

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 8th June 2016.

Present: Councillor Drage (Chairman) and Councillors Brown, Bullen (from Item 179), Cone (and District), Dawson (from Item 178), Lacey, Lockwood, Mair, Newell, Rickett, Scarr, Sitton, Smith and Thorn; County and District Councillor Williams (from Item 174) and the Clerk.

	Action
<p>171 To accept apologies for absence. Cllr Ward. Lateness from Cllrs Bullen, Dawson and County and District Councillor Williams.</p>	
<p>172 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed. Cllr Lockwood – Personal Item 183; Cllr Lacey – Personal and Prejudicial Item 180.</p>	
<p><u>Public & Press</u> - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. There was no one present.</p>	
<p>173 Approve Annual Accounts 2015/16 for Resolution. Cllr Drage advised the Internal Auditor had signed off the accounts. Terry Fretwell, the R.F.O. had been taken poorly and was recovering in hospital overnight. The Clerk went through the annual figures and governance statement. Cllr Thorn proposed accepting the 2015/16 annual accounts, proposal seconded by Cllr Newell and agreed by the Council. The Chairman then signed the Annual Return.</p>	
<p>174 To receive reports from County and District Councillors. County Councillor Williams issued the attached report which was accepted by the Council. <i>At this point Cllr Williams arrived.</i> Hollman’s Close road surface needs fixing. District Councillor Williams went through his written report. He also advised the Lanthorn Stile Appeal had been dismissed. Report Accepted. District Councillor Cone issued the attached report which was accepted by the Council.</p>	
<p>175 Recreation Ground Drainage for Resolution. Item deferred until later in the meeting.</p>	
<p>176 Council Policies for Adoption. Following the annual review Cllr Cone proposed adopting the Council Policies as no changes or amendments had been identified, proposal seconded by Cllr Thorn. If legislation dictates any changes, any of the Policies will be amended as appropriate.</p>	
<p>177 Council Committees. Cllr Lockwood will join the ACE & Highways Committee; Cllr Smith will be the representative on the Marshalls Consultative Committee. 177.1 Swift User Group Minutes 1/6/16 are attached and were accepted by Council. <i>At this point Cllr Dawson arrived.</i></p>	
<p>178 To approve the minutes of the last meeting. The Minutes were accepted as a true record and signed by the Chairman. <i>At this point Cllr Bullen arrived.</i></p>	
<p>179 Matters arising from the last meeting. 179.1 <u>Pavilion upgrade.</u> Cllrs Newell and Drage met representatives from Cambs Football Association who are able to get funding for the Parish Council to extend the pavilion; the FA would also appoint a manager who would complete all grant applications on the PC’s behalf. The FA will get back to the Parish Council with further details. 179.2 <u>Youth/Community Building.</u> Cllr Bullen has spoken to the architect, Simon Danischewsky regarding amending the plans so the building is now sited only on land owned by the Parish Council. Cllr Bullen will arrange a site meeting with Simon. The Parish Council agreed to delegate powers to Cllrs Bullen, Drage, Thorn and the Clerk to submit the amended</p>	

<p>183.8 Cambs Constabulary – Next Panel Meeting is on 16/6/16 at Sawston Village College. Cllr Brown will attend.</p> <p>183.9 D Earl – Water voles seen along the ditch in Teversham Road on to left beyond the railway crossing; requesting landowner contacted as voles are protected by law. SCDC has also responded to Mr Earl.</p> <p>183.10 CCC – Half day workshop in Cambourne on 27/9/16 to help volunteers who come across domestic abuse and where to seek help.</p> <p>183.11 SCDC – May 2016 ebulletin.</p> <p>183.12 CCC – May newsletter of Transforming Lives Briefing keeping up to date with the Transforming Lives and Care Act and the Older People’s Programme; also available to download from the County Council website.</p> <p>183.13 Centurion Traffic Management – Notification of a full road closure at Teversham Road to allow Network Rail to work on the level crossing from 22.00hrs on 23/8/16 until 06.00hrs 24/8/16. This will be put on the PC’s website and notice boards.</p> <p>183.14 Cambridge City Council – A draft Planning and Development Brief Supplementary Planning Document (SPD) has been prepared for the Mill Road Depot which will help guide the re-development of the site for housing. Consultation until 15/7/16. See https://www.cambridge.gov.uk/mill-road-depot-spd</p> <p>183.15 M Foreman – Concerns about parking on the Swifts Estate, dog fouling and County Council verge grass cutting. The Clerk has acknowledged and is investigating the various points raised.</p> <p>183.16 Luminus Group – Invitation to a conference on 23/7/16 in Huntingdon regarding their work in partnership with local councils, police and other organisations.</p> <p>183.17 Fulbourn Forum – News of future events including Community Market, Orchid count at the Nature Reserve and a Swifts Watch week in July.</p> <p>183.18 J Godsell – Asking for clarification regarding dogs on the recreation ground. The Clerk has replied and confirmed new signs will be erected at all entrances asking for dogs to be kept under control.</p> <p>183.19 T Lockwood – Query regarding removal of benches from recreation ground to the bowls green. The Clerk advised the benches came from Fulbourn Hospital having originally been donated to the bowls club, who until a hedge was removed, did not have the space to house the. They have now been moved during the Summer for spectators. Cllr Ward will be consulted to see if two other benches which are not used by the Football Club, could be put there instead.</p> <p>183.20 Cambs & Peterborough CCG (Clinical Commissioning Group) – Herts Urgent Care (HUC) has been appointed as the new integrated NHS 111 and GP Out of Hours Provider for Cambs & Peterborough where previously there had been three providers.</p> <p>183.21 Resident – Query over grass cutting in Fromont Close. The Clerk is making further enquiries as to why part of the grass near the footpath has been left.</p> <p>183.22 CCC – Network Rail have commenced a public consultation on the proposed closure of up to 33 level crossings in Cambridgeshire.</p> <p>175 Recreation Ground Drainage for Resolution. Three quotations had been received to replace the perforated drainage pipes causing the football pitches to flood. The Water Course maintained by SCDC running along Stonebridge Lane will need clearing to be able to cope with the new drains and avoid problems in the lane. Cllr Bullen proposed accepting the quotation from Miles Drainage Limited, proposal seconded by Cllr Lacey and agreed by the Council. For information, quotations received: - <u>PowerRod</u> - £6,266.43; with peashingle an additional - £2,900 Total £9,166.43 plus VAT; <u>BW Cook Construction Ltd</u> - £11,757.50 plus VAT <u>Miles Drainage Limited</u> - £7,776.34 plus VAT The Clerk will contact SCDC regarding clearing the water course.</p> <p>184 To resolve the accounts for the month. Shaw & Son: Receipt books.....302.40 Intelli-Cool: Swift repairs.....254.64R</p>	<p>1272 DB</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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Taylor Vinters: Legal fees.....737.40	CamAlarms: Fire alarm maint.81.60R	1273
SWALEC: Pavilion electricity.....809.79	Working Turf: Spraying.....611.69	
Smith: Pavilion clock service.....223.20	B's Travel: Shopper Bus.....220.00R	
Barclays: Monthly fees.....21.49R	Facit: Electrical work.....1,263.90	
E Doe Ltd: Supplies.....15.12	D Bracey: Play Inspections.....216.00	
Talktalk: May phone calls.....38.26	Pristine: Hygiene contract.....420.00	
Furnleaf: Grass cutting.....1,122.00	PA Collacott: Repairs.....200.50	
Cllr Lockwood proposed accepting the accounts, proposal seconded by Cllr Smith and agreed		
185 To receive items for inclusion on the next Agenda for decision and/or action.		

There was no further business and the meeting closed at 9.45pm.

Attached reports: -

Item 174

County Councillor Report to Fulbourn PC

1. You will have heard by now that the Greater Cambridge City Deal announced its proposals for reducing traffic congestion in the city centre. The plan involves three parts – peak time control points on some of the main routes into the city centre (number plate recognition cameras), a city-wide Residents Parking Zone and a parking space levy. The money raised from the later will subsidise public transport. However we have to rely on the goodwill of Stagecoach to keep the fares down and improve the bus services and the acceptance of city residents that they will have to pay for their on street parking and the inconvenience in getting around the control points.
2. I will be at the Greater Cambridge City Deal Executive Board tomorrow to argue the case that the planned Fulbourn Road cycling scheme be extended along Cambridge Road to the village.
3. You should have been notified that the Whittlesford Highways depot is once again holding an open day this time on 27 June 2016 and you will be invited to book a slot in one of three sessions during the day.
4. I am delighted that the county council has found £10,000 to match fund the Cambridge Road crossing and I have passed the details to your clerk.
5. I am now on the Highway, Community and Infrastructure committee and one of the first things I've done is to confirm that at least 50% more potholes will be repaired this year. However it is completely unsatisfactory that a third of unclassified roads need repair and as a result of my intervention the county's policy which has no target for unclassified roads will be reconsidered.
6. A new system for reporting highways faults has been introduced based on a tried and tested one currently being used by Suffolk County Council, and other councils, where feedback from residents has been very positive. It allows residents to report a new highway fault and monitor the status of existing reports, while improving communication through automated update emails. The new 'Report It' system can be found at this link: <https://highwaysreporting.cambridgeshire.gov.uk/>

7. Work is in hand to have road markings in the village refreshed and the worst part of Cambridge Road repaired.
8. A £1 charge for reservations is being introduced for all adult borrowers from Monday 13 June 2016. Reservation fees for Housebound and Library at Home Service customers will remain free. Library meeting room and venue hire charges changed from 23 May 2016.
9. The Council is piloting a new short term home care service to facilitate timely discharge from reablement to provide a temporary solution while longer term care packages are being constructed. The aim is to free capacity to support hospital discharge and to promote independence by building on the benefits achieved through reablement. To take this forward three home care organisations have agreed to work in partnership, to share resources and management information. A key feature of the new service will be the ability of providers to negotiate directly with service users and to facilitate more effective partnership working between providers, service users, families and community networks. The Council's Contracting and Procurement team will conduct interviews of individuals receiving the service, and will also seek formal feedback on completion of all care packages. It is envisaged that the transition service will support individuals for up to three weeks.
10. The county council will be launching a Community Highways Volunteering scheme enabling communities to work on the highway to carry out routine maintenance which can no longer be afforded by CCC. Initially four areas of work are being offered:
 - Siding out footpaths, footways and bridlepaths
 - Cutting back vegetation
 - Sign cleaning
 - Litter picking (not in South Cambs which already has a scheme)

Volunteers signing up to the scheme will be covered by the council's public liability and personal liability insurance. HV clothing and equipment will be provided as appropriate. This is in addition to volunteering for gritting footpaths. Registering to volunteer and training will be available on line.

John Williams

District Councillor Report to Fulbourn Parish Council

1. I attended a briefing for District councillors about the effect of the planned two new primary schools and secondary school for our area. It is clear that the opening of the new secondary school in will affect the existing catchment areas for Fulbourn and Teversham primary schools and the provision of free home to school transport given that the new school is within three miles of Fulbourn. The expansion of Bottisham Village College will be needed for future housing developments in East Cambs. Wearing my county hat I am working with the county education department to ensure the schools and parents are informed and consulted at the earliest opportunity although new schools are beyond the control of local councils and can set their own admission policies.
2. It has come to light that mechanical street sweeping has been reduced from six times a year to four.

3. Following reorganisation of legal services the council is currently short of planning lawyers.
4. The Local Plan Inquiry has restarted with the Inspector considering the council's further review of the Green Belt to be followed by Cambridge City matters. A considerable number of responses were received to the further work that was done on the housing trajectory and Green Belt status and the officers involved are expecting the Inquiry to continue into next year with the issue of the five year housing land supply being dealt with at the end.
5. The Boundary Commission has published its draft proposal for South Cambridgeshire with a mega ward proposed for Fulbourn which will be bigger than the revised county council division. Public consultation continues to 23rd July.
6. For the Teversham Road planning appeal Fulbourn Parish has submitted its Statement of Case and I have involved with briefings on the Green Belt matters.

John Williams

Graham Cone - District Councillor report to Parish June 2016

Teversham Road

The groups involved with representing the views of the local community at the appeal have applied for rule 6 status which is available for all Parish Councillors to view. This will allow the Parish Council and other groups to make their representations through the planning consultant that will be working on our behalf. I have had a meeting with Sarah Ballantyne-Way who assures me the barrister for our appeal has been narrowed down to 2 possible candidates and will be confirmed in the next 10 days. I will confirm in my next Parish report who has been appointed and how we will work with the barrister to get the best outcome in the appeal. I have also met with Robert Mungovan who will be doing further ecological checks on the site Thursday 9th June.

Grass cutting

I have had a couple of residents contact me regarding grass cutting issues which I have referred back to SCDC who are looking to rectify any problems.

New leader of SCDC appointed

Councillor Peter Topping has been appointed as the new leader of SCDC and has appointed the following Councillors into the cabinet.

Cllr Simon Edwards – Finance and Staffing

Cllr Mick Martin – Corporate and Customer Services

Cllr Mark Howell – Environmental Services

Cllr Francis Burkitt – Greater Cambridge City Deal

Cllr Lynda Harford – Housing

Cllr Robert Turner – Planning

Cllr Tim Wotherspoon – Strategic Planning, Transportation and Communities

Devolution

Devolution is currently being discussed following the announcement by George Osborne that he wants to create an Eastern Powerhouse that will have more locally devolved powers. The initial proposal involved

Cambridgeshire, Norfolk and Suffolk. This has not been deemed a suitable solution by Councillors across Cambridgeshire due to the differences and complexities of working with Norfolk and Suffolk in one block. Different proposals are currently being discussed and worked through with the possibility of having a Cambridge and Peterborough deal and a separate Norfolk and Suffolk deal. The issue of devolution will be discussed at the next full Council meeting in June however whatever is decided at SCDC may not be the consensus across Cambridge and Peterborough. It is for this reason that devolution is still very much up in the air and until Councils and Local Authorities across Cambridgeshire come to an agreement it is unclear whether we will have any devolution or if we do what it will look like.

Zebra Crossing

I received an email from the County Council informing me that more funding has become available. This means that because our project was next on the list funding would now be allocated depending on the project officer agreeing that the project is viable. This is good news but there are still many hurdles to jump over. I will be discussing the issue with the projects team to assess viability now that more funding has become available.

Graham Cone

Item 180

Minutes of a **Planning Meeting** of Fulbourn Parish Council held on Tuesday, 17th May 2016 at The Fulbourn Centre, Home End.

Present: Cllr Smith (Chairman) and Cllrs Bullen, Cone, Drage, Lacey, Scarr and Ward.

Apologises: Cllr Brown.

New Applications:

S/1055/16/FL

Location: L'Abri, Teversham Road.

Proposal: Demolition of existing dwelling and attached accommodation and erection of replacement dwelling.

As the site lies outside the village framework and in Green Belt land, we consider it an inappropriate development and recommend refusal. The proposed new dwelling is larger than the existing footprint implying it will have permanent occupancy.

Recommendation objects.

S/1275/16/FL

Location: Land to the east of Cox's Drove.

Proposal: Erection of six dwellings with associated works including access alterations and landscaping following the removal of the existing timber yard and associated structures.

The Parish Council supports this application subject to access/highways issues being resolved.

All parishioners down Cox's Drove have complained to District Councillor Cone about the parking issues and he has made repeated visits to the tenants of the industrial premises who are parking on the access road to try and resolve the problem. The tenants have been reported for blocking access with cars for sale and are not complying with requests to remove them. Access for emergency vehicles is severely restricted. This is a sensitive issue and the concerns of the neighbours should be taken into account.

Recommendation supports.

S/0969/16/FL and S/1008/16/FL

Location: 7 Home End.

Proposal: Proposed crossover, front wall and railings, paving and automatic gate.

Parish Councillors made a site visit. Due to this being in a Conservation Area, we believe the automatic gates are not in keeping with the surrounding area.

Recommendation objects.

S/0888/16/FL

Location: 1 Town Close

Proposal: Two storey side extension and detached double garage.

Recommendation supports.