

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 9<sup>th</sup> March 2016.

**Present:** Councillor Thorn (Chairman) and Councillors Brown, Bullen (from Item 134), Cone (and District), Lacey (from Item 134), Mair (from Item 134), Newell, Rickett, Scarr, Smith, and Ward; the Clerk and 1 parishioner.

|  | <b>Action</b>   |
|--|---|
| <p><b>132 To accept apologies for absence.</b><br/>Cllrs Dawson, Drage, Sitton and County and District Cllr Williams; Cllr Bullen for lateness.</p>  |   |
| <p><b>133 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.</b><br/>Cllr Lacey – Personal and Prejudicial Item 137; Cllr Smith – Personal Item 138.12</p>   |   |
| <p><b>Public &amp; Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.</b><br/>Lisa Raspopovich, a parent from the proposed school at The Old Rectory in Church Lane wanted to give an update and give some background information. She said a group of parents ran an independent school which was bought by a company changing so much and turned it into a different school so a group got together to set up a new school. It has been set up as a charity so is not money making one. Many parents are donating their time free of charge and as most attending will be their own children, they are obviously concerned for the children's safety. They have met CCC, Highways and intend to widen the entrance enough so two vehicles can pass; the wall will be slanted to assist the visibility splay and improvements will be done to the pathway.<br/>Cllr Cone asked about using the mini bus shuttle service as mentioned at the February meeting. Ms Raspopovich said between 50 – 60% will use the service. <i>Cllr Lacey arrived at this point.</i> She said the school would open in the autumn with 40 children so they would work with the travel arrangements from there. Plan B would be to ask permission to use the recreation ground as a pick-up and drop-off point. <i>Cllr Mair arrived at this point.</i> The school would be looking to make travelling by mini bus cheaper than parents using their own cars. The Chairman thanked Lisa Raspopovich for this update. <i>Cllr Bullen arrived at this point.</i></p> |   |
| <p><b>134 To receive reports from County and District Councillors.</b><br/>134.1 County Councillor Williams and 134.2 District Councillor Williams issued the attached reports which were accepted by the Council.<br/>134.3 District Councillor Cone issued the attached report which covered several agenda items</p>  |   |
| <p><b>135 To approve the minutes of the last meeting.</b><br/>The Minutes were accepted as a true record and signed by the Chairman.</p>   |   |
| <p><b>136 Matters arising from the last meeting.</b><br/>136.1 <u>Youth Building</u>. Cllr Mair has received an electrical report which he will forward to the Clerk. A meeting of the Youth Committee is needed to discuss the plans and covenant.<br/>136.2 <u>Speedwatch</u>. More volunteers have come forward and received training, so this scheme will be revived and start on 11<sup>th</sup> March 2016.<br/>136.3 <u>Teversham Road Appeal</u>. See 134.3 Along with the PC, representatives from Fulbourn Forum and Save Fulbourn Fields will meet SCDC Legal Team; Cllr Scarr will visit the site when a date has been arranged.<br/>136.4 <u>Pavilion upgrade</u>. Cllr Newell advised the FA (Football Association) wished to appoint an architect to work on this project before they would consider approving a grant. Council has to accept this condition.<br/>136.5 <u>Ida Darwin</u>. Cllr Brown said the Social Club had received 6 months' notice. She said</p>  | <p><b>Youth</b></p> <p><b>MD,GC &amp;NS</b></p> <p><b>Clerk</b></p> |

|   |                      |
|---|----------------------|
| <p>the top end of the site has been closed and fenced off.</p> <p>136.6 <u>Neighbourhood Panel Meeting</u>. Cllr Brown attended the meeting on 25/2/16 advising Sgt Sandra Davidson is to retire in June. Notes are attached.</p> <p>136.7 <u>Townley Trust</u>. Cllrs Drage and Thorn met Richard Townley and Ron Ward from the Townley Trust and Steve Taylor from FISSC along with the Clerk for an update and to discuss proposed future maintenance plans.</p> <p><b>137 To consider planning applications.</b><br/> Minutes of a Meeting held on 24<sup>th</sup> February 2016.<br/> Discharge of Condition 3 (Materials) of Planning Consent S/1667/15/FL to erect a single storey extension at 24 Balsham Road. Information only.<br/> <u>Appeal</u>: S/1442/15/OL, Land to the North of Lanthorn Stile.<br/> <u>Refusal</u>: S/0061/16/LB, 1 Manor Walk – Replacement of door and doorframe of a garage, bricking up lower portion of doorway and fitting new window.<br/> <u>Permissions</u>: S/0059/16/LB, 1 Manor Walk – Replacement window;<br/> S/0385/16/DC, 24 Balsham Road – Discharge of Condition 3 (Materials) of Planning Consent S/1667/15/FL for erection of single storey extension.<br/> <u>New application</u>: S/0395/16/FL, 30 Cow Lane – Two storey rear extension; single storey front. Recommend approval.</p> | <p><b>1261</b></p>   |
| <p><b>138 Correspondence.</b><br/> 138.1 <b>Resident</b> – From St Vigor’s Road asking if The Fulbourn Feast parade could gather further round the road near the school where there are no properties should access be required for emergency services. Following discussion this will be referred to The Feast Committee for their consideration.</p>  | <p><b>Clerk</b></p>  |
| <p>138.2 <b>War Memorials Trust</b> – February 2016 Bulletin.<br/> 138.3 <b>Cambridgeshire Acree</b> – Invitation to attend a Neighbourhood Plan Roadshow in Ely on 21/3/16; Community Fair in St Ives on 7/6/16. Cllrs Drage &amp; Thorn to attend NPR, Ely.<br/> 138.4 <b>K Price</b> – Experiencing Broadband connection problems on The Swifts Estate; Cllr Williams has been assisting and Lucy Frazer MP notified.</p>  | <p><b>MD,DT</b></p>  |
| <p>138.5 <b>Resident</b> – Dog incident in the village; request short article included in the next Village Pump raising awareness of keeping dogs under control. Agreed by Council.<br/> 138.6 <b>E Smallwood</b> – Requesting consideration given to street lighting feeling nights should be dark and lights should remain switched off. See 138.15; Lights will be dimmed by 60% between the hours of 2am – 6am.</p>   | <p><b>Clerk</b></p>  |
| <p>138.7 <b>Fulbourn Arts</b> – Details of their AGM and diary of future events.<br/> 138.8 <b>Accent Nene</b> – Details of Service Charge 2016/17 for The Swifts, Haggis Gap.<br/> 138.9 <b>Cambs &amp; Peterborough Clinical Commissioning Group</b> – Workshops planned around the region during March to enable residents to get involved in shaping local health services.</p>   |                      |
| <p>138.10 <b>CCC</b> – Replacement of road markings and studs following surface dressing works planned during the Spring and Summer of 2016 which include Balsham Road. Council asked if any works are planned for Cambridge Road. The Clerk will enquire.<br/> 138.11 <b>A White</b> – Asking for advice regarding tree works. The Clerk has replied.</p>  | <p><b>Clerk</b></p>  |
| <p>138.12 <b>Cricket Club</b> – Wish to purchase new roll-on covers possibly with a sponsor’s logo on them, and are asking permission to have them on the recreation ground. Council wanted to know where the covers will be stored during the winter and would like to see the sponsor’s logo. If approved, Council would like green covers. This was then referred to the Recreation Ground Working Party and it is hoped a member of the Cricket Club is able to attend.<br/> 138.13 <b>Friends of the Roman Road and Fleam Dyke</b> – February 2016 newsletter; annual subscription due in April; we pay £20, request for a slight increase so they can continue the extend conservation works. Cllr Cone proposed increasing the annual donation to £40, proposal seconded by Cllr Ward. Cllr Bullen offered an amendment, proposing Council</p>   | <p><b>Rec WP</b></p> |

|   |  |                               |  |                                   |  |                                  |   |                            |                                       |                                    |                                       |                             |                                 |  |  |
|---|--|-------------------------------|--|-----------------------------------|--|----------------------------------|---|----------------------------|---------------------------------------|------------------------------------|---------------------------------------|-----------------------------|---------------------------------|--|--|
| <p>increases the subscription to £50 p.a. Counter proposal seconded by Cllr Mair. Members voted on the amendment first with 7 votes in favour and 4 votes for the £40 proposal. Cllr Scarr then proposed accepting the substantive, proposal seconded by Cllr Rickett and agreed.</p> <p>138.14 <b>E Pamphilon</b> – asking re-consideration for 20 mph limits imposed at certain parts of the village. For Highways to re-consider; we will also advise Speedwatch has been set up in the Fulbourn and will operate at various locations to try and alleviate speeding problems.</p> <p>138.15 <b>CCC</b> – Decision made to introduce part night lighting programme which will affect Fulbourn. A list of roads has been received; the Parish Council has the opportunity to keep some or all of the lights on for a fee per column plus an administration fee. The PC had registered an interest should they be required to take over lighting costs which had saving approximately £1,700. Following discussion, Cllr Ward proposed dimming all the lights the CCC intend to part night switch off for one year so this can be monitored. Proposal seconded by Cllr Cone and agreed by the Council.</p> <p>138.16 <b>Impett’s Lane</b> – Cables housed in a duct for street lighting that have not be buried underground will be reported to CCC for Balfour Beatty to investigate.</p> | <p><b>1262</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> |                               |  |                                   |  |                                  |   |                            |                                       |                                    |                                       |                             |                                 |  |  |
| <p><b>139 To resolve the accounts for the month.</b></p> <table border="0"> <tr> <td>Wages: Clerk plus expenses.....1,138.71</td> <td>Ridgeons: Supplies.....59.21R</td> </tr> <tr> <td>Shelford Heating: Service &amp; supplies....674.89</td> <td>Barclays: Monthly fees.....22.61R</td> </tr> <tr> <td>Falcon Print: Village Pump.....365.00R</td> <td>CCC: Street Lights.....1,155.86R</td> </tr> <tr> <td>Wilbraham Boiler Services: Repairs.....35.00R</td> <td>Petty Cash: Admin.....3.50</td> </tr> <tr> <td>Konica Minolta: Photocopier.....85.64</td> <td>Talktalk: February calls.....36.96</td> </tr> <tr> <td>SCDC: Cemetery trade waste.....416.00</td> <td>ESPO: Supplies.....1,225.20</td> </tr> <tr> <td>T Fretwell: RFO fees.....500.00</td> <td>FA4Y: 2<sup>nd</sup> tranche.....4,000.00</td> </tr> </table> <p>Cllr Ward proposed accepting the accounts, proposal seconded by Cllr Newell and agreed.</p>   | Wages: Clerk plus expenses.....1,138.71  | Ridgeons: Supplies.....59.21R | Shelford Heating: Service & supplies....674.89 | Barclays: Monthly fees.....22.61R | Falcon Print: Village Pump.....365.00R | CCC: Street Lights.....1,155.86R | Wilbraham Boiler Services: Repairs.....35.00R | Petty Cash: Admin.....3.50 | Konica Minolta: Photocopier.....85.64 | Talktalk: February calls.....36.96 | SCDC: Cemetery trade waste.....416.00 | ESPO: Supplies.....1,225.20 | T Fretwell: RFO fees.....500.00 | FA4Y: 2 <sup>nd</sup> tranche.....4,000.00 |  |
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| Konica Minolta: Photocopier.....85.64   | Talktalk: February calls.....36.96   |                               |  |                                   |  |                                  |   |                            |                                       |                                    |                                       |                             |                                 |  |  |
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| T Fretwell: RFO fees.....500.00   | FA4Y: 2 <sup>nd</sup> tranche.....4,000.00   |                               |  |                                   |  |                                  |   |                            |                                       |                                    |                                       |                             |                                 |  |  |
| <p><b>140 Council Committees.</b></p> <p>ACE Committee and Highways Committee. Minutes of a meeting held on 3/3/16 were issued and explained by Cllr Rickett. Cllr Cone had received complaints about parking in Cox’s Drove and had been to see the owner of the car company. The Police had been called as vehicles were obstructing the road which is only partly adopted.</p>   |  |                               |  |                                   |  |                                  |   |                            |                                       |                                    |                                       |                             |                                 |  |  |
| <p><b>141 Annual Parish Council.</b></p> <p>Chairmen of Sub-Committees were asked to provide a written report which will be circulated at the APM.</p>  | <p><b>APM</b></p>  |                               |  |                                   |  |                                  |   |                            |                                       |                                    |                                       |                             |                                 |  |  |
| <p><b>142 To receive items for inclusion on the next Agenda for decision and/or action.</b></p> <p>Cambridgeshire Acre and Cricket Club.</p>  |  |                               |  |                                   |  |                                  |   |                            |                                       |                                    |                                       |                             |                                 |  |  |

There was no further business and the meeting closed at 9.20pm.

**Attached reports: -**

**Item 134.1**

**County Councillor Report to Fulbourn Parish Council**

1. Cambridgeshire County Council met on 16 February and decided to increase council tax by 2% for adult social care only. This will offset the cost of introducing the National Living Wage. The cuts already planned for adult social care will therefore still go ahead. As it has not used the ability to raise council tax by a further 1.9% a further £5 million needs to be found on top of the £41 million already cut from next year's budget. If it is not taken from council reserves (which are lower than they should be) further cuts to front line services will have to be made.
2. The Boundary Commission has published its final proposal for new county council divisions. As expected the Fulbourn Division is being reduced in size because it is currently considerably larger than the average division and as a result Horningsea PC and Fen Ditton village are being transferred to the Waterbeach division. The southern part of Fen Ditton covering the proposed "Wing" development remains in Fulbourn. There is an overall reduction in county councillors from 69 to 61. The proposal now goes before Parliament for ratification and it is expected that next year's county council elections will use the new division boundaries.
3. The local Bus Group welcomed the news that passenger numbers on route 18 have increased since 2014 and that funding has been secured for the next 12 months.
4. You will know that your Local Highway Initiative bid was unsuccessful. In the view of the LHI panel the scheme had only limited improvement potential. The LHI budget for South Cambridgeshire for the coming financial year is £94,376. There were 47 applications for this money and there were some very high scoring and expensive ones with the result that only 20 schemes were approved for the funding available.
5. The Bottisham Village College Academy Trust in conjunction with the county council will shortly be consulting on its plan to increase the capacity of the college to a 10 Form Entry (FE) totalling some 1500 students. Technically the college is currently a 7 FE although the past two years it has been accepting students up to the equivalent of 8 FE. The county council has currently £10 million in its capital budget to expand the college to 10 FE from 2018 and the Trust will be showing plans to bring this capacity forward with the use of temporary accommodation. This will require a planning application to East Cambridgeshire District Council.
6. I have been having discussions with the education department on the effect of the proposed Cherry Hinton North secondary school (planned to open in 2018/19) on local primary school catchments. This is at an early stage and there will be consultation with primary schools, parents and the public about catchment areas (including the consideration of historic rights) once it is clear who will be running the school and what their admission policy will be.

John Williams

March 2016

**Item 134.2**

**District Councillor Report to Fulbourn Parish Council**

1. South Cambridgeshire District Council decided at a full meeting of the council on 25 February to increase its council tax by £5 a year for the next 4 years – the maximum increase the Government is allowing. This still requires full year savings of £930,000. It has been anticipated that Ermine Street Housing will deliver an income to the council of £600,000 but there is still £190,000 left to find at this time. The Government's 1% reduction in council rents over the life of the current Parliament has very badly damaged the Housing Revenue Account making it impossible to continue with its council house building

programme. It is anticipated by officers that it will be forced to sell some 100 to 150 council homes per year as they become vacant.

2. Unless significantly amended the Housing and Planning Bill will have a profound effect on rented housing and those on low and middle incomes seeking to own their own home. Officers have briefed that due to South Cambridgeshire's high house prices even with a 20% discount applicants for a Government "starter" home would require an income of £80,000. The Bill intends that starter homes should be classified as affordable housing and that the affordable housing quota in developments on Crown land such as at Northstowe should only be starter homes. This means there will be no social or housing association rented or share ownership properties in such developments. Also the Bill does not exempt rural exception sites from the ability of occupiers of new affordable housing to buy after five years. We have already a case where a land owner has withdrawn their offer to sell land at below market value to enable an exception site to go ahead; and of course it means that such homes cannot be guaranteed for the local community in perpetuity.
3. In response to the proposed modifications to the submitted Local Plan South Cambridgeshire District Council and the City Council received 1037 representations from 222 individual respondents. There were 894 objections to the modifications. The delivery of a 5 year housing supply will be very challenging as developers once receiving permission are sitting on land because of the rising house price market in the Cambridge sub-region. The adoption of the Local Plan could well slip into 2018 and may even be overtaken by the City Board's review of planning strategy due in 2018/19.
4. You will know that the applicant for Barleyfields has gone to appeal on the grounds of non-determination by South Cambridgeshire District Council. The council is currently dealing with some 900 planning applicants.

John Williams

March 2016

### **Item 134.3**

#### **Cllr Cone's report to Parish Council**

##### Teversham Road Appeal

Over the past month I have met with residents, Fulbourn Fields, Fulbourn Forum and the Chair of the Parish Council to organise a meeting with SCDC (Officers and Legal Team) to assist them in defending the reasons for refusal. This meeting will take place over the next month with representatives from groups in Fulbourn. The meeting will be with Sarah Ballantyne-Way who will be organising SCDC's defence at the appeal. Having spoken to her she is keen to also visit the site and gather as much information from all of the groups within the village that may assist the appointed Barrister. I have also had discussions with Rob Mungovan who is keen to return to the site to gather more ecological evidence at different points between now and the appeal to bolster that reason for refusal. As an officer at SCDC, he has access to carry out this work on site.

##### Zebra Crossing funding

Having applied for funding to the County Council for a zebra crossing on Cambridge Road, the County Council has turned down our application for funding. This is disappointing as I know the Parish has put a lot of work into the application. The email read as follows:

*Dear Applicant,*

*Local Highway Improvement Initiative 2016/17*

*Decisions have now been taken on the allocation of this year's Local Highway Improvements budget and unfortunately your application has not been successful. I have attached the report that sets out the recommendations from the Local Member Panel and which confirms the allocations approved by Highways*

and Community Infrastructure Committee.

*It is anticipated that a budget will be available for Local Highway Improvements in 2017/18 and this may provide an opportunity for you to reapply next year. It may be possible for your project to be delivered as a third party funded scheme, if you fund the project 100%. If this is the case, please get in touch with me and I can advise you of the process.*

*Thank you for taking the time to apply for Local Highway Improvement funding this year. If you have any questions on the allocation process, please do not hesitate to contact me.*

I am happy to discuss the issue of the zebra crossing with Parish Councillors and residents with a view to formulate a plan as to how we take this project forward in the future.

### Boundary Review

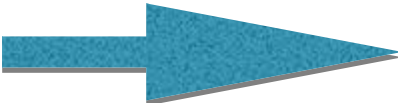
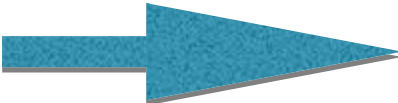
The original proposal agreed by South Cambs Full Council was to link Teversham Village, Teversham Foxgloves, Fulbourn Village and Fulbourn Beechwoods with two District Councillors. The Liberal Democrats at SCDC have recently put forward a revised plan (rather late on in the day). The revised plan would see Fulbourn Village, Fulbourn Beechwoods, Teversham Foxgloves, Great Wilbraham, Little Wilbraham and Six Mile Bottom being grouped together with 2 District Councillors.

I have discussed the issue with the District Councillors from The Wilbrahams and Teversham. My concern would be that Teversham Village and Teversham Foxgloves (which are the same Parish) would be split in two. I believe that both proposals will be fine for Fulbourn which is why I personally am indifferent but I have asked Alex Riley (conducting the Boundary Review for SCDC) to discuss this issue with Teversham Parish Council as these amendments will have a direct impact on their Parish. It is worth noting that option 2 (the Liberal Democrat proposal) is better in terms of population to Councillor ratio.

Whatever proposals SCDC recommends, the Boundary Commission could adjust if they see fit. If as a Parish Council you would like to feedback any concerns you have regarding either of the two options to the Boundary Commission please do so.

Below for information I have set out how the 2 proposals would look.

### Option 1

| <u>Village / Ward</u> | <u>Population</u> |  |                        |
|-----------------------|-------------------|--|------------------------|
| Fulbourn Village      | 3505              |  | 2 District Councillors |
| Fulbourn Beechwoods   | 829               |  |                        |
| Teversham Foxgloves   | 1193              |  |                        |
| Teversham Village     | 949               |  |                        |
| Total                 | 6476              |  |                        |
|                       |                   |  |                        |
| Fen Ditton            | 1231              |  | 1 District Councillor  |
| Horningsea            | 300               |  |                        |
| Stow-Cum-Quy          | 415               |  |                        |
| Great Wilbraham       | 510               |  |                        |
| Little Wilbraham      | 234               |  |                        |
| Six Mile Bottom       | 106               |  |                        |
| Total                 | 2796              |  |                        |

## Option 2

| <u>Village / Ward</u> | <u>Population</u> |  |                        |
|-----------------------|-------------------|--|------------------------|
| Fulbourn Village      | 3505              |  | 2 District Councillors |
| Fulbourn Beechwoods   | 829               |  |                        |
| Teversham Foxgloves   | 1193              |  |                        |
| Great Wilbraham       | 510               |  |                        |
| Little Wilbraham      | 234               |  |                        |
| Six Mile Bottom       | 106               |  |                        |
| Total                 | 6377              |  |                        |
| Fen Ditton            | 1231              |  | 1 District Councillor  |
| Horningsea            | 300               |  |                        |
| Stow-Cum-Quy          | 415               |  |                        |
| Teversham Village     | 949               |  |                        |
| Total                 | 2895              |  |                        |

### Patient Participation Group

I have attended the Patient Participation Group meeting over the past month and there were some issues raised that I would like to make Parish Councillors aware of. Some of the residents raised the issue of housing development on the Ida Darwin site. I have explained that no new planning application has been submitted and the situation remains the same in that in my view it is highly likely that this site will be put forward for development of housing along with a plan to relocate Fulbourn Hospital. Whatever plan is brought forward in the future would need to be mindful that this area is in greenbelt and so keep to the footprint of the existing buildings. I have asked planning officers to update me with any proposed/planning application that is submitted in the future so that I can keep residents as up to date as possible on this issue.

Another issue that was raised was parking outside the GP surgery. It is felt that sometimes patients are unaware of the car park towards the rear of the building. I believe it would be a good idea to have a sign indicating the parking towards the rear of the building and maybe a notice within the surgery to ask patients to use parking facilities where possible rather than parking on Haggis Gap which can get congested at busy periods of the day. I will cost a sign and look into which authority is responsible for financing it. Any other suggestions from Parish Councillors would be welcomed and I can feed that back to the Patient Participation Group.

The other issue raised that I would like to bring to Parish Councillors attention was concerns regarding reductions in funding for pharmacies. I am currently looking into this issue and have written to Lucy Frazer MP, firstly to get details of policy changes, secondly to voice concerns of the residents at this group, thirdly to see how Fulbourn would be impacted. It is my feeling that any changes in funding will not result in Fulbourn losing its Pharmacy but I would like more details and reassurance from a Member of Parliament.

Graham Cone

### **Item 137**

Minutes of a Planning Meeting of Fulbourn Parish Council to be held on Wednesday, 24<sup>th</sup> February 2016 at The Swifts, Haggis Gap, Fulbourn.

**Present:** Councillor Smith (Chairman) and Councillors Bullen, Drage, Lacey, Scarr, Thorn and Ward.

**Apologises:** Cllrs Cone and Newell.

**Application withdrawn:**

S/2905/15/FL, 61 Cow Lane – Extensions.

**Permission:**

S/3135/15/FL, 13 Violet Close – Two storey side extension.

**New Applications:**

S/0073/16/FL

Location: 5 Geoffrey Bishop Avenue  
Proposal: Single storey side extension.

Recommend approval.

S/0105/16/FL

Location: 24 The Croft  
Proposal: Single storey rear extension and 2 storey side extension to form new self contained dwelling.

Fulbourn Parish Council is concerned that two separate dwellings would be an overdevelopment of the site.

Recommend refusal.

S/0215/16/FL

Location: 41 Cow Lane  
Proposal: The partial demolition of a single storey side extension and the construction of a two storey side extension to existing dwelling including a first floor extension over the garage.

Recommend approval.