

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 10th June 2015.

Present: Councillor Drage (Chairman), and Councillors Bullen, Cone (and District), Dawson, Lacey, Mair, Newell, Rickett, Scarr, Sitton, Smith, Thorn and Ward, County and District Councillor Williams & the Clerk.

	Action
<p>16 Parish Council Vacancy – Co-option for Resolution. Graham Cone had expressed an interest in the vacancy. Cllr Newell proposed co-opting Graham onto the Council, proposal seconded by Cllr Ward and agreed. Having signed the Declaration of Acceptance, Cllr Drage welcomed Cllr Cone to the Parish Council.</p> <p>17 To accept apologies for absence. None received.</p> <p>18 Elect a Vice-Chairman for the year. Having worked closely with Cllr Thorn on both the Communications Committee and the Swifts Users Group, Cllr Drage proposed Cllr Thorn is elected as Vice-Chairman. Proposal seconded by Cllr Newell an agreed by the Council.</p> <p>19 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.</p> <p><u>Public & Press</u> - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. No one present.</p> <p>20 To receive reports from County and District Councillors. 20.1 County Councillor Williams and 20.2 District Councillor Williams issued the attached report. Cllr Williams said Item 6 had now gone to public consultation (See Item 26.7). He also elaborated Item 13 explaining the consideration being given to reducing the number of Councillors from 57 to 45 and the consequences to all parishes. 20.3 District Councillor Cone advised he has attended The AGM of the District Council and one on the Local Plan; has completed some of his training at SCDC and has been dealing with housing issues and grass cutting problems on behalf of parishioners. Cllr Cone advised Cllr Robert Turner would be happy to attend a parish council meeting to discuss the Local Plan Examinations which Members agreed would be very beneficial. <i>At this point Cllr Williams left to attend another Parish Council meeting.</i></p> <p>21 To approve the minutes of the last meeting. The Minutes were accepted as a true record and signed by the Chairman.</p> <p>22 Matters arising from the last meeting. 22.1 <u>Skate park</u>. A funding application has been submitted by the Parish Council. The PC will know if it has been successful by the end of June. <i>Cllr Dawson joined the meeting.</i> 22.2 <u>Youth Building</u>. Costing's for the whole project having been worked out need to be split into the three project stages. Adjoining neighbours had been contacted regarding possible covenants on their property deeds. Cllr Drage advised FISSC now has a new Chairman, Steve Taylor. At the 2014 AGM, Institute members voted to agree the Management Committee's recommendation that the Institute lease the land to the PC. A fire was started deliberately in the derelict Guide Hut at the weekend. Following discussion, it was agreed to speak to all the emergency services with a view to installing a combination lock at the entrance barrier as well as displaying a list of contacts to the recreation ground. Members asked if the building could be demolished as a matter of urgency before the school summer holidays. Cllr Bullen to arrange. <i>Cllr Lacey joined the meeting at this point.</i> 22.3 <u>Speedwatch</u>. 9 volunteers attended a training session on 3/6/15. A list of roads notorious for speeding vehicles will be sent to the Police Co-ordinator for assessment.</p>	<p style="text-align: right;">GC/ Clerk</p> <p style="text-align: right;">AB</p> <p style="text-align: right;">Clerk</p>

<p>22.4 <u>Old School visit</u>. Some Cllrs enjoyed seeing the refurbished building and outdoor play area earlier today. Works had been carried out to a very high standard resulting in an excellent learning environment for both teachers and pupils.</p>	<p>1236</p>
<p>22.5 <u>Bank signatories</u>. Council approved Cllrs Newell and Smith as new signatories.</p>	<p>MD/</p>
<p>22.6 <u>Mower</u>. All users had the chance of a demonstration and are delighted with the refurbished machine. Insurance is being arranged. Following discussion, it was agreed to ask The Townley Trust if the mower could be stored in their container during the cutting season.</p>	<p>Clerk</p>
<p>22.7 <u>Defibrillator</u>. The Co-operative Store has agreed this may be housed in the alcove outside the store but a power supply to charge the battery is needed. Cllr Smith will speak to the manager, Brice Wilson and ascertain how this can be achieved.</p>	<p>Clerk</p>
<p>22.8 <u>Community Car Scheme</u>. Cllr Drage advised this would be up and running next week. Posters will be displayed advertising the launch date and further information.</p>	<p>D Sm</p>
<p>23 To consider planning applications.</p>	
<p>Minutes of a meeting held on 8th June 2015 issued. Permission received for S/0694/15/FL, 44 Station Road – Erect 2 dwellings following demolition of existing detached house.</p>	
<p>24 Tree works.</p>	
<p>Cow Lane – Cypress and Cedar. Remove to benefit other trees. No comments.</p>	
<p>Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.</p>	
<p>25 Allotments.</p>	
<p>Council has found that maintenance on one plot remains a problem; having written to the holder who has responded by asking for a shed for holders to store equipment, Members declined this request which will take up valuable space. We will write back saying the plot will be inspected in 3 months to ensure it is being cultivated, aware that many people on the waiting list would welcome the opportunity of an allotment.</p>	<p>Clerk</p>
<p>Following on with the ACE Committee, enquiries will be made regarding preservation of the War Memorial stone at the cemetery. A property adjacent to the cemetery is on the housing market; Council agreed to register an interest should some of the land be available for purchase to extend the cemetery in the future.</p>	<p>Clerk</p>
<p>26 Correspondence.</p>	
<p>26.1 War Memorials Trust – May 2015 magazine; AGM, 20/7/15 in London.</p>	
<p>26.2 Fulbourn Forum – Copy of letter to SCDC requesting copy of Viability Report SCDC commissioned for the Teversham Road development application under the Freedom of Information Act. Also a list of future events they are involved with including walks, community market and open gardens.</p>	
<p>26.3 Cambs & Peterborough Clinical Commissioning Group – UnitingCare bulletin; see capccg.engagement@nhs.uk</p>	
<p>26.4 SCDC – Inspectors have issued a letter outlining preliminary issues regarding the Local Plan in Examination.</p>	
<p>26.5 G Ling – Copy of letter to CCC with concerns over the safety of pedestrians near the bend in Dogget Lane where the path is narrow and visibility obscured by the tall hedge.</p>	
<p>26.6 SCDC – May 2015 e-bulletin.</p>	
<p>26.7 CCC – Has a duty to produce a strategy with key stakeholders regarding Flood Risk Management. Public consultation from 3/6/15 to 14/7/15.</p>	
<p>26.8 Fulbourn PCC – Request for contribution towards churchyard maintenance. This was referred to the Finance Committee in accordance with financial regulations. (Feb 2014 we paid £50 towards electricity and £350 maintenance)</p>	<p>Finance</p>
<p>26.9 Fulbourn Arts – Request for funding to assist with future events. Referred to the Finance Committee.</p>	<p>Finance</p>
<p>26.10 G Murphy – Concerns regarding replacement street light in School Lane which is dazzling and intrusive to her property. Council agreed to ask if back plates could be fitted to</p>	<p>Clerk</p>

<p>alleviate the problem.</p> <p>26.11 S Danischewsy – Complaint about workmanship of street lighting in Impett’s Lane. Council agreed to write to CCC with numerous concerns and copy to Balfour Beatty.</p> <p>27 To resolve the accounts for the month.</p> <table border="0"> <tr> <td>SWALEC: Pavilion electricity.....596.61R</td> <td>Furnleaf: Grass cutting.....1,666.00</td> </tr> <tr> <td>Wages: Clerk + Expenses.....1,102.89</td> <td>Wages: Pavilion Cleaner.....89.25</td> </tr> <tr> <td>St John Ambulance: Course.....360.00R</td> <td>Barclays: Monthly fees.....22.94R</td> </tr> <tr> <td>T Fretwell: RFO fees.....500.00</td> <td>Fulbourn PCC: Floodlighting.....110.00</td> </tr> <tr> <td>R Sharp: Internal Auditor.....250.00</td> <td>PWLb: Loan.....15,503.95</td> </tr> <tr> <td>Working Turf: Spraying.....603.92</td> <td>B’s Travel: Shopper Bus.....220.00R</td> </tr> <tr> <td>Cam Alarms: Alarm Maintenance.....117.60R</td> <td>Suffolk Acre: Premium.....24.48</td> </tr> <tr> <td>Konica: Photocopier.....104.79</td> <td>TalkTalk: Phone calls.....38.64</td> </tr> <tr> <td>Pristine: Hygiene contract.....420.00</td> <td>E Doe Ltd: Mower.....7,200.00</td> </tr> <tr> <td>Norton: Subscription renewal.....64.99</td> <td>Community Car: Donation.....100.00</td> </tr> </table> <p>Cllr Thorn proposed accepting the accounts, proposal seconded by Cllr Bullen and agreed.</p> <p>28 Teversham Road Bus Shelter – Quotation to re-decorate for Resolution.</p> <p>Cllr Bullen proposed accepting the quotation from Gregg Marshall for £385.00, Cllr Smith asked if it could be painted in black; he then seconded the proposal which was agreed.</p> <p>29 Council Committees.</p> <p>Swifts User Group.</p> <p>Minutes of a meeting held on 27/5/15 were issued and accepted by the Council.</p> <p>30 To receive items for inclusion on the next Agenda for decision and/or action.</p> <p>Telephone Box on the corner of School Lane and Manor Walk.</p>	SWALEC: Pavilion electricity.....596.61R	Furnleaf: Grass cutting.....1,666.00	Wages: Clerk + Expenses.....1,102.89	Wages: Pavilion Cleaner.....89.25	St John Ambulance: Course.....360.00R	Barclays: Monthly fees.....22.94R	T Fretwell: RFO fees.....500.00	Fulbourn PCC: Floodlighting.....110.00	R Sharp: Internal Auditor.....250.00	PWLb: Loan.....15,503.95	Working Turf: Spraying.....603.92	B’s Travel: Shopper Bus.....220.00R	Cam Alarms: Alarm Maintenance.....117.60R	Suffolk Acre: Premium.....24.48	Konica: Photocopier.....104.79	TalkTalk: Phone calls.....38.64	Pristine: Hygiene contract.....420.00	E Doe Ltd: Mower.....7,200.00	Norton: Subscription renewal.....64.99	Community Car: Donation.....100.00	<p>1237</p> <p>MD/ Clerk</p> <p>Clerk</p>
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There was no further business and the meeting closed at 9.05pm.

Attached reports: -

Items 20.1 & 20.2

My report to the June 2015 meeting of Fulbourn Parish Council

1. At the annual meeting of South Cambridgeshire District Council on Thursday 21 May I was reappointed to the council’s Corporate Governance Committee and to the Finance and Staffing Committee.
2. As you will know the inspector examining the proposed Local Plan has suspended proceedings. She wants the councils to provide more evidence to support their housing forecasts and the methodology used, she has found fault with the Green Belt study and has pointed out that the Local Plan does not follow planning policy guidance nor takes account of ministerial written answers and their effect on planning rules. She wants more evidence to show that developing new settlements is more sustainable than expanding Cambridge into the Green Belt. All of these matters were discussed in the work shops where we assured that they had been dealt with. As you know I did not think the plan was ready and voted against its submission for examination. The Lib Dem group wants a fresh pair of eyes to review the Local Plan but this has been rejected; however seeking independent advice on how to deal with the speculative applications now being submitted has been accepted. The council has given itself to the 31 December to respond to the inspector. Meanwhile existing LDF policies remain in force including that for the Green Belt.

3. You will have noticed that whatever seed the cabling contractor sowed in Yarrow Road it wasn't grass seed and I have asked the planning officer concerned to get it done properly along with having the verge beside the chicane in Cambridge Road reinstated properly.
4. Officers have confirmed that the street cleansing and refuse department has been short of up to 20 staff since Christmas which has caused our streets to be un-swept for months which is affecting the county weed killing programme. Now we are in the new financial year I have been told that recruitment is starting again but it is difficult to find applicants because of the low unemployment rate in South Cambs.
5. Following the April litter pick when I collect three bags of litter from the Beechwoods I have asked ARM and the MRC to ask their staff at the Peterhouse Technology Park to use the litter bins when walking back from Tesco eating lunch.
6. I have asked that South Cambs consult with the county council over the surface water issues with the Teversham Road planning application as the county became a statutory consultee response for surface water in April, before the recent re-run of the consultation period caused by the applicant wrongly describing the application.
7. The park and ride parking charge is being reviewed this summer. The drop off in usage has not recovered as yet – it remains about 12% down on the pre charge level. The county council is altering the ticket machines to make them easier to use.
8. The proposal to let a multi-national company that pays no tax in the UK to run an enterprise centre in the Central Library has been passed by one vote after councillors voted along party lines and the Conservatives voted for the proposal. The Lib Dem group is now seeking way to have this voted nullified as financial figures given to councillors were not complete and the alternatives were not fully investigated.
9. With the introduction of tougher EU diesel emission laws next year the county council is reviewing its quality bus agreement and in partnership with Stagecoach is seeking funding to trial hybrid diesel/electric buses on Citi routes. Regrettably Whippet has declined to take part.
10. You will have seen that the footpath in Hinton Road has been resurfaced and the road way will be done once the schools have broken up for the summer and there is less traffic about. This year footpaths in Haggis Gap, Caraway Road and the High Street end of Pierce Lane are also due to be seen to. We have a lot of catching up to do so please be patient. I have asked that Impetts Lane and the Gazelle Way end of Fulbourn Old Drift be considered for micro asphaltting next year given the success of the trial in Thurbourn Close Teversham.
11. In trying to sort out inconsiderate parking and super fast broadband in roads on the Swifts estate I have found that these roads have either been adopted by the county temporarily or not at all because of a dispute between Accent and Anglian Water as to where the surface water goes. Accent believes it flows to the north of Cow Lane through a private culvert which Anglian Water is not prepared to maintain and until this is settled the county cannot adopt the roads. This did not arise with the previous Windmill Estate as its roads were unadopted.
12. This year's Local Transport Initiative Scheme has opened for bids. A review has been going on for next year to reduce the number of unsuccessful schemes by having highway officers work more closely with applicants to eliminate those that have little chance of

succeeding. With further cuts planned by the new government on county highway budgets the LHI will in future be the only way minor highway schemes will be progressed. However, the Lib Dem group is opposing a Conservative proposal to increase the PC contribution from 10% to 25%. The decision will be made at the July meeting of the Highway and Community Infrastructure committee.

13. The Boundary Commission has published for consultation its proposed new boundaries for the county council divisions in order to reduce the differences in the number of electors represented by each councillor. So far as the Fulbourn division is concerned it proposes that Fen Ditton village and Horningsea are transferred to the Waterbeach division – with the Wing half of Fen Ditton parish remaining in Fulbourn. The Boundary Commission has made it known that it intends to review the South Cambs wards next with the intention of greatly reducing the number of councillors and this will certainly affect Fulbourn.
14. Finally to end on a good note, the planning application for the proposed ice rink at the Newmarket Road park and ride is expected to be determined this summer.

John Williams

Item 23

Minutes of a **Planning Meeting** of Fulbourn Parish Council to be held on Monday, 8th June 2015 at 7.30pm.

Present: Cllr Sheldon (Chairman) and Cllrs Bullen, Drage, Newell, Scarr and Thorn. Also present one parishioner.

Apologises: Cllrs Rickett, Sitton and Ward.

Appeal:

S/2670/14/FL, 7 Home End – Extension and alterations. Information only.

Permission:

S/0813/15/LB, College Farmhouse, 2 Balsham Road – Re-roof east and part north, south and west sections of pitched roof.

Other applications:

S/1139/15/VC, Barnsbury House, Cox's Drove – Variation of condition 8 (permitted development rights) of planning consent S/0972/97/F for erection of house including annexe.

S/1164/15/LD, Land to the west of Barnsbury House, Cox's Drove – Lawful development certificate for existing stable building.

New Applications:

S/1143/15/FL

Location: 13 Violet Close

Proposal: Two storey side extension.

Recommend approve.

S/1225/15/FL

Location: 26 Huntsmill

Proposal: Conversion of garage to habitable accommodation and erection of box dormer window in the main rear roof slope.

The Parish Council is concerned about the lack of privacy that would be afforded to neighbouring properties in Fromont Close whose gardens would be overlooked. The property will be losing a parking space whilst the plans for additional bedrooms show an increasing need for parking. Council believes this application is an overdevelopment of the site.
Recommend Refusal.

S/1275/15/FL

Location: Land to the east of Cox's Drove

Proposal: Erection of six dwellings with associated works including access alterations and landscaping following removal of the existing timber yard and associated structures.

There will be a loss of privacy to the residents at Lockley House as this application does not show the correct boundary of this neighbouring property which has already been extended. Council is concerned about road safety which has an "s" bend in the road and that access would be inadequate for emergency vehicles. This application is outside the Local Development Framework.
Recommend refusal.

Item 29

MINUTES OF THE SWIFTS USER GROUP MEETING HELD ON WEDNESDAY 27 MAY 2015

Present: Derek Thorn (Chair), Trish Newman, Kathy Attmore, Jo Patten, James Caesar and Jill Woolley (Minute

1. Apologies: Jean Doe, John Shepherd

2. Minutes of the meeting held on 25 February 2015.

The Minutes were agreed as a true record.

3. Matters Arising

Exterior Cleaning: The invoice has been presented.

Damp problem: No more information.

Toilet light: This has been replaced.

Car Park Lights: Two lights not working. Lamp post does not appear to be upright. Derek to chase.

Luminous paint: Nothing suitable has been found. The matter will be monitored for the time being.

Door blinds: Derek now has names of two providers and will obtain quotes.

T-towels: System working well. Jo concerned that some towels may have disappeared and will count and monitor.

Heaters: Trish will email Alan Webb about these.

Post Office: The contact says they still wish to use The Swifts. Trish has emailed their accounts department twice asking for payment and hopes this will show on the next statement. Trish will make sure she gets the keys back when they no longer use the building.

Car Park: The 'no parking' sign is working and there have been no further problems.

Wifi: No action yet.

Cleaning: Trish is monitoring and has purchased replacement heads for the small mop. Kathy said there had been a complaint about the large dusting mop being dirty but this has been resolved.

Gents' toilet: Trish will investigate type of toilet cleaner.

Washing up liquid: Trish will purchase a new bottle.

Leaflet holders: Kathy has not been able to find a holder which will take A4 and A5 sheets. Trish will have another look on line.

Tables: There is one broken table.

Table trolley: The surplus trolley has been sold.

Bank account: RFO says the Swifts money must be put in the Parish Council account but it will be possible for the Swifts money to be shown separately so that Trish present the figures to the Committee. The Swifts account will therefore be closed.

Rolfe family: Trish hand delivered a letter. They will let Derek know when Jason starts using the Swifts again, which will probably be towards the end of June.

Key Fobs: These have been well received by Swifts users.

Burglar Alarm: The '5' button seems to have righted itself and there have been no more complaints.

4. Financial Report

Trish presented accounts for the end of the year, excluding the end of May. When adjustments have been made e.g. the hiring fees are paid and with the cleaner's wages from the previous quarter taken out, we will have made a profit of about £4,000.

5. Bookings:

Derek reported that bookings are still going well although the children's party bookings have dwindled.

Derek has had a request for a booking from Uma for two hours every Sunday from 8pm to 10pm for Indian Classical Dance practice. The Committee all agreed that this would not be acceptable but Derek should offer her 6pm to 8 pm on a trial basis.

6. Any Other Business

Kathy reported a 'funny smell' in the kitchen on a few occasions. This will be monitored and Trish will ask Cheryl to put some strong disinfectant down the sink.

7. Date of next meeting: Wednesday 26 August 2015 at 7 pm in the Swifts.