

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 11th November 2015.

Present: Councillor Drage (Chairman), and Councillors Bullen, Cone (and District), Dawson, Lacey, Mair, Rickett, Scarr, Sitton, Smith, Thorn and Ward, County and District Councillor Williams, the Clerk and 5 parishioners.

	Action
<p>77 Parish Council Vacancy – Co-option for Resolution. Despite some interest shown, as no one has come forward this item will be deferred a month.</p> <p>78 To accept apologies for absence. Cllrs Brown and Newell. Lateness Cllr Bullen.</p> <p>79 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.</p> <p>80 Councillor Robert Turner, SCDC Portfolio Holder of Planning. Cllr Turner introduced SCDC Planning Officer, David Roberts also attending the meeting and said it was nice to be back and see many familiar faces. Beginning with the Local Plan, Cllr Turner explained the process had taken a long time with SCDC Officers completing a lot of work. The Local Submission was in March 2014 with the examination starting in October 2014. The appointed Government Inspector suspended the Local Plan asking for SCDC to do more work on it. External Independent Advisors were brought in and now all the required additional work has been completed, the examination will begin again 2/12/15. The work concerned two pieces of Green Belt land; one near the Bio-Campus site near Addenbrookes and two near Arm Holdings, Fulbourn Road. The first site had a small piece of Green Belt land taken out purely for employment. Cllr Turner said an additional 500 houses had to be found taking the total the City and South Cambs District Councils had to find was 33,5000. <i>Cllr Rickett arrived at this point.</i> A site north of Cherryhinton which had land taken out of the Green Belt in 2007 is being looked at which will hold 1,200 houses; 460 of these will come under SCDC and the rest under the City Council. Cllr Scarr asked about this site. Cllr Turner and Mr Roberts replied that the land is part of Marshalls and part from a farming family and will also include both a primary and a secondary school. Marshalls land had been taken out of the Green Belt but when it became clear the company wished to stay, all efforts were made in vain to keep it in the Green Belt. This could have resulted in the loss of 3,500 jobs and 10,000 new houses. Developers will have their input in April 2016. Cllr Scarr thanked both gentlemen for their full and helpful response.</p> <p>Cllr Smith asked about the busy junction near Teversham School. Cllr Turner replied there was talk of installing a roundabout there. Any proposals will go out to consultation as there would be a lot of traffic issues with this development. Infrastructure and utilities would also be consulted all the way through the process. Such issues would not hold back development just increase the overall costs. It was felt the development was better on the edge of the city. From the City Deal, a lot of money has been earmarked towards A10 and Waterbeach. There is also a proposed development from Caxton to St Neots.</p> <p><u>Neighbourhood Plan.</u> (NP) Cllr Turner had just attended a meeting and spoke of a case plan from a Suffolk village which had an old airfield and parishioners wanted their input on how this would be developed. The village had just completed a plan which had taken 3 years at a cost of £17K. Grants are available to offset costs. NP's involves the whole parish and take a lot of time and effort. They are open and transparent and can be led by other village groups. Cllr Turner gave an example of one policy in that Fulbourn could try to preserve the shops in its High Street by wishing to keep the High Street rich and variant which would go a long way to retain individual outlets. If the parish wishes to protect its Open Green Spaces, this too should be included in the Plan. There can be as many or as few policies included in the NP which David Roberts confirmed does carry weight when considering planning matters. If the parish wishes to go ahead a referendum will be required. All meetings should be recorded as proof of evidence.. Cllr Drage said the Parish Council had already met with SCDC Officer,</p>	

Alison Talkington and representatives from Teversham PC. Council needs to put some facts together then hold a Public Meeting. She said doing a Parish Plan which had provided opinions on many subjects had helped the Council.

Delegation of Planning Applications. Cllr Turner explained at present Parish Councils receive applications and tick a box to recommend it is approved, refused or wish to make no representation. If SCDC disagrees with the PC it automatically goes for referral to a SCDC Planning Meeting. If a PC objects to an application, many PC's do not even send a representative to the SCDC meeting to explain or answer questions about their decision. Any application that goes to Committee does involve a lot of work for SCDC Officers and is time consuming preparing reports.

In future if a PC refuses a planning application an Officer will look at this and decided whether it should go to Committee or not. If the Officer decides not, they will tell the PC why. The Chairman thanked Cllr Turner and Mr Roberts for attending the meeting.

Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. There were no questions.

81 To receive reports from County and District Councillors.

81.1 County Councillor Williams issued the attached report adding the Winter Health Packs (see 89.4) had been sponsored so were no cost to any tax payer. Number 5 was vital as Fulbourn Primary School is now full and unless it is developed, village children will not be guaranteed a place. Cllr Williams said it was projected traffic would increase by 16% along Airport Way due to the Wing development. *Cllr Bullen arrived at this point.*

81.2 District Councillor Williams issued the attached report. Regarding Superfast Broadband (SB), Cllr Williams explained cables installed during the first phase of the Swifts Estate redevelopment were not superfast. Virgin Media uses its own cabling which is not BT's fibre optic. The Government awarded the SB contract to BT Openreach who have to offer access to their cabling but will obviously make a charge for doing so.

81.3 District Councillor Cone issued the attached report. Following the walk around the village with SCDC Tree Officer, Cllr Cone is awaiting quotes for works in Haggis Gap and Fromont Close. Council asked if the Horsechestnut at the bottom of Birdfarm Road could also be looked at as this is suffering from bleeding canker and eventually will need to be felled.

All reports were accepted.

GC

82 Completion of End of Year Accounts.

The accounts had been signed off by the External Auditors. Cllr Ward proposed accepting the end of year accounts, proposal seconded by Cllr Thorn and agreed by the Council.

83 To approve the minutes of the last meeting.

The Minutes were accepted as a true record and signed by the Chairman.

84 Matters arising from the last meeting.

84.1 Skatepark Official Opening. This will be held on Saturday, 12/12/15 at 11.30pm. Cllr Rickett raised a couple of concerns about the design having spoken to some of the users. These will be sent to the manufacturer for investigation.

84.2 FA4Y. Cllr Mair having made a visual inspection of the building recommended a full Electrical Installation Condition Report (EICR) would be a viable course of action. An independent contractor would do this for £350 plus VAT. Under the circumstances, Council agreed this was the only way forward.

84.3 Minor Improvement Scheme. Council submitted an application for a Zebra crossing in Cambridge Road excellently completed by Cllr Cone.

84.4 Bulb planting. The Chairman suggested planting bulbs around the village in raised beds similar to the herb boxes. Consideration will be given to this and where to locate them.

84.5 Christmas Lights. Having liaised with the Primary School, Cllr Drage confirmed the lights would be turned on Saturday, 05/12/15 at 4pm. The Feast Committee also wish to be involved with refreshments. The Chairman will contact the school further regarding this.

Clerk

JM

MD

Item 85 was taken later in the meeting.

86 Tree works:

<p>Cow Lane – Thin crown and reduce height of Sycamore. No Comments by Parish Council. Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.</p>	1251
<p>87 Wicksteed Playscapes. Cllr Ward reported three problems with the Children’s Play Area and Townley Trust fort in the last 6 months which should have been picked up during the annual play inspection. Having lost confidence with Wicksteed, Cllr Ward proposed using another company next year, proposal seconded by Cllr Scarr and agreed by Council. It was further agreed to write to Wicksteed to advise of Council’s decision and express their disappointment with their service</p>	Clerk
<p>88 Erect new Litter bin near Bus shelter, Fulbourn Road for Resolution. Cllr Williams had been approached by several parishioners to have a bin installed here. Cllr Ward proposed erecting a bin, proposal seconded by Cllr Cone and agreed by Council.</p>	Clerk
<p>89 Correspondence. 89.1 SCDC – Notes from the Parish Planning Liaison Meeting held on 14/10/15. 89.2 Clerks & Councils Direct – November 2015 magazine. 89.3 Cambs & Peterborough Clinical Commissioning Group – October 2015 Bulletin. 89.4 CCC – Details of free Winter Information Pack available from chemists and surgeries. 89.5 Adult Safeguarding Team, CCC – Latest Newsletter. 89.6 CCC – Information and explanation regarding budget proposals for 2016/17. 89.7 SCDC – Information on behalf of the Local Government Boundary Commission for England regarding Cambs County Council’s Boundary Review. With further consultations planned, final recommendations will not be published until February 2016. 89.8 SCDC – Cambridge Celebrates Age, programme of future events taking place in the Fulbourn to assist with the well-being of the elderly. 89.9 CCC – Parish e-bulletin, November 2015. 89.10 L Turner – Asking if parking restrictions could be implemented outside the Health Centre in Haggis Gap due to traffic blocking vision when on the school run. Council agreed to write to the Health Centre asking for their assistance in encouraging patients to use the rear car park. 89.11 G Wallace – Unhappy with work carried out on the hedges and trees in Cherry Orchard. This is an unusual area to maintain; the Clerk and other Councillors visited the site and felt it had been trimmed and tidied as well as it had been on previous occasions. Reducing the height of the trees will be given consideration in the future. 89.12 Lucy Frazer MP – Update regarding Broadband provision following a recent meeting. 89.13 Cambs Acre – Asking for support to undertake a Housing Survey Needs for Fulbourn at the request of SCDC which will be funded by Accent Nene who are exploring the options of developing a Rural Exception Site in the parish. Following discussion, Council agreed to offer its support but would ask to see a sample of the survey prior to its distribution. 89.14 SCDC – Copy of a report and appendices going before Council’s Planning Portfolio Holder, Cllr Robert Turner on 17/11/15 regarding the changes to the delegation and referral of planning decisions which the Parish Council has responded to. 89.15 SCDC – A note summarising the process and main areas of work carried out on Cambridge and South Cambridgeshire Local Plans to address issues raised by the Government Inspectors following the suspension of the examination and the conclusions. See http://scams.moderngov.co.uk/ieListDocuments.aspx?CIId=1059&MIId=6670. 89.16 NALC (National Association of Local Councils) – DisExtra, NALC’s Direct Information Service report from their Annual Conference held in October 2015. 89.17 A Marrian – Complaining hedge work has not been done in Huntsmill. The Clerk will contact Council’s appointed contractor to get this work done along with hedge work in both Tuppenny Green and Stonebridge Lane. 89.18 Accent Nene – Copy of Annual Report to Residents. 89.19 P Cox – Request Council considers keeping on the streetlights. The Clerk has replied that this will be raised when making provisions at the Precept meeting.</p>	<p>Clerk</p> <p>A Plan</p> <p>Clerk</p> <p>Clerk</p> <p>Precept</p>

90 Council Committees.

Finance Committee. Minutes of a Finance meeting held on 28/10/15 were issued and accepted by the Council.

91 To resolve the accounts for the month.

T Fretwell: RFO fees.....500.00	NALC: Award Scheme fee.....30.00
CAPALC: Training Day.....25.00R	Barclays: Monthly fees.....£22.25R
B's Travel: Shopper bus.....275.00R	Sanderson Ltd: Blinds.....3,100.00R
Replay Ltd: Maintenance.....495.00C	City Council: Grass cutting.....7,156.80R
Caloo Ltd: Skatepark.....47,875.20R	Petty Cash: Stamps & Admin.....12.50
Falcon Print: Village Pump.....365.00	C Dellar: War Memorial maint.....30.00
Talktalk: Phone calls.....39.82	Fulbourn Arts: Donation.....2,000.00
URC: Donation.....100.00	FA4Y: Donation.....4,000.00

Cllr Ward asked if the hebes could be replaced in the War Memorial beds in Manor Walk. The British Legion will be asked for their advice and Mr Dellar to do the work. Agreed. Cllr Thorn then proposed accepting the accounts, proposal seconded by Cllr Bullen and agreed by the Council.

Clerk

92 To receive items for inclusion on the next Agenda for decision and/or action.**85 To consider planning applications:**

Refusal: S/2201/15/FL, Barnsbury House, Cox's Drove – Conversion of residential annexe to form new dwelling.

Permissions: S/2302/15/FL, Heath Farm, Balsham Road – Relocation of transmission dish; S/2336/15/FL, Capital Park, Cambridge Road – Installation of temporary generator.

New applications: S/2565/15/FL, 45A Hinton Road – Single storey side and rear extension; Recommend approval.

S/2566/15/FL, 20 Impett's Lane – Two storey front extension, loft conversion, single storey rear extension and alterations. Having considered this planning application, the Council recommends refusal on the basis that the development is too large for the existing plot.

There was no further business and the meeting closed at 9.55pm.

Attached reports: -

Item 81.1**County Councillor Report to Fulbourn Parish Council**

1. Gillian Beasley the current Chief Executive of Peterborough UA is also temporarily taking the role of CX for Cambridgeshire CC for six months while the county council looks for a new Chief Executive to replace Mark Lloyd who is now CX for the Local Government Association.
2. The City Deal Executive is looking for ideas on how to tackle traffic congestion in Cambridge City with traffic levels predicted to double by 2031. Respondents have until 30 November to offer evidence for the City Deal Assembly to consider on 17 December. A detailed report will be presented to the City Deal Board at its meeting planned for 15 January 2016. Those interested in submitting ideas should send them to: city.deal@cambridgeshire.gov.uk
3. Cambridgeshire County Council is set to save some £200,000 this winter with the introduction of new gritters and better ways of predicting icy conditions and stock control of salt and the rock salt/brine mixture. These changes are part of a plan agreed earlier this year following a review of the previous administration's

management of gritting our roads. However, there will still need to be major reductions in the gritting service to meet lower Government subsidies.

4. It is concerning to note that several key officers will be leaving County Highways in the coming weeks, either for retirement or work elsewhere. The department is already under extreme budgetary pressure and faces further severe cuts, as the County Council is forced to make cuts of 40% over the next five years.
5. I can confirm that following a meeting I had with the county education team money has been earmarked in the county education capital budget for increasing the number places at our local schools to meet increasing population trends. Nearly £5 million has been set aside to develop Fulbourn into a two form entry school of 420 pupils, £4 million has been earmarked to expand Bottisham Village College into a 10 form entry school, while £35 million has been provided for a new secondary school to serve east Cambridge
6. UK Power Networks has told South Cambs that over £15 million needs to be spent on the local electricity grid for Fulbourn. But it has no obligation to do this. The Act that privatised the electricity supply grid put economic viability first and we are finding that the local grid cannot cope with micro generation schemes including green energy projects for local schools but UK Power Networks is unwilling to upgrade the grid because of its cost. Liberal Democrats on the county council got cross party support to bring this to the attention of the Government.
7. When I got elected to the county council two years ago I discovered that the Connecting Cambridgeshire project to deliver superfast broadband to 95% of premises in the county by 2016 was based on 2010 data and did not include the new Swifts estate. BT Openreach has now confirmed that due to some of the distribution points connecting some properties to the network not being included in the original plans for rolling out broadband some lines on the estate are still connected directly to the exchange and not to a fibre cabinet. This is difficult to resolve as it involves adding further lines to the already live cabinet. BT Openreach is now exploring the options to connect the remaining properties but cannot give a date for this being resolved. You can contact Connecting Cambridge on 01223 703293 or email:
contact@connectingcambridgeshire.co.uk
8. Public consultation on the 'Chisholm Trail' will run until Monday, 30 November 2015. The Trail is a proposed largely off-road foot and cycleway, linking the north and the south of Cambridge. We welcome your feedback on this proposal. The proposed route of the 'Chisholm Trail' runs from the site of the new Cambridge North railway station via a bridge alongside Ditton Meadows and near the Leper Chapel before going under Newmarket Road, close to Abbey Stadium and across Coldhams Common. Then the Trail follows the railway line on both sides. On the northern side, the route traverses the bridge on Coldhams Lane; the Retail Park and Beehive Centre; York Street; Ainsworth Street and Hooper Street. On the southern side, the route goes via Brampton Road and the planned Ridgeon's development. Northern and Southern routes continue along the railway line through the unused arches of Mill Road bridge and along to Cambridge Station. Lib Dems councillors successfully got the county council to involve local stakeholders in the design and positioning of the bridge across the River Cam at Ditton Meadows. For more details go to: www.gccitydeal.co.uk

Item 81.2

District Councillor Report to Fulbourn Parish Council

1. South Cambridgeshire District has now completed the reviews of the housing trajectory, Green Belt and Government policy to meet the concerns of the Local Plan inspector. The proposed amendments to the submission will now go before the full council for approval and if approved will then go out for public consultation over December/January in time for the restart of the inquiry in March. Broadly the review suggests an additional 500 homes in South Cambs by 2031, confirmation of the Green Belt review (with some small changes) and the inclusion of all Government policy to date. I expect this will not go down well with housing developers and I think the examination will have to be extended to give them time to produce evidence to rebuff the council's evidence. The Local Plan could then fall foul of the proposed Housing and Planning Act. So it is by no means over and Government intervention is still a strong possibility.
2. Back to more bread and butter matters, I have asked Stagecoach for a timetable for the new bus shelter in Fulbourn Road and it will be contacting the Clerk to gain access to the panel.
3. Those seeking advice on planning matters must now make an appointment to receive the free pre-planning advice. New planning officers are being recruited but these officers are straight out of university and I'm concerned about the amount of time they will require from supporting senior staff. There are over 600 outstanding applications.
4. As reported last month the council has agreed to downsize to 45 councillors (from 57) and we are now looking at boundaries. This area east of Cambridge will need to lose one councillor. There are three possible alternatives which are being considered between the political groups. The objective is to try to present a united front to the Boundary Commission.

John Williams

Item 81.3

Concerns over Council Housing provision is something that worries me and many other Councillors across all parties at SCDC. Recent changes announced by the Government nationally resulted in a change to the way we are going to be able to raise funds for Council Housing across the District. An example of this is the reduction in rent for Council House tenants by 1% resulting in £12 million less rent over the next 4 years. This has been described as a backward step by council bosses which I totally agree with. I am a Conservative and I believe in investing for the future. This 1% cut will prevent our council from investing in council houses for the residents of SCDC families. Conservative Councillor Mark Howell (SCDC member for housing) has voiced concerns of Councillors to Brandon Lewis (Minister for Housing). This meeting was also attended by Ray Manning (Head of SCDC) and MP Heidi Allen.

SCDC will look at expanding a project which has been piloted to acquire a property portfolio of 500 homes over the next 5 years. Profits made from the council led property management would be led back into the council to provide funding for much needed services across the council. The company would be run as an ethical commercial landlord. There is a need for rental properties within SCDC and we believe this company would

have the skills to deliver good quality rented properties and generate a profit that would be fed back into SCDC.

Over the past month I have been dealing with resident concerns and questions. The issues raised have been regarding the following: bus shelters, road sweeping and tree cutting. I have had a visit and walk around the village with the officer responsible for tree cutting and SCDC land in Fulbourn. Some of these issues have now been scheduled in for work to take place. I have been holding meetings with officers at the SCDC regarding the use of equipment to assist charities, the Parish Council and residents to access equipment used by the council.

Graham Cone.

Item 90

Minutes of a Meeting of the **Finance Committee** of Fulbourn Parish Council held on Wednesday, 28th October 2015, 7.00pm at The Fulbourn Centre.

Present: Councillors Drage (Chairman), Bullen, Cone, Newell, Thorn; R.F.O. Terry Fretwell and the Clerk.

1 Apologies for Absence. Lateness from Cllr Newell.

2 Minutes of the meeting held on 11th August 2015.

The minutes were accepted as a true record.

3 Matters arising. All on agenda.

4 Finance report – 2nd quarter figures – Jul/Sept.

Terry Fretwell went through the Cost Centres report; the pavilion is underspent whilst the recreation ground grass cutting is higher but should even out by the year end. The Swifts account is in the process of being closed. Terry also explained the quarterly Financial and Project Reports which currently leave a balance of £338K which now includes the precept money for the financial year. *Cllr Newell arrived at this point.*

5 Parish Precept & Estimated Tax Base.

SCDC wish to be notified of any changes by the end of November. Chairmen of all Council Sub-Committees will be asked for their precept calculations; any major forecasts for next year will also need to be considered.

6 Annual Risk Assessment – 2015/16.

Cllr Drage, the R.F.O. and the Clerk will prepare a draft for approval by the Finance Committee and Full Council.

7 Local Minor Improvement Scheme – Zebra crossing.

Cllr Cone advised Cambridge Road has a high volume of traffic and a large number of properties on the other side of the road with residents wishing to cross to either get to the school or to work. Installing a crossing is expensive requiring the road to be dug up for an electrical supply to the beacons and zigzag lines are needed before the crossing. The total cost for one is likely to be in the region of £20K. If successful the CCC will pay the first £10K less 10% so based on a total cost of £20K, it would cost the Parish Council £11K. Following discussion, it was agreed to submit an application despite not meeting the criteria a few years ago as there are now more properties and parishioners who would benefit. *Cllr Thorn left the meeting.*

8 Street lighting energy savings.

The Parish Council needs the total number of street lighting columns in the village to ascertain the additional annual costs in keeping the lights on when making provisions for next year's precept.

9 Donation requests.

a) Fulbourn Arts.

After further clarification about the Arts accounts and planned future activities, the Committee recommends making a donation of £2,000 for this financial year.

b) FA4Y.

As the Annual Accounts are presently with the auditor, Alex Andrews has provided a written breakdown. The Committee recommends making a donation of £4K now and a further £4K in January 2016.

c) United Reformed Church.

With the information provided, the Committee recommends making a donation of £100 towards refurbishment of the church's kitchen.

d) East Anglia Air Ambulance (EAAA).

This request is not covered by Council's policy to make a donation but many individuals already so support this worthwhile charity. Recommend refusal.

10 Quote for container on the Recreation Ground.

Two quotations have been received. Following discussion, the Committee recommends accepting the quotation from Adaptainer for a 20ft wide and watertight container with a security lock box including delivery for £1,385.00 + VAT.

11 Purchase of red telephone box.

Initially the Parish Council were led to believe a red kiosk could be purchased for a minimal amount. Having now obtained actual prices which start at £2,225, the Committee recommends not purchasing a red box at this time.

12 Any other business.

There was no further business and the meeting closed at 8.45pm.

Date of next meeting 16th December 2015 and Precept meeting on 19th January 2016.