

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 14th October 2015.

Present: Councillor Drage (Chairman), and Councillors Cone (and District), Lacey, Mair, Newell, Rickett, Sitton, Smith, Thorn and Ward, County and District Councillor Williams, the Clerk and 2 parishioners.

	Action
<p>62 To accept apologies for absence. Cllrs Brown, Bullen, Dawson, Scarr and Sheldon.</p> <p>63 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed. None received. The Chairman said Item 68 would be taken at the end of the agenda.</p> <p>64 Philip Hodgson – Bottisham Village College. Mr Hodgson reported on the great results pupils had achieved with 72% achieving 5 A*CEM, and 81% without English & Maths. There has been great Pupil Premium progress with 44% of students receiving Pupil Premium gaining 5 A* - C including English and Maths. He explained that Pupil Premium is £935 per pupil and is awarded if the pupil has been eligible for free school meals at any time in the previous 6 years. Mr Hodgson said BVC was very close to being approved as a Multi Academy Trust to be called BMAT. The college had been supporting Netherhall since July 2014 having received their second required to Improve Ofsted judgement. Netherhall is the last LA maintained secondary school. Netherhall governors are grateful for the support given and wish to consider being sponsored by BMAT. The governors are consulting on sponsorship in the near future. The Bottisham Education Partnership was established in September 2010 and consists of numerous organisations. The Bottisham Education Partnership supports their work ensuring that the “Bottisham Student” has the opportunity to be creative, reflective, enriched beyond the classroom, a self-manager responsible for setting personal goals and to be part of a team. All partners have made a commitment to get actively involved in the life of the College by bringing their knowledge and expertise to enhance and complement the College curriculum. The Chairman thanked Mr Hodgson for his presentation and offered Council’s congratulations to the College.</p> <p><u>Public & Press</u> - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. Alex Andrews from FA4Y (Fulbourn Action for Youth) explained the Youth Club had moved into the Old Institute building in 2006 expecting to stay for a maximum of 5 years but sadly were still there despite issues with the building. <i>Cllr Lacey arrived at this point.</i> Mrs Andrews then went over the history of events including the Public Meeting in 2012 and voiced her frustration that building work had not commenced despite progress being made with permission being granted and the recent demolition of the Guide Hut. She said the back-up plan to use the pavilion had not worked as so many of the facilities could not take place there. Mrs Andrews was concerned that attendance would fall as winter approaches. Cllr Drage replied that Council was aware of problems with the building and had been working hard behind the scene to allow building work to commence. To give some breathing space, Cllr Drage suggesting erecting a portacabin on a temporary basis which would provide a safe environment for everyone. Having spoken to the Case Officer from SCDC, it would appear planning permission would be required to erect one. Cllr Cone had also received this information with SCDC stressing the Parish Council would need to state a time limit for the temporary structure. Mrs Andrews said she was still awaiting costings of the Youth Building to enable her to apply for funding. The Parish Council has been trying to obtain these.</p> <p>Mr Buttress advised that one street light had just been put back in Birdfarm Road opposite the footpath although was not yet connected. However he still was disappointed that the second one was not being reinstated saying it was a busy road and two Councillors, absent from tonight’s meeting, had agreed with him. Cllr Drage explained the village had to lose 10% of</p>	

<p>lighting and it was difficult to please everyone. There are other areas including Geoffrey Bishop Avenue which has an elderly population, Greater Foxes and Haggis Gap who had also lost lights. The Parish Council sets its precept annually having to budget for all services. Cllr Drage continued Council needs to see if we keep some or all of the lights on, whether it might mean losing other services or if the precept would have to be increased to accommodate additional costs.</p>	<p>1246</p>
<p>65 To receive reports from County and District Councillors. County Councillor Williams issued the attached report. District Councillor Williams issued the attached report. District Councillor Cone issued the attached report. To assist a visibly impaired parishioner who kept knocking his head, Cllr Cone had cut the bottom branches off a tree on the green area at Shelford Road. This tree has split; The Clerk will deal with this.</p>	<p>Clerk</p>
<p>66 To approve the minutes of the last meeting. The Minutes were accepted as a true record and signed by the Chairman.</p>	
<p>67 Matters arising from the last meeting.</p>	
<p>67.1 <u>Pavilion upgrade</u>. Cllr Newell had a brief meeting with Simon Danischewsky, the Architect explaining building work needs to conform with the FA. Another meeting will be arranged when all parties will be invited to discuss the outline draft proposals.</p>	
<p>67.2 <u>Mower storage</u>. Quotations for secondhand containers have been received. Planning permission is not required. Referred to the Finance Committee for further discussion.</p>	<p>Finance</p>
<p>67.3 <u>Neighbourhood Plan (NP)</u>. Cllrs Drage, Thorn, Cone and the Clerk attended a meeting with Alison Talkington, Senior Planning Officer from SCDC and representatives from Teversham PC to find out about NP's; what they are and what can be included. It can take up to 2 years to complete, requires a lot of work and would need to be community led. Once more facts are known the Parish Council will arrange a Public Meeting.</p>	
<p>67.4 <u>Zebra Crossing</u>. Cllr Cone has been liaising with residents who are asking for a crossing in Cambridge Road. He has completed an application form for the CCC Minor Improvement Plan although not aware if this will meet all the required criteria. Cllr Drage said Council should consider any scheme annually in May as procedures for applying have now changed.</p>	
<p>67.5 <u>Telephone kiosk</u>. BT advised the booth opposite the church is not redundant and any faults should be reported for repair. A quote to purchase a Gilbert Scott red box has been obtained and will be referred to the Finance Committee.</p>	<p>Finance</p>
<p>67.6 <u>CCC, Highways Open Day</u>. Cllr Cone attended this event at Whittlesford; was shown around, met contacts and discussed various village issues including problems in Cow Lane.</p>	
<p>67.7 <u>WISER</u>. The electrical collection had not been as successful as before due to an administration problem with the company who apologised that posters had not been erected prior to the event. As scrap prices have gone down, they have not offered any future dates.</p>	
<p>68 To consider planning applications. Taken after Item 76.</p>	
<p>69 Execution of Indemnity for S106 for development of land rear of 16-18 Teversham Road for resolution.</p>	
<p>A financial contribution in lieu of on-site provision of public open space and community facility space is required to be paid by the Developer. Cllr Rickett proposed Council accepts and signs the Indemnity, proposal seconded by Cllr Thorn and agreed by the Council.</p>	<p>Clerk</p>
<p>70 The Rights of Way Improvement Plan (ROWIP).</p>	
<p>This referred from the September meeting should Council wish to make any comments before the deadline. To recap The Rights of Way Improvement Plan (ROWIP) adopted in 2006 will form part of the third iteration of the Local Transport Plan. The ROWIP is being updated and can be viewed on the CCC's website.</p>	
<p>71 Youth Building Update.</p>	
<p>See Public and Press section.</p>	
<p>72 Correspondence.</p>	

<p>72.1 Fulbourn Forum – News and planned events also volunteer wardens needed for Fulbourn Nature Reserve. Article regarding this has been placed on Council’s website.</p> <p>72.2 J Herrick – Enquiry about how district and parish councils intend to respond to the government’s call to re-settle refugees. Cllr Cone visited advising Mr Herrick that SCDC was waiting for further guidance from the government but that SCDC did not having any spare housing stock.</p> <p>72.3 Fulbourn PCC – Thanking Council for donation towards churchyard maintenance and floodlighting costs.</p> <p>72.4 A Benstead – Enquiring if recreation ground equipment for the over 8’s could be considered. The Clerk has replied suggesting Mrs Benstead looks to see about fundraising and what grants are available as Council is committed to other projects at present.</p> <p>72.5 SCDC – Local Plan Examination – Inspectors response. See www.scams.gov.uk/local-plan-examination.</p> <p>72.6 CAPALC – Clerks & Chairman Annual Catch Up day, 2/10/15. Clerk attended.</p> <p>72.7 East Anglian Air Ambulance – Request financial donation towards their charity. Clerk has sent Council’s Policy listing criteria for donations.</p> <p>72.8 Cambs & Peterborough CCG – UnitingCare September Bulletin.</p> <p>72.9 SCDC – September 2015 e-bulletin.</p> <p>72.10 H Bateman – Advised of damage to grass verges in The Croft. Clerk has replied.</p> <p>72.11 CAPALC – AGM, 10/12/15 at Histon & Impington Village Hall, 7pm – 9pm. The Chairman and Clerk to attend.</p> <p>72.12 G Topham – Asking if Council will be paying to keep street lights on as some other parishes intend doing and whether a column in The Haven could be reinstated. Council will consider this at the next Finance meeting.</p> <p>72.13 Cambridge Past, Present and Future – Public consultation until 31/10/15 for Draft Strategic Plans at Wandlebury Park setting out future aspirations for the site.</p> <p>72.14 SCDC – Parish Planning Liaison Meeting on 14/10/15. Council’s apologies sent.</p> <p>72.15 SCDC – Gambling Act, Consultation letter; this is reviewed every three years and there are no significant changes but any comments by 12/11/15.</p> <p>72.16 SCDC – Advising that Climate Energy Ltd, the company delivering the funded solid wall insulation has gone into administration. Customers are being kept informed.</p> <p>72.17 Steiner School – Request to use recreation ground car park as a drop off and pick up point for up to 15 young children visiting the Nature Reserve three times per week. Agreed by the Council.</p> <p>72.18 sense – charity for deafblind people asking if we would consider housing Textile & Book banks at The Fulbourn Centre. As building works on the approved community building are due to begin in the new year, it was decided not to agree at this time.</p> <p>72.19 SCDC – Delegation of planning applications. Council will reply with its views on the options being considered.</p> <p>72.20 Residents from Birdfarm Road – Concerns that one street light is not being reinstated. This was answered during the Public and Press item.</p>	<p>1247</p> <p>Finance</p> <p>MD & Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>MD</p>																				
<p>73 To resolve the accounts for the month.</p> <table border="0"> <tr> <td>Camb Water: The Swifts.....115.61R</td> <td>G Marshall: Shelter decorating.....385.00</td> </tr> <tr> <td>Barclays: Monthly fees.....20.08R</td> <td>Wages: Clerk + expenses.....1,072.20</td> </tr> <tr> <td>B’s Travel: Shopper bus.....220.00</td> <td>BT: Internet fees.....138.48R</td> </tr> <tr> <td>TalkTalk: Sept phone calls.....39.35</td> <td>AmeyCespa: Skatepark.....4,388.56R</td> </tr> <tr> <td>Sanderson Ltd: Blind deposit.....776.00R</td> <td>Progreen: Ground works.....1,380.00</td> </tr> <tr> <td>AB Developments: Guide hut demolition....4,800.00</td> <td>Wicksteed: Supplies.....25.70R</td> </tr> <tr> <td>AB Developments: Car park gravel.....1,529.35</td> <td>Konica: Photocopier.....105.86</td> </tr> <tr> <td>Townley: Swifts cleaning.....462.00</td> <td>Wages: Pavilion cleaner.....170.00</td> </tr> <tr> <td>Suffolk Acre: Insurance.....2,129.08</td> <td>Petty Cash: Stamps & Admin.....21.24</td> </tr> <tr> <td>Filcris: Bench table tops.....247.90</td> <td></td> </tr> </table> <p>Cllr Newell proposed accepting the accounts, seconded by Cllr Sitton and agreed.</p>	Camb Water: The Swifts.....115.61R	G Marshall: Shelter decorating.....385.00	Barclays: Monthly fees.....20.08R	Wages: Clerk + expenses.....1,072.20	B’s Travel: Shopper bus.....220.00	BT: Internet fees.....138.48R	TalkTalk: Sept phone calls.....39.35	AmeyCespa: Skatepark.....4,388.56R	Sanderson Ltd: Blind deposit.....776.00R	Progreen: Ground works.....1,380.00	AB Developments: Guide hut demolition....4,800.00	Wicksteed: Supplies.....25.70R	AB Developments: Car park gravel.....1,529.35	Konica: Photocopier.....105.86	Townley: Swifts cleaning.....462.00	Wages: Pavilion cleaner.....170.00	Suffolk Acre: Insurance.....2,129.08	Petty Cash: Stamps & Admin.....21.24	Filcris: Bench table tops.....247.90		
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<p>74 Council Committees. Meetings of the ACE and Highways to be arranged.</p> <p>75 Christmas celebration. Mr Wright has agreed Council may connect the lights to his electricity supply again this year. Cllr Newell will arrange Father Christmas to visit. It was suggested either moving to the school or asking if everyone could gather in the churchyard after the switch on. The Chair will liaise with the School.</p> <p>76 To receive items for inclusion on the next Agenda for decision and/or action.</p> <p>68 To consider planning applications. Minutes of a meeting held on 14/9/15. Council proposed and agreed unanimously that Cllr Smith is elected Chairman of Planning. <u>Refusal:</u> S/2060/15/FL, 41 Cow Lane – Demolition of single storey side extension and construction of two storey side extension to existing dwelling which includes front extension to existing garage. Non Material Amendment: S/2055/15/NM, 18 Geoffrey Bishop Avenue to planning consent S/2524/13/FL for single storey front and rear extension and conversion of garage. <u>Permissions:</u> S/1435/15/FL, 54 Shelford Road – Installation external wall insulation on elevations of property (front, rear and side); S/1667/15/FL, 24 Home End – Erection of single storey rear ground floor extension; S/2087/15/FL, 65 Cambridge Road – External wall insulation to front, rear and side elevations. <u>New applications:</u> S/2302/15/FL, Heath Farm, Balsham Road – Relocation of one existing 600mm transmission dish on a 2 metre pole, overall height increase from 15m to 17m; Recommend approval. S/2336/15/FL, CPC 4, Capital Park – Installation of temporary generator; Recommend approval. S/2378/15/FL, 44 Shelford Road – Two storey side extension and part two storey single storey rear extension; Council has No Objections. S/2277/15/FL, 73 Station Road – Garden Studio; The Parish Council’s comments are as with the previous application for this site. Council has concerns about shared access and the size of the proposed studio house in relation to the footprint of the already demolished barn. Recommend refusal. S/2201/15/FL, Barnsbury House, Cox’s Drove – Conversion of residential annexe to form new dwelling. Cllrs Smith, Newell and Ward will make a site visit. Council then delegated powers to accept their recommendations which will be sent to SCDC.</p> <p>Tree works 1 The Pines – Remove Pinus Nigra (Corsican Pine) due to notch split and within falling distance of property. SCDC will be granting permission. 2 The Pines – Pollard Hornbeam to 5m. Information only, SCDC has approved.</p>	<p>1248</p> <p>MD</p>
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There was no further business and the meeting closed at 10.00pm.

Attached reports: -

Item 65

County Councillor Report to Fulbourn Parish Council

1. Latest predictions show Cambridgeshire County Council will have to find £41 million in savings next year alone and more than £100 million in savings over the next five years. This is at a time of massive growing demands on Council services. With funding already reduced the Council is already making hard choices, such as looking at turning off street lights. The Council has already saved around £100 million in the last three years while trying to maintain vital frontline services, including caring for some of our most vulnerable.

Next year will have £15 million or 27 per cent less from the Government Revenue Support Grant while needing to find an extra £19.7 million to meet the pressures from more people needing our services as well as inflation. This is on top of other charges and savings we have to find – making up the £41 million total.

The challenge affects all of Cambridgeshire communities and the Council has launched a consultation to explain the problem and to show how we can work together to find solutions.

A film outlining what the Council does and how it is funded as well as areas where communities can help has been released as part of the consultation.

The film also shows just some ways people can help save nearly £2 million by recycling more, fostering, using online services or just simply helping a relative or neighbour.

You can find out more by going to www.cambridgeshire.gov.uk/challenge and have your say.

2. From 1 October the commissioning of key children public health services will be switching to Cambridgeshire County Council from the NHS. The key services include health visitors – registered nurses or midwives who lead and deliver health services for children - and family nurses, who provide services such as intensive support for young mums.

For councils across the country, this is the ‘final piece of the jigsaw’ after public health responsibilities transferred to them in April 2013.

In preparation for the transfer, councils and school nurses are already working together to co-ordinate and deliver public health interventions for school-aged children. This includes reducing childhood obesity, under-18 conception rates and the prevalence of chlamydia; and the management of mental health disorders. In Cambridgeshire, these services are currently delivered by Cambridgeshire Community Services (CCS).

3. A working group of councillors and officers has been set up to look at road and footpath repairs in light of the drastic cuts that will need to be made in delivering the service from next year due to the reduction in Government funding. As part of this the criteria for dealing with requests from the public is being strictly adhered to and the website now has this explanation: “If you are reporting a pothole or road damage on quieter or residential roads, we will not repair it if it is fewer than 50 mm deep (about 2 inches). On all other roads, it must be over 20 mm (about 1 inch) deep before we will repair it. For footways, we will not repair it if it is less than 25 mm (1 inch) high or low.”
4. The council is considering using the reporting software used BT Suffolk County Council which provides reporters with progress updates including if their report has failed to meet the criteria and is not being pursued following investigation.
5. Also in the Spring Budget statement the Government has cut spending on children health services in Cambridgeshire by £1.6 million from next April. The county council is currently looking at ways to accommodate this shortfall but it will inevitably mean cuts to current children services. There will be public consultation on this early next year.
6. The Boundary Commission has delayed publishing its decision on the future reduction in the number of county councillors and the consequent changes to divisions until later this year. It is expected that Horningsea along with Fen Ditton village will be transferred into a new Waterbeach division to make room for Wing. The next election in 2017 will be fought on the new divisions.
7. The county council and BAM Nuttall have agreed to carry out a series of surveys and investigations into the construction of the guided busway. We have raised a number of concerns with BAM Nuttall about the construction of the guided busway

which centre around movement of the foundations and the joints between the guideway beams. The two parties have now agreed to jointly fund a series of investigations and surveys and we have agreed to put our legal action on hold pending the outcome of the surveys. The investigations include testing of the guideway components both on-site and in laboratories, a series of surveys to monitor movements of the beams and foundations, and a complete walkover survey of the Busway. Busway services will not be disrupted as all intrusive survey and investigation work will be carried out at night after the last bus. The survey work has now commenced and will take six months to complete.

8. Following last month's parish council meeting I contacted Balfour Beatty about re-instating a second street light in Bird Farm Road. BB is willing to look into this at cost to the Parish Council if formally approached by the Parish Council. I would urge the council to take up this offer as it will put right the wrong done in Bird Farm Road. BB has also confirmed that it will be re-instating the street light opposite the entrance to the Rec in Impetts Lane free of charge as I was able to produce evidence to show that the original light was still connected when the council asked to take it over. Cambridge Road and Fulbourn Old Drift are scheduled to be completed this autumn.

Cllr John Williams

District Councillor Report to Fulbourn Parish Council

1. South Cambridgeshire District Councillors have been briefed on the Government's proposed changes to welfare benefits covering Tax Credit and Universal Credit, Housing Benefit and Employment Support Allowance. These changes will not only adversely affect some 500 low income council tenants but also those families on low incomes paying mortgages and young people under the age of 25. Officers estimate that it will cost the council near on £250,000 and leave us with overwhelming numbers of homeless families and young people. This is in addition to the adverse effects of changes to council housing mentioned last month.
2. South Cambridgeshire would like Parish Councils to lose the automatic right to refer planning applications to the planning committee where the Parish's opposition goes against the officer's recommendation of approval. The automatic referral from Parish Councils would be removed. Instead, the powers of referral of District Councillors will be strengthened. The District Councillor would have 7 days following the end of the public consultation period to refer an application to the Chairman of the planning committee. You will have received last week a document entitled "Consultation on changes to the proposed scheme of delegation of planning decisions in South Cambridgeshire". The consultation runs until midday on 28 October 2015. The Liberal Democrat group are opposing this change.
3. As you know the planning portal is being revamped and has been closed to new additions until towards the end of her month. We have been promised that it will be more interactive – if you have the right software of course.
4. Work on producing more evidence for the Local Plan has slipped and we are now told that changes will be put to public consultation over the Christmas holiday period. The Inspector has suspended the inquiry until late March to enable additional work to be carried out which is likely to recommend more housing numbers.

5. As predicted in my report last month the council has agreed to downsize to 45 councillors (from 57) and have all up elections (including parish councils) every fourth year starting in 2018. If a parish council wishes to hold its election in another year it will have to pay for it. It is now with the Boundary Commission to go out to public consultation with a proposal.
6. Finally it was a shameful day for South Cambridgeshire when at the full council meeting Conservative councillors refused to back Lib Dem calls for a cross party working group to plan for accepting Syrian refugees as other Conservative councils have done such as Uttlesford.

John Williams

District Councillor Graham Cone

At the last full council meeting it was decided that the council should reduce the number of councillors to 45. This will now be looked at by the Boundary Commission so they can assess whether this is an adequate number of Councillors in relation to the number of residents living in the South Cambridgeshire district. Once this has been decided boundary's will need to be redrawn and a new number of councillors will be assigned to each area within the district.

At full council a vote was taken to decide whether to stick with election by thirds or go to all out elections. It was decided that the council should move to a system of all out elections and the Parish Council's should hold their elections at the same time unless they are prepared to pay for an election at a the time of their choosing.

Last week I attended a meeting with Parish Councillors from Fulbourn and Teversham to discuss the benefits and limitations of producing a neighbourhood plan. This was a very useful meeting which explained why a neighbourhood plan may be beneficial to our parishes. The main point that was emphasised by Mrs Green was that the Parish needs to ask itself why it wants a neighbourhood plan and will it achieve the desired outcome of the parishioners. It was made clear that there would need to be an extensive consultation with local residents in any making of a neighbourhood plan which would ultimately lead to a local referendum on what was being offered in the neighbourhood plan. Wider consultation with regards to the local plan would be needed as a neighbourhood plan does not override the local plan. It was predicted that a neighbourhood plan would take around two years to complete. The Parish would need to publicise and gauge the opinion of local residents as to what their local priorities are and then decide if a local plan is needed.

I have been in contact with SCDC with regards to tree cutting issues discussed at the last parish meeting which are still ongoing.

Report from Graham Cone

Item 68

Minutes of a **Planning Meeting** of Fulbourn Parish Council to be held on Tuesday, 14th September 2015 at 7.30pm.

Present: Cllr Drage (Chairman) and Cllrs Cone, Lacey, Newell, Scarr, Smith, Thorn and Ward.

Apologises: Cllrs Brown, Bullen and Sitton.

Revised Transport statement received for S/1442/15/OL, Land to north of Lanthorn Stile – Residential development and associated works including access.

New Applications:

S/1860/15/FL

Location: L'Abri, Teversham Road

Proposal: Proposed new access to land for paddock.

Approved subject to a) concerns that the land is in the Green Belt and b) the Parish Council agrees with the Highway Authority that the access should be reduced from 5m to 4.5m. Recommend approve.

S/2087/15/FL

Location: 65 Cambridge Road

Proposal: External wall insulation to front, side and rear elevations.

Recommend approve.

S/2107/15/FL

Location: 29 The Haven

Proposal: Erection of chimney stack to north side of existing house.

Recommend approve.

S/1435/15/FL

Location: 54 Shelford Road.

Proposal: Installation of external wall insulation on elevations of property (front, rear and side). Recommend approve.