16/FL

Location: 17 Hinton Road  
Proposal: Erection of dwelling.  
Poor access and overdevelopment. Object.

## **Item 211.1**

### **FULBOURN PARISH COUNCIL**

Minutes of a meeting held on 5 September 2016  
re the proposed exception site on Balsham Road, Fulbourn

Present: Cllrs Cone (Chair), Drage, Smith, Thorn, Mair, Ward, Bullen

In attendance John and Janice Brown, David and Bernie Gilbertson, Tamsin Poole, Catherine Khan, Diph and Jai Chitnavis, Michael McGarvery and 3 other members of the public.

Apologies: Cllrs Scarr and Brown

GC welcomed everyone to the meeting. Various meetings had already been held with those from neighbouring properties who had also had a letter. For the benefit of all at the meeting he outlined the proposed site and what the developer is planning. At the present time no planning application has been put in.

A survey conducted some months ago had shown a need for affordable housing in the Parish. The advantages and disadvantages were discussed. One advantage, apart from the provision of affordable housing, was that the PC may be gifted the field at the back of the site for additional recreation facilities. A disadvantage is that the site is in the green belt and therefore could only be developed as an exception site. The proposal was for 80% affordable houses and GC explained what 'affordable housing' is. Of the 20% market value houses, he explained that houses costing under £600,000 would be eligible for government help incentives and help to buy. This was questioned as it was felt that those people who could afford a £600,000 house were not likely to be first time buyers or needing to take advantage of any incentives.

In the discussion that followed concerns were expressed about:

- a) the safety of pedestrians, particularly of children
- b) the safety in exiting and entering the lay-by access road
- c) the increase in traffic and the number of accidents occurring at that point on Balsham Road
- d) whether the school could cope with the increase in pupils
- e) whether the health centre could cope with the increase in potential patients

GC explained that traffic, the school and health centre provisions were issues that would be dealt with by Cambs County Council. The PC would also be looking closely at these issues and once the planning application had gone in, anyone could write with their comments to SCDC. The PC could set up a public meeting so that concerns could be raised at that time with the developer and SCDC.

At the close of the meeting all those present said they were against the development on safety grounds.

GC thanked everyone for coming.

## **Item 211.2**

**FULBOURN PARISH COUNCIL**  
Minutes of a meeting of the Finance Committee held on  
Thursday 28 July 2016

Present: Cllrs Drage (Chair), Cone, Thorn, Newell  
In attendance: Terry Fretwell, RFO

### **1 Apologies for absence**

Cllr Bullen

### **2 Matters arising not on the Agenda**

None

### **3 Finance report – 1<sup>st</sup> quarter Apr-Jun 2016**

The RFO gave a detailed report of the finances for the 1<sup>st</sup> quarter and explained it in full. All budget forecasts are being met and there are no matters of concern.

#### **4 New Youth and Scout building**

MD reported that we were waiting for Simon Danischewsky to produce the new plans. MD would ring and chase. MD had met with Carl Moye. A new cheque for £75,000 had been issued to FA4Y as they are a charity registered with the Charity Commission and a form completed to claim Gift Aid on the donation. A letter would be required from FA4Y that the money was to be used only in the construction and fitting out of the new building and would be available on demand. MD will contact Alex Andrews when she is back from holiday. A Risk Assessment of the Project would also be undertaken.

#### **5 PC Annual Risk Assessment**

It was agreed that the Clerk, the RFO and Cllrs Drage and Thorn would prepare the Annual Risk Assessment for the period 1 April 2016 – 31 March 2017.

#### **6 Recreation Ground - new drain**

A contractor has been appointed and the PC is waiting for a start date. A Risk Assessment would be undertaken liaising with the contractor to ensure adequate safety precautions were in place while the works are being carried out.

#### **7 Zebra Crossing – Cambridge Road**

SCDC have not yet carried out their inspection of the location. If approved by them, SCDC will pay £10,000 of the costs and the PC would make up the balance of approx. £11,000.

#### **8 Donation requests**

**Fulbourn Arts** had provided a copy of their accounts and a letter outlining what the monies would be used for. The Committee recommend approval of their request for £2,000.

**Save Fulbourn's Fields (SFF)** – SFF had provided a copy of their accounts to show they had raised over £5,000. In line with the PC's agreement to match fund if they raised this sum, their request for match funding of £5,000 was recommended.

### **Item 211.3**

## **MINUTES OF RECREATION GROUND WORKING PARTY**

**HELD ON 6<sup>TH</sup> SEPTEMBER 2016.**

**Present: Polly Butt, Dave Smith, Gill Ward**

**Apologies: Dickie Drage**

**Minutes of the previous meeting were agreed.**

**Dog fouling is much worse. Awaiting notices to go up.**

A dog walking business is using the recreation ground to walk upto 6 dogs, not on leads. Could they be asked to have more control?

Vandalism. Plenty of litter, drugs and fires but no serious damage. One container broken into.

Rabbits, Moles. No serious problem.

Pavillion upgrade in hand. Quotes being obtained from plumbers.

MUGA is fine.

Trees. Recommended that large –leaf lime tree adjacent to pedestrian access to Balsham Rd. is reduced. Also White Beam tree near tennis courts, trees adjacent to car park and Impetts Lane also need reducing.

Spraying. Re-spray completed due to Plaintain problem.

Compost bin needs repair – Justin

New mower. Excellent, reported by clubs.

Public tennis courts need resurfacing and spraying – Justin  
Play equipment. Inspection was fine.

Pot holes in car park need repairing - Justin

Repairs to recreation ground after drainage work will be reviewed later and then quotes sought. Ground needs to settle.

Hedges to Barnsfield and Stone bridge lane need attention – Nick Fison.

AOB: Clock still needs cleaning.

Reported that new notice re clubs at entrance had been erected.

Next meeting: 4<sup>th</sup> January 2017.

Item 211.4

**MINUTES OF THE SWIFTS USER GROUP MEETING HELD ON  
WEDNESDAY 31 August 2016**

**Present:** Mary Drage (Chair in Derek's absence), Kathy Attmore, James Caesar, Trish Newman, Jill Woolley (Minutes)

1. **Apologies:** John Shepherd

## **2. Minutes of the meeting held on 1 June 2016**

The Minutes were agreed as a true record.

### **3. Matters Arising**

3.1 Derek was unavoidably delayed and missed the meeting therefore the following items were not discussed:

Disabled Toilet

Car park light

New heating system

(The Committee wondered if the new heating system would be installed before the winter. Mary thought that it could be done over a weekend but the library might have to close on a Saturday morning.)

3.2 Hole in the lobby: This is getting worse. Trish will check with Derek and ask him to chase it with Accent Nene as it is becoming a Health and Safety concern.

3.3 It is not known whether the Accent Nene regular monthly estate walks have taken place.

3.4 Broken glass in door: This has been repaired.

3.5 Police Bicycles: There are no bicycles in the store but Julie has informed Mary that they will be using it and have a key.

3.6 Post Office: The committee agreed with Trish that no more money should be sought.

3.7 New Library Hours: Kathy reported that the new hours are working well.

3.8 Noticeboard: Richard Drage kindly put this up and photographs displayed showing rules and how chairs should be stacked.

3.9 The projector screen and flip chart are in the storeroom.

### **4. Financial Report**

4.1 Trish presented the accounts, pointing out the payment of £907 is from 2015/16 and is included in the £995.24 surplus. Some payments are made monthly and some quarterly. Slimming World always pay promptly.

4.2 No bill has been received from the Mill as yet and there has only been one bill from EON so far.

4.3 An insurance claim was not made for the door as it cost less to repair than the excess.

### **5. Bookings and Organisation**

5.1 Bookings are still doing well and we are getting more use during the day. The Upholsterer starts again in October and there is a weekend booking in October.

5.2 A new cleaner has been appointed. Her name is Kim.

5.3 The Friends still have a key to the Store and Trish will ask for it to be returned.

5.4 The wall in Section A is badly marked. It was suggested that the affected areas should be repainted and the lower part of the wall covered with Perspex up to about three feet. The general opinion was that a Dado rail would not stop all the marks. Mary will talk to Derek about this.

### **6. Any Other Business**

6.1 Kathy asked if a new 'No dogs except for assistance dogs' sign could be made as one of the library client insists on bringing her dog into the library, despite being told politely that this is **not** allowed. Trish will look into this.

6.2 Kathy mentioned that the outside button for the library doorbell is not working. James tried to get the cover off without success. Kathy will find the instructions to see if it needs a new battery.

6.3 The door into Section B sticks. Mary will ask Richard to look at this.

7. **Date of next meeting: Wednesday 30 November at 7 pm in the Swifts.**

