

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 13th May 2015.

Present: Councillor Drage (Chairman), and Councillors Brown, Bullen, Dawson, Lacey, Mair, Newell, Rickett, Scarr, Sitton, Smith, Thorn and Ward, District Councillor Cone, the Clerk and four parishioners.

	Action
<p>171 Elect a Chairman for the year. Cllr Newell proposed Cllr Drage is re-elected as Chairman, proposal seconded by Cllr Bullen and agreed by the Council. Cllr Drage took her position, thanked Members and promised to do her best for Council and the village.</p> <p>172 To accept apologies for absence. Cllrs Sheldon and Williams.</p> <p>173 Elect a Vice-Chairman for the year. Following the recent resignation as a Parish Councillor by John Williams, this item was deferred until the June meeting.</p> <p>174 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed. Cllr Sitton – Personal Item 180.</p> <p><u>Public & Press</u> - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. David Cottee advised a meeting was held last evening attended by representatives from Fulbourn Forum, Save Fulbourn Fields and both our District Councillors to discuss how best to respond before the deadline on the re-run of the public consultation for development at Teversham Road. The meeting assumed that all former objections will be carried forward and now need to give consideration to the new wording on the application. <i>Cllr Mair arrived at this point.</i> The previous application showed only one access point. The latest application says consideration should be given to access points. Mr Cottee felt this was unclear and not specific enough. The Group wish to bring this to SCDC for clarification. The application also is very open ended with the number of proposed units saying up to 110 dwellings. The meeting was concerned about the way the application has been allowed to develop since it was first submitted. The developers have been allowed to offer more information covering Ecology, Highways and Environmental Health. Archaeology and Viability reports are awaited the latter will include the lack of Affordable Housing. Mr Cottee said the meeting felt the public should be allowed to see any additional information which had been drip fed in and will request to see this under the Freedom of Information Act. At the meeting County Councillor Williams advised a culvert from the redeveloped Swifts ran to this site and as there were drainage issues, CCC would not be adopting some of the roads at The Swifts. Peter Godber agreed that the wording on the application was too vague and irregular. He had also been unable to view the plans on SCDC website. Cllr Drage said she too had been unable to view the plans on the SCDC this afternoon. An email had been received from Mr Culshaw also objecting to the application and this had been circulated to councillors prior to the meeting as requested. Cllr Smith said there had always been development in the village and it was a weak argument to say that it is not wanted. Mr Cottee reiterated that this particular site was unsuitable for a variety of reasons. Cllr Scarr said due to the challenging conditions of the site the developers had been unable to meet the required 40% of Affordable Housing which indicates this is the wrong location. Cllr Drage said the Parish Council had recommended refusal of the outline planning application when it had come to council for all the reasons put forward by Councillors and parishioners since then, none of which appear to have been addressed. Council would be writing again to SCDC before the 2nd consultation deadline, having taken on board all parishioners' comments and concerns.</p>	<p>June</p> <p>MD</p>

Cllr Graham Cone having attended last night's meeting said he would judge any site put forward for development on its merits but will be opposing this one as unsuitable.

This Item was taken next.

179 Approve Annual Accounts 2014/15 for Resolution.

Mr Fretwell, R.F.O. went through the figures completed on Section 1 of the Annual Return which had not changed since the APM. A covering letter will be included to explain the end of year balance. From the Annual Governance Statement, Terry confirmed Council had fulfilled its obligations. Cllr Thorn proposed accepting the accounts, proposal seconded by Cllr Mair and agreed by the Council.

175 To approve the minutes of the April and APM meetings.

The April and APM Minutes were accepted as a true record and signed by the Chairman.

176 Matters arising from the meetings.

176.1 Skate park. Cllr Ward said she and Ron Ward had completed a grant application for Amey Cespa. Additional material is being collated to accompany the application for submission.

176.2 Mower. Cllr Bullen said new cylinders and blades are being fitted to the Ransome mower; he will arrange a demonstration probably next week with Members from the Football and Cricket Clubs and Messrs Stalley. Ernest Doe have lent Council a mower until this one is ready; warranty to be negotiated. This will be on next month's agenda for resolution.

176.3 Bus Shelters. The new bus shelter was erected at Cambridge Road on 7/5/15. The broken panels in the Teversham Road bus stop had been replaced and the shelter would now be painted.

176.4 Community Car Scheme. Cllr Drage advised 10 drivers had volunteered, a Treasurer and Co-ordinator appointed and Cllr Drage had agreed to chair the scheme for the time being. The scheme was now able to start operating and an official launch date will be advertised shortly. The scheme is being run by Care Network in conjunction with CCC. More information Item 178.1.

176.5 Life Wall. Accent Nene arranged for planting near the wall to be done by school children at its Residents' Fun Day event held on 29/4/15.

177 Council Policies for Adoption.

Members were issued with the 12 policies Cllr Drage had written which will be reviewed annually unless there are any legislation changes. Cllr Ward offered a vote of thanks to Cllr Drage for her hard work. Cllr Ward then proposed adopting the policies, proposal seconded by Cllr Newell and agreed by the Council. They will be published on the website.

178 Council Committees.

178.1 Finance. Minutes of a Meeting held on 11/5/15 were issued. Council agreed to write to Balfour Beatty asking for a timetable of works regarding street lighting works.

178.2 Recreation Ground Working Party. Minutes of a Meeting held on 28/4/15 were issued. Cllr Ward said the Football Club should be reimbursed costs towards grass cutting. Doe Sports estimate MUGA maintenance works will be minor. Both reports accepted.

180 To consider planning applications.

Permission: S/0693/15/FL, 5 Harebell Close – Part single storey, part two storey front extension.

S/1086/15/VC, 18 Teversham Road – Variation of Condition 2 of application S/0857/14/FL. Discharge of Condition 10 for S/0857/14/FL, 16-18 Teversham Road.

Amendment: S/2273/14/OL, Land at Teversham Road – Outline application including consideration of access points for high quality residential development of up to 110 dwellings with areas of landscaping and public open space and associated infrastructure works.

MD/
Clerk

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<p><u>New Applications:</u> S/1084/15/FL, 52 Haggis Gap – Two storey rear extension. Approve. S/1042/15/FL, L’Abri, Teversham Road – Proposed new access for paddock. The Parish Council is concerned about the size required of what would appear to be an obscure access for a paddock along a busy stretch of road which is also in the Green Belt. Recommend refuse</p>	1234
<p>181 Tree works: Station Road; Silver Birch – remove lateral branch. Town Close – Remove large Sycamore. No comment. 1 Manor Walk – Apple Tree, Crown reduction to improve appearance and yield. “Moderate reduction preferred to preserve street scene”. Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given.</p>	
<p>182 To receive reports from County and District Councillors. County and District Councillor Williams sent the attached report. Cllr Drage offered commiserations to Cllr Scarr following last week’s election result but thanked him for all he had done for the village as District Councillor over the years. Members gave Cllr Scarr a round of applause. Council then welcomed Graham Cone on his election as our new District Councillor. District Councillor Scarr giving his last report, saying the Teversham Road application was still waiting to come up SCDC Planning Committee. Cllr Scarr offered his congratulations to Cllr Cone who has his induction at SCDC next week.</p>	
<p>183 Correspondence. 183.1 Friends of the Roman Road and Fleam Dyke – latest newsletter. 183.2 Bottisham Village College – BVC news Spring 2015 magazine. Governor, Philip Hodgson will be invited to attend the July meeting. 183.3 Cambridgeshire Acre – Cambridgeshire Community Fair, St Ives on 2/6/15. 183.4 St Vigor’s Road – Request that a strip of land is added to the grass cutting contract having previously been maintained by an elderly gentleman. SCDC already maintain this road and others around the village. The Clerk will ask SCDC if this land could also be included. 183.5 E Wright – Copy of letter sent to CCC, Highways asking for pavement opposite Old School Building to be reinstated as a safety measure. 183.6 Accent Nene – Spring 2015 newsletter. 183.7 Clerks & Council Direct – May 2015 magazine. 183.8 Fulbourn Arts – List of What’s On over the coming four weeks. 183.9 CAPALC – May 2015 e-bulletin.</p>	<p>Clerk</p> <p>Clerk</p>
<p>183.10 Cambridgeshire Constabulary – Next Panel meeting 16/6/15. Any questions including PCSO car sharing to be submitted in advance via Cllr Brown who will attend with Cllr Drage. 183.11 SPEP – Report from meeting held 29/4/15 about renewable heating..</p>	DB/MD
<p>184 To resolve the accounts for the month. Wages: Clerk plus expenses.....1,143.30 Wages: Pavilion Cleaner.....110.50 Friends Roman Rd: Subscription.....20.00R Swifts: Cleaning.....448.00 Townley: Water for allotments.....30.00R Falcon: Village Pump.....365.00R Townley: Donation for toilets.....250.00 Ridgeons: Supplies.....156.77R Progreen: Weed&Moss control.....168.00R B’s Travel: Shopper bus.....275.00R Talktalk: April phone calls.....39.06 Petty Cash: Admin.....3.50 Shelter Solutions: Bus shelter.....3,400.80R</p>	
<p>Cllr Ward proposed accepting the accounts, proposal seconded by Cllr Newell and agreed. 185 To receive items for inclusion on the next Agenda for decision and/or action. Allotments.</p>	

There was no further business and the meeting closed at 9.20pm.

Attached reports: -

Item 178.1

Minutes of a Meeting of the **Finance Committee** of Fulbourn Parish Council held on Monday, 11th May 2015, 7.30pm at The Fulbourn Centre.

Present: Councillors Drage (Chairman), Bullen, Newell, Thorn; R.F.O. Terry Fretwell and the Clerk.

1 Apologies for Absence. Cllr Williams

2 Minutes of the meeting held on 21st January 2015.

The minutes were accepted as a true record.

3 Matters arising. All on agenda.

4 Appointment of new Internal Auditor.

Rachel Sharp has been appointed. She has completed the audit advising the books were in excellent order and praised the R.F.O. and the Clerk.

5 4th quarter figures and year-end figures.

Terry Fretwell went through the Cost Centres explaining that some were under spent as proposed works had either not been done or budgeted funds had not been required. Any funds, proposed before his appointment, that had not been spent during the last financial year would be put back into this year. The actual spent was £68K leaving a balance of £261K.

6 Requests for grants.

One application received which falls outside Council's Policy; therefore the committee recommends this is refused.

10 drivers have volunteered to assist the Community Car Scheme for the village. To assist with setting up costs the Committee recommends making a £100 donation.

7 Cemetery gates.

The Committee recommends accepting the quotation from Gregg Marshall to re-paint both the cemetery gates and store for £785.

8 Swifts bank account.

From the Minutes dated 21/1/15, the Committee now recommends closing the account.

9 Council's VAT position

The R.F.O. explained that Council is not VAT registered and reclaims VAT under specific rules for Local Government. This excludes businesses who charge for their services and sports clubs. Terry has spoken to the National VAT Office regarding clubs using the recreation ground. Council may cover ground maintenance works, utilities including lighting and health and safety. As the MUGA is making money this has to be excluded. Mini budgets will be set for the clubs who will pay quarterly donations to Council.

10 PC credit card.

This item was taken in camera.

11 Annual Risk Assessment 2014/2015.

The Committee recommends the Chairman, Cllr Drage, the R.F.O. and the Clerk complete the Annual Risk Assessment, present it back to the Committee then to Full Council for final approval.

12 Any other business.

The Committee recommends reinstating the street light in Birdfarm Road after enquiries have been made as to whether one column from Chaplin's Close could be used to reduce costs. There was no further business and the meeting closed at 8.50pm.

Item 178.2

Minutes of a Recreation Ground Working Party meeting held on Tuesday, 28th April 2015.

Present: G Ward (Chairman) and Robert Lacey – Fulbourn Parish Council
Richard Drage – Football, Ian Halsall – Tennis and John Pearce – Bowls
Apologises were received from Ian Still – Cricket.

The Minutes of the last meeting were accepted as a true record.

Vandalism. Very little to report; John Pearce advised that Tennis Club members had climbed over Bowls gate to retrieve tennis balls.

Dog Fouling. No worse but still a problem.

Pavilion Upgrade. Robin Newell to arrange a meeting with Simon Danischewsky (Architect).

Rabbits/Moles. Gill Ward to contact Mole Catcher.

MUGA/Defibrillator. All well apart from some wires on top of fence needing attention. R Drage has sprayed around perimeter fence. Defibrillator from Cambs FA to be sited near entrance to MUGA; R Drage to arrange security box. Gill Ward to ask St John Ambulance if it would be possible to arrange a demonstration on Feast Day for the general public.

Spraying. R Drage reported that spraying would be done early May to whole of recreation ground.

Mowers/Grass. Gill Ward reported that Ernest Doe have provided a temporary replacement until a second hand one is ready. Football Club have cut recreation ground in the meantime.

Tennis Court Re-surfacing. Ian Halsall reported that any LTA funding would only come for club courts. Gill Ward advised she had received an estimate from Doe Sports for £18K.

Skate-park. Gill Ward reported that an application had been made by FPC for £40,000 funding having obtained three quotes for replacement equipment. The Police had shown support for the project as they feel this is a good scheme to keep children active and less likely to cause trouble elsewhere. A second concrete rubbish bin was recommended in the park area.

Play Area. Gill Ward reported that a new bearing had been fitted to the Tyre Swing by Justin Furner who had also detected damage to chains and rectified the problem.

Car Park. Pot holes in car park; Alan Bullen to carry out repairs.

AOB.

Doe's to be contacted re MUGA Annual Maintenance.

Now Impett's Lane sewerage problem is resolved, Highways to be asked to flush drain from bottom of the lane to Stonebridge Lane to ascertain whether that section is completely clear.

Ian Halsall advised tennis court maintenance to be done twice yearly.

John Pearce reported there was a worry of rodents inhabiting the area next to the bowls green where the hedge had been removed.

The Prostate Cancer football tournament organised by Robert Lacey is to be held on Saturday, 13th June 2015.

There was no further business and the meeting closed at 9.00pm.

Next meeting to be held on Tuesday, 28th July 2015.

Item 182

My District & County report to the May 2015 meeting of Fulbourn PC

1. Sorry I cannot be with you tonight but I must attend the meeting of Stow cum Quy PC.
2. From this month the highways budget is being changed so that it deals with road and footpath maintenance in a more proactive way. Quarterly inspections are being reintroduced and the storm drains are being inspected annually again. The highway contractor has been given the go ahead to repair pot holes adjacent to that reported. The Local Highway Initiative scheme is being reviewed to see how PCs and others can be helped to improve their submissions. But the verge cutting programme has had to be reduced to two cuts a year beyond village 30 mph limits and there will be more non statutory matters referred to parish councils under further government cuts to county and district budgets.
3. The budget for 2015/16 includes funding for the 18 bus service, but as reported at the bus group meeting this cannot be said for the 2016/17 financial year and a review is to be carried out later this year. I am concerned that patronage on the 18 has fallen over the past year and any help in advertising the service would be appreciated. I look forward to the timetable frame being provided in the High Street.
4. The park and ride charging is also to be reviewed this summer, including the way the charge is collected and the opportunities for funding the sites in another way. I hope we will be able to find another way to raise the money.
5. The search is on to find a site for another secondary school on the east side of the city. This will not directly affect the local primary school but it will ease the demand on Bottisham Village College.
6. The work on the street lights has been halted for the moment as I am told Balfour Beatty has stock shortages and because of the delays this is causing BB is having to obtain new licences to undertake street works and to get new slots from UK Power Networks to have the electrical work done.
7. As you will know a new consultation period has started for the Teversham Road development and I have taken up a number of concerns about how the application is being handled with the planning department. Please refer to the Save Fulbourn Fields website for developments.
8. You are also aware that road sweeping which is the responsibility of South Cambridgeshire has stopped. After some pressure I am told more staff may be recruited in the summer. Meanwhile this is having an adverse affect on the county weed killing programme and could cause problems with blocked road drains if the current situation continues.
9. The county council will be reviewing its quality bus agreement to take account of new EU diesel emission rules and UK disability access requirements.