

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 12th November 2014.

Present: Councillor Drage (Chairman) and Councillors Brown, Bullen, Dawson, Lacey, Mair, Smith, Thorn, Ward and Williams and the Clerk.

AGENDA (followed by a Planning Meeting)

71 To accept apologies for absence. Cllrs Newell, Rickett, Sheldon and Sitton.

72 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.

73 Police Report.

PCSO Julie Harjedini said the police will be “agile working” with officers at all levels given either laptops or slates to enable them to complete paperwork by using wi-fi around the village whilst maintaining a higher presence by spending more time in the community and public places. Julie advised the number of PCSO’s is being cut down from five to four, all sharing just one vehicle and unfortunately John Coppard is being transferred to Cambourne at the end of November. Julie also advised of a change in shifts after Christmas when only one PCSO per shift will be on duty rather than the present two. PCSO Harejdini is still looking for somewhere to store her bicycle. Cllr Ward offered to make enquiries at The Fulbourn Centre. Council agreed to write thanking PCSO Coppard for all his hard work for the community over the years.

74 Fulbourn Primary School Report.

Emma Covill read highlights from the attached report. Cllr Drage asked if the school children would like to be involved with turning on the village Christmas lights again this year; Mrs Covill confirmed they would be delighted.

Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. A parishioner had concerns about a submitted planning application for Geoffrey Bishop Avenue. Council asked that any comments she makes to SCDC are copied to the Parish Council.

75 To approve the minutes of the last meeting.

The Minutes were accepted as a true record and signed by the Chairman.

76 Matters arising from the last meeting.

76.1 Fulbourn Life Wall. Although Accent Nene has erected a sign near the wall it is too small and having little effect on the anti-social behaviour. Council agreed to write to Accent enquiring if the sign could be replaced with a larger one and asking how the agreed strategic planting is progressing.

76.2 Cemetery Memorial. Cllr Ward advised cleaning should be done when it is dry preferably during the summer; the stone cannot be sealed but a local firm of stonemasons will visit the site to offer their advice and make any recommendations for improvement.

76.3 Litter Pick. Fulbourn Forum had a record number of volunteers turn out for this half-yearly event filling over fifty refuse sacks of rubbish. A windy day, the bag holders proved so useful, Council has been asked to supply a further ten which was unanimously agreed.

76.4 War Memorial. Following the recent incident when a bus damaged a corner of the verge in Manor Walk, Clive Dellar made repairs using topsoil kindly donated by John Stalley; laid turf which was kept watered in time for the Remembrance Service especially poignant as it is also the Centenary of World War 1. Council will write a letter of thanks.

77 Tree works:

1215

28 Cow Lane – Sycamore: Remove one stem and reduce two others in height;
Pierce Lane – Sycamore: Fell and stump grind as root broke water mains and damaged the electricity supply.

8 Cow Lane – Sycamore: re-pollard; Cercis: remove tree with 40% die-back;

Laburnum: remove tree with 60% die-back.

The Haven – Horse Chestnut, remove stem and prune crown

Awaiting advice from CAPALC regarding any implications from recommendations made by Tree Wardens appointed by Parish Councils, this item was deferred.

78 Ida Darwin Update.

Report of a meeting held on 4/11/14 is attached.

79 Teversham Road Development Update.

A report of the public consultation followed by a planning meeting held on 22/10/14 is attached. Andrew Fillmore, SCDC Planning Officer said under the Heads of Terms there was a viability report being done as to whether the site is sustainable. Should access and the technical issues of building on this to the site be agreed, the outline planning application could go through and be approved.

80 To receive reports from County and District Councillors.

80.1 County Councillor Williams went through his attached report; Cllr Williams felt CCC and SCDC's handling of works associated with the Solar Farm at Wilbraham was badly managed due to lack of consultation and the Parish Council should write to that effect.

Cllr Williams said although residents had received letters regarding street lighting works has been suspended while there are further consultations. Balfour Beatty has offered to attend a public meeting to explain the project they are undertaking. Council agreed to arrange one as it has already been inundated with queries from concerned parishioners.

80.2 District Councillor Scarr having studied the planning application proposing up to 100 houses off Teversham Road noticed from the Planning Statement submitted by the applicant *the amount and mix of affordable housing will be confirmed at the s106 stage and a viability assessment will be necessary to determine the level of affordable housing taking into account the abnormal site circumstances, development costs and need for the creation of mixed and balanced communities.* Cllr Scarr said as it is SCDC policy that all new developments of this size should include 40% affordable housing, Cllr Scarr believes that the applicants themselves have identified the site is unsuitable for a major development under council policy. Should the application go before SCDC Committee, this argument cannot be ignored.

80.3 District Councillor Williams issued the attached report. All reports were accepted.

81 Electoral Review of Cambridgeshire.

A reduction from 69 to 63 County Councillors and 14 to 12 City Councillors is under consideration. At present some Councillors represent many more or many fewer than their colleagues in the county so this review is aiming to correct these imbalances. It would review the number of divisions, number of councillors representing each division as well as division boundaries and names of divisions. There is a Public Consultation until January 2015. Two presentations to explain the process being held in November. Cllr Williams will attend and report back at the December meeting.

SCDC could be reviewed in the same way in the future.

82 Christmas Lights and Celebrations for Resolution.

Cllr Mair confirmed David Wright is happy for Council to connect into his electricity for the Christmas lights again this year. Council agreed that marshalls are needed and will

liaise with the Police as to whether Manor Walk could be closed off for two hours during the ceremony. The date of the switch on to be agreed with Cllr Newell. Cllr Drage will contact Cllr Newell for the date and then contact the School.

83 Correspondence.

- 83.1 **CAPALC** – AGM, Thursday, 20/11/14 at Histon Recreation Ground pavilion. Cllr Drage and the Clerk to attend.
- 83.2 **SCDC** – Draft Minutes of the Cabinet and Liaison meeting held 8/10/14 received.
- 83.3 **Fulbourn Forum** – News and information update.
- 83.4 **SCDC** – Parish precepts and estimated tax base sent; let SCDC know of any changes needed by the end of November; To the Finance Committee and R.F.O. for consideration.
- 83.5 **Clerks & Councils Direct** – November 2014 magazine.
- 83.6 **Cambridge City Council** – Proposed charges for off street parking from April 2015.
- 83.7 **C Brown** – Concerns about maintenance of the passageway between March’s Close and Windmill Lane. The Clerk has replied following investigations.
- 83.8 **Residents** – Complaint about patio area at the end of The High Street which has not been reinstated with bricks following recent works. The Clerk reported this to CCC, Highways for investigation. CCC visited the site confirming the patio would be reinstated when the works are far enough away to allow for traffic management to be put in place.
- 83.9 **Fulbourn Arts** – Diary of future events.
- 83.10 **Fields in Trust** – The Centenary Fields Programme wishes to safeguard in perpetuity war memorial parks, playing fields or other green spaces in memory of those who lost their lives in World War and is asking Parish Councils to nominate a green memorial space; All Members to be given full information before making a decision.
- 83.11 **SCDC** – Asking Parish Councils’ views on planting a small community orchard in St Vigor’s Road with a native meadow underneath. They propose planting cherries and early fruiting plums so no fruit is left lying on the ground and relaxing mowing the meadow during May-July to allow for flowering. Providing the nearby residents has no objections, ecologically the Parish Council supports the initiative.
- 83.12 **War Memorials Trust** – November 2014 magazine.
- 83.13 **Resident** – Complained to CCC about condition the contractors have left the footpath from windmill hill to Hinton Road; feels mud should have been washed away as surface is now slippery and dangerous. CCC is making a site visit.
- 83.14 **CCC** – Offered site meeting at By-way 8 (Hindloders) to discuss management of route including ecological maintenance. Cllrs Drage, Ward and Williams to attend.

84 To resolve the accounts for the month.

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|---|----------|---------------------------------------|-----------|
| Barclays: Monthly fees..... | 20.95R | APC Pest Control: Moles..... | 200.00R |
| NRF Contracting: Tree work & Open Spaces..... | 4,167.60 | Camb Water: Swifts...130.17R | |
| ESPO: Supplies..... | 64.92 | Progreen: Ground works..... | 1,380.00C |
| Ridgeons: Supplies..... | 5.76 | Algar Signcraft: New sign..... | 153.60 |
| CCC: Street Lighting..... | 1,091.54 | Collier: Supplies..... | 130.80C |
| Ridgeons: Supplies..... | 5.76C | T Fretwell: RFO fees..... | 500.00 |
| Falcon Print: Village Pump..... | 365.00 | London Wall: Screen repairs.... | 758.40 |
| Talktalk: October calls..... | 36.71 | Camb City Council: Grass cutting..... | 388.26 |
| ESPO: Supplies..... | 185.39 | Insurance Ltd: Annual premium..... | 2,132.41 |

Cllr Ward proposed accepting the accounts, proposal seconded by Cllr Thorn and agreed.

85 Council Committees.

ACE including hedging at Cemetery for Resolution.

Minutes of a meeting held on 16/10/14 attached. Members approved the layout and suggested all Council Committees are presented in this way in the future.

Following discussion Council agreed to clear the debris but in Cllr Rickett's absence, deferred making a decision until the December meeting.

Finance. Minutes of a meeting held on 28/10/14 attached.

Highways. Minutes of a meeting held on 16/10/14 attached.

Neighbourhood Panel Meeting. Report of the meeting held on 23/10/14 attached.

Members having seen all the above written minutes agreed to accept them en bloc.

Youth. A meeting with FA4Y was held concerning fundraising. Members from the Working Party had attended a fundraising Day at Cambourne which has provided useful contacts and information with one company offering to polish up any grant applications free of charge. A meeting with the architect, Simon Danischewsky to be arranged to discuss the next steps forwards.

86 Bus Shelter Quotations for Resolution.

We still await further quotations; deferred to December.

87 To receive items for inclusion on the next Agenda for decision and/or action.

Village Booklet

There was no further business and the meeting closed at 9.50pm.

PLANNING MEETING**Permissions received for:**

S/1706/14/PH, 30 Osler's Way – Single storey rear extension;

S/2109/14/FL, 40 School Lane – Two storey side extension;

S/2290/14/LB, 2 Balsham Road – Re-roof section of pitched rear roof and flat roof.

Information Only: S/2293/14/NM, 16-18 Teversham Road – Non material amendment to application S/0857/14/FL.

New Applications:

S/2237/14/FL, 18 Geoffrey Bishop Avenue – Single storey front and rear extension, garage conversion to habitable accommodation. Loft room with slight raised roof to rear extension; The plans submitted are inadequate; a site visit is requested. Refusal.

S/2289/14/FL, Land adj 7 Wilbraham Road – Erection of agricultural workers dwelling;

Cllr Lacey left the meeting for this item. Recommend acceptance in principle, but some concerns of size and design and whether it is in keeping with surrounding properties.

Request site visit and ensure Agricultural Tenancy restriction is enforced.

S/2299/14/FL, 71 Cambridge Road – Conversion of attached garage including replacement garage door with window and erection of detached garage in rear garden including vehicle access at rear boundary; Fulbourn Parish Council has no objections to this applications provided SCDC permit access across their land to the applicant.

Cllr Smith did not participate in debating this application.

S/2456/14/FL, Cox's Drove – Conversion of existing garage to form domestic accommodation and creation of porch. Recommendation approval.

Attached reports: -

Item 74

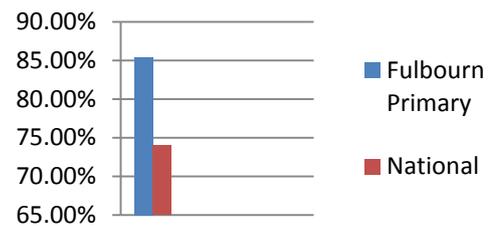
Fulbourn Primary School: Report for Parish Council November 2014

Academic Performance 2014

The school's academic results continue to be strong when compared both to county and national averages. This is particularly pleasing in the context of Cambridgeshire receiving the lowest level of government funding per pupil of all regions in the UK. Currently, the Department of Education administers national assessments at three key times: at the end of Year 1, Year 2 and Year 6. The focus of these assessments and the school's most recent set of results are outlined below.

End of Year 1: Phonics Screening

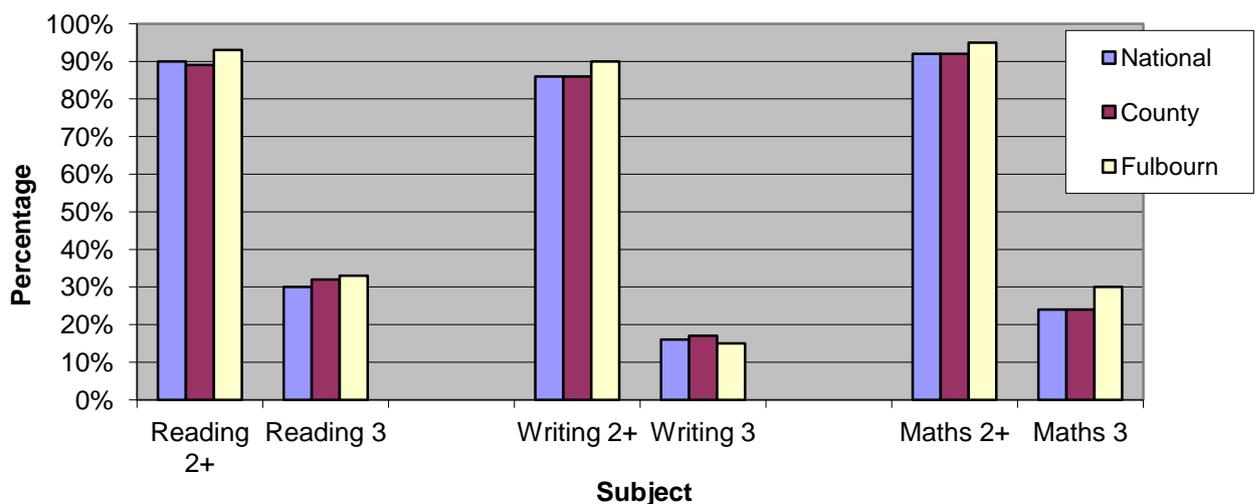
This test assesses children's ability to use their phonics (letter sounds) knowledge to decode and read a number of real and nonsense words. Children need to read 32/40 words to be deemed to have reached the expected level. In 2014, the school's results exceeded the national average by more than 10%.



End of year 2: Key Stage 1 SATS

These tests are administered by teachers during the summer term of Year 2 and marked by school staff. Teachers use the test results, as well as moderated class work, to assess children's level of development in Reading, Writing and Maths. The nationally expected level of development at the end of Key Stage 1 (what we used to call 'infants') is level 2. Level 3 may be achieved by children who are at a higher level of development in Reading, Writing and Maths. You will see from the graph that this year, our school's results exceeded both Cambridgeshire and National results in all subjects at both the expected and the higher level in all subjects except writing at level 3. This year we are aiming to move some of the higher writers from high level 2 into level 3.

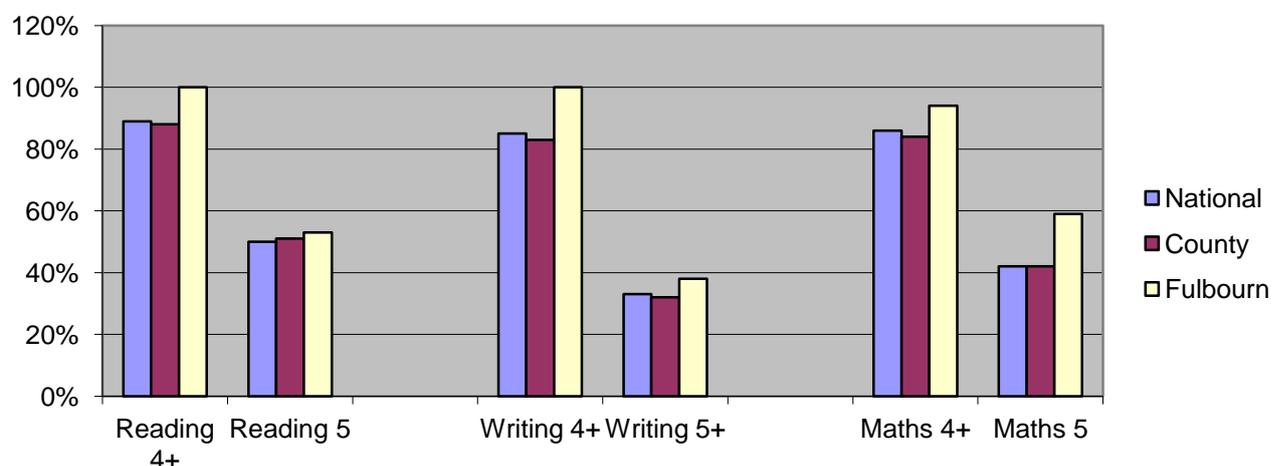
Key Stage 1 SATs Results 2014



End of Year 6: Key Stage 2 SATs

These tests are administered in school during a nationally set week in May. The children sit the test in strict

exam conditions and the papers are sent away for external marking. The nationally expected level of development at the end of Key Stage 2 (what we used to call 'juniors') is level 4. Level 5 may be achieved by children who are at a higher level of development in Reading, Writing and Maths. You will see from the graph that our results significantly exceeded both national and Cambridgeshire results in all subjects at both the expected and higher levels of attainment.



LA Mini-Inspection

The school was last inspected by Ofsted in November of 2011. This means that we are due to have an inspection any time from now. In preparation for this, we invited officers of the Local Authority to join us for a day in September to carry out a ‘mini-inspection’. Five LA advisers spent a day in school, observing lessons, talking to pupils, parents, teachers and senior leaders and looking at pupils’ books. At the end of the day, Lead Adviser met with a group of governors to review the day.

The advisers reported that their visit had been an extremely positive experience; they were impressed by the strong attitude to learning and good manners displayed by pupils and the enthusiasm and commitment of staff. They felt that the school’s core values- courage, curiosity, creativity and compassion- are evident in all that we do and that the growth of the school was being well managed; everyone working is hard to preserve all that is valued whilst welcoming newcomers to the school. They agreed with the school’s self-evaluation, that Fulbourn Primary is a good school, with many outstanding features.

School expansion and site development

The renovation of the Old School Building is currently on track; if all continues to go well, we will begin to occupy the building at the start of the Spring Term. More than half of the classes in the school will move at this point, so that the two classes currently housed in temporary spaces (the library/ computer suite and a group teaching and resource room) can move into their permanent bases. We hope that this will then provide us with sufficient classroom spaces for the next few years. However, the predictions of pupil numbers (based on NHS data of births and GP registrations) indicates that the school roll may rise more quickly than originally predicted. We are in constant contact with the planning department to monitor this situation and we can confirm that the school is still on the Cambridgeshire plan for permanent expansion in the next few years.

Community events

The school has been involved in a number of charity events this term. Recently, the children raised funds for 'Bright for Sight', an organisation supporting children with visual impairment. They dressed in brightly coloured clothes and took part in activities to raise their awareness of living with a visual impairment. Later this week, the children will be raising money for Children in Need by dressing up as super heroes and having a cake sale. Children in Years 5 and 6 have been working very closely with Gerry Norden and Pete Collis from the local branch of the Royal British Legion. They took part both in the service on Remembrance Sunday and Remembrance Day. We are delighted to be working with Gerry and Pete to organise a Year 5 & 6 two-day Battlefields Visit to Belgium, which will take place next May and is being heavily subsidised by the RBL.

The PTA continues to work very hard to raise funds for the school. The current focus for their fund-raising effort is to extend the IT facilities available in the library and computer suite area. It is hard for schools to keep up with ever-changing technology, especially with significant reductions in the budget allocated by Government for IT hardware. Both this, and the demands of the new 'computing' curriculum, means we are very reliant on, and grateful for, the efforts of the PTA for their support in this area.

Item 78

Report of a Meeting to discuss Ida Darwin and Fulbourn Hospital and Land at Teversham Road held on Tuesday, 4th November 2014, 10.30am at The Swifts, Haggis Gap, Fulbourn.

Attendees: Councillors Mary Drage and John Williams and the Clerk

Jane Green – SCDC Head of New Communities

Andrew Fillmore – SCDC Principal Planning Officer

James Fisher – SCDC S106 Officer

Katie Parry – SCDC Senior Planning Officer

Ida Darwin and Fulbourn Hospital

Jane Green explained SCDC had asked for this meeting to re-start a dialogue as there had not been any communication since the planning application went to committee in June 2014. She said Mark Hyde from January's was still working on this and was awaiting further instructions.

Mary Drage said the PC had planning permission for Youth and Scout facilities and the building would have a wider use for Youth Services. Widening and improving the recreation ground would be the final phase. John Williams confirmed the Parish Plan had identified a need for Youth facilities in the village. Mary explained it depended on what facilities would be provided on the Ida Darwin site as to whether others would be needed. The Social Club wants to stay on site and was forced to sign a 3-year lease but have been advised they were too late to meet the deadline despite signing within 2 days of that date.

John said Council needed a list of obligations from the developers which would include Public Open Spaces and other facilities.

James Fisher explained from April 2015 Cil (Community Infrastructure Levy) prevents the pooling of any monies and we cannot enter into more than 5 agreed developments. SCDC won't have Cil in place until Aug/Sept 2015 which the government say will effectively replace S106. As the Ida Darwin site will not have

extra floor space there will be no Cil and even less S106. There will also be implications into what infrastructure can be funded.

Regarding the Social Club, it will be looked at how it is currently managed, how it will be in the future and the location of the club.

John Williams said the PC had concerns about taking over the maintenance of the Ida Darwin especially if a lot of the site will not be adoptable to Cambs County Council standards i.e. roads and footpaths. James Fisher responded that these might be conveyed to individual properties. John added pumps are running 24/7 on the Ida Darwin site yet any water issues have not been made clear in the planning application.

Jane Green asked would the PC consider taking it over if there was a proper commuted sum and agreement in place.

The PC said if there were no community facilities on site how they would receive funds for off-site facilities such as the library or health. Mary filled in the background that the Health Centre's building is leased from NHS England and was only a branch of the main practice at Cornford House, Cherryhinton Road, Cambridge. The Fulbourn branch has one General Practitioner and one Practice Nurse. John said some parishioners used a practice in Bottisham but they were not taking on any more patients from the village.

Mary said the PPG & CCG are putting a Business Case together as the building is in need of repairs which include a leaking roof.

Jane said the practice need to make provisions for monies they will receive due to future developments.

John said Highways was important bearing in mind the distant the Ida Darwin site is away from the Primary School which already had serious traffic issues at peak times. A good Safer Route to School and Cycle Route was needed but Pierce Lane with its winding bends would not be suitable so should perhaps be directed through the new Swifts Estate with possibly a Lollipop person along Haggis Gap. Consideration could be given to providing a Community Bus to ferry the children to and fro school as well as other residents to other village facilities such as sport. We need to try and integrate the development with the village and this would be one way to achieve that. A shared cycle path running from Ida Darwin to Cambridge Road which would then need improving should also be considered. Aware the Robin Hood junction in Cherryhinton is to be improved; this could be extended to Yarrow Road and eventually Cambridge Road. John said he didn't want the village split into two aware that residents on the site would most likely shop at Tesco and might not see Fulbourn Primary School as their local school as Bewick Bridge, Fulbourn Old Drift would be nearer to them.

Katie Parry said SCDC had been looking at the Primary School's access in School Lane. As this is a construction access, it does limit the best way the school could be extended.

John said the old school building was now being used for the Primary School and not the Pre-School or After School Club any more. The School only has plans to enlarge to accommodate 70 pupils but they do not yet have a timetable and have not liaised with the local authorities.

Mary said we needed to get everyone involved round the table to reach a compromise on all these issues including health and education.

John advised of a rising bollard which is on a private road at the back of Fulbourn Hospital maintained by Capital Park which doesn't work so the road could be used as a rat run.

He said The High Street is short and gets congested so could cycle racks be installed to reduce car usage. Mary asked about the redundant Water Tower on site which is not on the plan and the PC would not be keen to take this over. It would be nice to know what plans Capital Park has for the piece of land currently being used as a tip. It could be tidied and opened up as an Open Space area.

Katie advised the Extra Care Unit might not now be built as it had been reduced to a two-storey building and unless 70 units are built, it would no longer be viable. She believes it would likely be used for Affordable Housing.

James said consideration was being given to provide a NEAP (Neighbourhood Equipped Area for Play) which could include a skate park and/or a MUGA. The football pitches at the front of Capital Park are on a 12 month rolling lease so cannot be relied on in the future.

To sum up, Jane Green said a series of meetings need to be set up to discuss Highways, which would include public transport, roads and footpaths; education; health; social cohesion and drainage.

Land at Teversham Road

Andrew Fillmore said the Teversham Road application was for up to 110 dwellings and could not be for any more. Objections had been received from both CCC Highways and Network Rail about access. The developer had not provided any information on access.

There were no details either of the number or percentage of Affordable Housing. Andrew said he had one meeting with the developer went to visit the site and on his return found the application had been submitted.

As SCDC does not technically have a five year housing plan the application is sustainable. The surface water issue would restrict density and Andrew has been speaking to Pat Matthews, SCDC, Health and Environmental Services.

The PC were concerned that wooden boardwalks would be high maintenance. There was a need for information on the viability of the site which has not been provided by the applicant. Where the water flow goes into and out of the site will determine where housing would go. John was concerned that a lot of the spaces would not be adoptable.

James said a S106 agreement would have to be signed against an Outline Application even though the application could be changed.

It was suggested a meeting with the developer to address – Heads of Terms – education, health transport etc. might be beneficial.

Everyone present felt this had been a very useful meeting. Jane Green will arrange further meetings as previously discussed and agreed.

Item 79

A Public Exhibition of the Outline Planning application was held prior to a formal **Planning Meeting** of Fulbourn Parish Council on the 22nd October 2014 at The Swifts, Haggis Gap, Fulbourn, Cambridge.

Present: Councillor Williams (Chairman) and Councillors Bullen, Dawson, Mair, Newell, Rickett, Scarr, Sheldon, Smith, Thorn, Ward, the Clerk and approximately 25 parishioners.

Apologies: Cllr Drage.

Cllr Williams explained for the benefit of the public present that although the Parish Council is not a statutory consultee, it is asked by SCDC the Local Planning Authority its opinion whether SCDC should approve, reject or make no recommendation. SCDC will determine the application unless the developer asks the Secretary of State to call it in. The February 2015 Planning Committee is the date SCDC has currently set aside for determination; if they receive a lot of objections this date may be put back. The land is proposed to be Local Green Space in the Local Plan currently being examined in public by a Planning Inspector, but at present no weight can be given to it. It is anticipated that the Local Plan will be adopted by SCDC in 2016. Under SCDC's current policies this land is not protected against development. Therefore to reject this application SCDC must show that its adverse impacts cannot be mitigated and will have a damaging effect.

Cllr Williams then allowed a question and answer session before the Planning Committee commenced. Points made included:

- Are the roads capable of taking additional traffic?
- They are building over a water supplying Cambridge; in a dry country the sewage system doesn't cope causing Cambridge Water Company to come twice to unblock drains.

This application goes against the principle of Localism; why are the developers allowed to go through the back door to get applications through?

- Poor Well is owned by the Parish Council yet this has been included in the plans – under planning laws you can put in an application on land that isn't yours: the PC has not yet been consulted.
- Would lights needs putting in? – This would come under Reserved Matters; with an Outline application apart from access all the other details could be changed by the developers so the PC could end up with something completely different.
- Can SCDC be asked to give priority to adopt the Local Plan? – This has been done but the inspectorate turned down the request.
- We should support Fulbourn becoming a Minor Rural Centre and support adoption of the Local Plan.
- Fulbourn Forum will send out model letters to everyone who has given their emails.

Cllr Williams explained that at an appeal in the summer an inspector considered SCDC does not have a five year supply of housing. SCDC has argued that its housing supply should be taken with that of the city. To establish this in law a Memorandum of Agreement has been signed by SCDC and Cambridge City Council. However because this MoA was not submitted with the Local Plan the Inspector wishes it to go to public consultation. The inspectorate is due to consider the matter of the five year housing plan in February 2015

but we will have to wait for her report to settle this. Technically as there is no five year housing plan our current policies do not apply.

Cllr Williams said the Parish Council has until 4th November 2014 to respond to SCDC; it would help that those opposing the application send as much evidence including photographic and anecdotal. Andrew Fillmore is the Case Officer who will see if the application meets SCDC policies, will go through all the documentation and make site visits. Depending on the outcome, the developer would have the right to appeal and an Inspector would be appointed.

Cllr Williams closed the open session at 7.30pm and begun the formal planning meeting.

Cllr Rickett asked about the timeline for examining the merging Local Plan and why it kept changing.

Cllr Williams said it is the Inspector's decision as how to timetable the examination. She had broken the Local Plan into three stages as follows: -

1. Dealing with the legal matters, the predictions for housing and jobs and infrastructure
2. Green Belt, housing supply and transport
3. Sites that have been omitted

allowing 2 months for each stage the inspector expects the examination in public to be completed by Easter; Inspector takes evidence from SCDC and objectors (such as the developers).

After deliberation the Inspector will publish a report giving her reasons to find the Local Plan "sound" or ask that certain aspects be considered again. This takes time because her judgements must be legal otherwise they could be challenged under judicial review.

Cllr Bullen proposed refusing the application, proposal seconded by Cllr Mair and agreed by the Councillors present.

Cllr Williams asked those present to let the Parish Council have a copy of any objections they would be sending to SCDC.

Item 80.1

My County report to the November 2014 meeting of Fulbourn PC

1. The road works causing havoc in the village are for the solar farm in Great Wilbraham and were approved by South Cambridgeshire District Council. Unfortunately the present works bear no relation to the traffic plan submitted with the planning application. An investigation is going on as to how we got to this sorry state where no one knows what is happening and the contractor is changing things on a daily basis (the South Cambs officer who did this is leaving the authority by the way). One thing everyone is telling me is that we have no powers over this given that South Cambridgeshire as the local planning authority discharged the condition on the planning consent and as a result the contractor got a licence from the county council (as highway authority) to behave like a statutory undertaker (like a gas, electricity utility etc).

There have been however site meetings with RCD to adjust the work to

minimise the impact of the road works - following the problems with the road width in School Lane - and I have to say that so far they have been very willing to oblige (such as completing Church Lane between the High Street and Northfields before half term finished and having warning signs for pedestrians). I have also been in touch with the manager of the Mill and when possible lorries are being diverted and drivers have been asked to take more care.

The solar farm company has to get the electricity flowing to the national grid before 1st April next year otherwise it won't get the subsidy from the government so this is driving the pace of the work. They have still a lot to do after the road works are finished - the cable has to be taken through the pipe and booster stations built at about one kilometre intervals. And it has to be connected at the sub-station. So the sooner they complete the trench work the better it is for them (and probably for us).

I'm told the block paving at the High Street junction will be re-instated once sufficient time has past for the ground to settle - they have been given a maximum of 6 months to do this.

2. Councillors are due to look at challenging proposals for Economy, Transport and Environment Services to help meet £32.6 million in savings for the Council. Offers will be putting forward initial proposals to the Economy and Environment Committee as well as Highways and Community Infrastructure Committee who look after a combined budget of £86.9 million.

Next year Cambridgeshire County Council has to save £32.6 million after having saved around £70 million over the last two years and £31 million this year. Of that £32.6 million the services looked after by these committees are looking to save £4.4 million. Extra pressures are being heaped on Cambridgeshire County Council services from the massive growth in population and rises in inflation. For example construction inflation is running up to 10 per cent. And the cap on council tax rises which has meant a cut in income in real terms and reductions in the government block grant.

Councillors will be looking at some very tough savings and cuts to make in these areas to meet the savings required. Where possible they will also be helping give local parish councils and community groups the opportunity to protect or run services where they think it is important for their local area from precepts.

3. A scheme to tackle inconsiderate drivers who break the law by blocking Cambridge bus lanes, stopping emergency services and endangering cyclists will start on Monday, 3 November. Like other authorities across the country, the Council will use cameras to enforce contravention of bus lanes. Any money raised by the fines would be used to pay for the scheme to operate or be invested in public transport or highway improvements.
4. On 11 November The Economy and Environment Committee will discuss two related but separate City Deal items; one proposing the establishment of the governance framework (subject to Full Council decision) and the other commenting and advising on the emerging infrastructure investment programme. Similar processes are being followed at Cambridge City Council and South Cambridgeshire District Council. The Liberal Democrat group want the allocation of members to the 15 member City Deal Assembly, which will oversee the

decisions made by the leaders of the three councils, based upon the political proportionality of the three councils (with the county councillors in proportion to those representing the city and south cambs).

5. Connecting Cambridgeshire has been allocated additional Government funding as part of the Superfast Extension Programme (SEP) to increase Broadband coverage. We are in the process of consulting with the market again to redraw the "black, grey, white" map to determine where the gaps are likely to be at the conclusion of the current rollout programme and to plan a follow on phase and we expect to have a clearer picture of what this will look like early in 2015. The current roll out is based upon street data from 2008 and new developments since then are not included. I pointed this out when I got elected as the Swift development is not included in the present scheme and the county took this up with the government.
6. A new and improved Cambridgeshire Street Lighting website has been launched. This website will enable even better engagement with customers and will also strengthen the consultation process. The new website is:
<http://www.lightingcambridgeshire.com/>

Cllr John Williams

Item 80.3

My report to the November 2014 meeting of Fulbourn Parish Council

1. Since the October parish council meeting I have attended the Staffing and Finance portfolio holder's meeting and a briefing on the possible council tax to be levied next year.
2. At the Staffing and Finance portfolio holder's meeting I once again attempted to have South Cambridgeshire adopt the living wage as the minimum wage paid to council employees. This affects just 12 members of staff. But again it was rejected even though it was estimated to add just £2,400 to the council's wage bill. Even Uttlesford District Council has adopted the living wage (hardly a red leaning council) and so too has Teversham Parish Council for its contractors.
3. As to next year's council tax you will have received a letter providing you with the proposed precept tax base for next year so that you can let the council know if you think it is wrong. The council is expecting 800 to 1,000 new homes nett each year to increase council tax income, although the cost of the services for these new homes is estimated as being higher than the council tax income! It also assumes that New Homes Bonus will continue although this is uncertain given the likelihood of a new government in May. The council will be relying on income from its private property company to make up for the loss of government grant. Even so some £1.2 million worth of savings will be required with a 2% increase in council tax (the maximum that can be applied without a referendum) and the bulk of that will need to come from street refuse services as most other services have very little more to give in savings.
4. The Examination in Public of South Cambs' submitted Local Plan started on 4 November and developers fought to have the Green Belt considered first so that it could be challenged and made available before the 5 year housing supply is examined in February; I am please to say that the Inspectorate kept to her guns.

But this is going to be a very acrimonious inquiry with landowners and housing developers looking for every loop hole to build on the Green Belt around Cambridge.

- Mary Drage and I met South Cambridgeshire officers to discuss the way forward for both the Ida Darwin and Teversham Road proposed housing developments (minutes are being tabled at the meeting). It appears the extra care facility has been dropped in favour of more housing and the Teversham Road application is having to be determined in February (and not later) because the applicant is prepared to appeal for non determination if it is not processed within the statutory maximum limit.

Cllr John Williams

Item 85 – ACE

**Fulbourn Parish Council
Allotments, Cemetery and Environment (ACE) Sub Committee
Minutes**

Meeting held on 16th October 2014 7.30pm

Attendees

| Name |
|-----------------------------|
| Cllr John Rickett (JR) |
| Cllr David Smith (DS) |
| Cllr Jacqueline Sitton (JS) |
| Cllr Neil Scarr (NS) |
| Cllr Julian Mair (JM) |

Apologies

| Name |
|------|
| None |
| |
| |
| |
| |

| Item | Matters Arising | Action |
|------|--|-----------|
| 1 | Election of a new Chair JM proposed Councillor Rickett as the new Chair of the ACE committee, seconded by NS. JR accepted this position. | |
| 2 | Terms of Reference It was agreed by the committee that Terms of Reference for the committee were required. These are likely to exist but were not available at the meeting. JR to request the following from the Clerk for our next meeting: <ul style="list-style-type: none"> • Terms of reference for ACE committee • Cemetery rules • List of Cemetery fees including fees for cremations • Fees from other Cemetery's in the area for price comparison • Allotment ownership agreement • List of public spaces the ACE committee is responsible for • A copy of the burial records (Note: Outline responsibilities are as shown below) | JR |
| 3 | Cemetery Fees A decision is needed urgently to agree the Cemetery fees for next year. The Committee did not feel it had sufficient information at this time to make a decision. JR noted that our costs are one of the cheapest in the area at present. If we are to set aside money for the expansion of the Cemetery site then fees would need to increase to cover this additional cost. | |
| 4 | ACE & Highways Committee Village inspections NS suggested that we reinstate the village walks that had previously informed both the Highways and ACE committees. It was agreed that these should take place at least twice-a-year (see Highways Committee Minutes for more | |

| | | |
|----------|--|------------|
| | <p>details).</p> <p>The next inspection will take place on Sunday 26th October starting at 10am. Meeting at the Fulbourn Centre.</p> | ALL |
| 5 | <p>A Strategy for the Cemetery</p> <p>JR was concerned that the Cemetery was rapidly filling up and that plans should be developed to expand the Cemetery space and consider how it could be improved. JS mentioned that Woodland burials were becoming popular. Ideas like this should be considered as part of our future planning and detailed in a strategy document.</p> <p>DS suggested that a review of burial records, combined with estimates on population growth in the village should allow us to predict how long before more space is required.</p> | |
| 6 | <p>Any Other Business</p> <p>JR asked what was happening about the gritting salt bins that were to be located at the Swifts and Rectory. JR to take up with the Clerk.</p> <p>The meeting ended at 8.30pm</p> | JR |
| 7 | <p>Next Meeting</p> <p>Village inspection: Sunday 26th October at 10am (all Councillors welcome) ACE Committee meeting: TBA after we have all the documentation</p> | |

Allotments, Environment & Cemetery Sub Committee



Sub Committee Members

Chair: John Rickett

Members

Julian Mair

Neil Scarr

Jacqueline Sitton

David Smith

The Allotments, Environment & Cemetery (ACE) sub committee of the Fulbourn Parish Council consists of 5 of the 15 Council members.

Allotments - the Parish Council provides allotments for the benefit of parishioners. At the present time we are not able to satisfy the demand for more allotments but we are actively addressing the problem and hope to find a solution.

Cemetery - a part time custodian is employed to carry out regular grass cutting, ground maintenance, such as levelling sunken graves and keeping the cemetery tidy and attractive. Outside contractors are employed for heavy or specialist work.

Grass cutting - during the past few years the Parish Council had had to take over more responsibility from the County and District Councils. We now employ a contractor to cut the grassed areas 14 times annually and the verges on the main approach roads 3 times annually.

Public open spaces - there are many areas of the parish which require annual maintenance other than grass cutting such as tree and shrub pruning, undergrowth clearance, weed suppression and the occasional tree felling or replanting. Poor Well, The Haven, Tuppeny Green and Huntsmill are typical examples. A full specification and schedule for the annual maintenance of these areas was introduced in 2006.

Other responsibilities - the Committee liaises with County and District Councils where ditches, litter bins and overgrown areas are their responsibility.

Item 85

Minutes of a Meeting of the **Finance Committee** of Fulbourn Parish Council held on Tuesday 28th October 2014 at 7.30pm at The Fulbourn Centre.

Present: Councillor Drage (Chairman) and Councillors Bullen, Newell, Thorn and Williams; R.F.O. Terry Fretwell and the Clerk.

1 Election of Chairman.

Cllr Thorn proposed Cllr Drage is re-elected as Chairman, proposal seconded by Cllr Newell and agreed.

2 Apologies for Absence. Cllr Bullen for lateness.

3 Minutes of last meeting.

The Minutes were accepted and signed by the Chairman.

4 Matters arising.

A letter of appointment to the R.F.O. to be sent by the Clerk.

5 Second Quarterly figures.

Terry produced the figures and explained Council was underspent in most areas and was not spending budgets levels with a couple of exceptions. The Swifts was doing well. Terry said Council needed to start considering its projected budget. He said there was money for Highways in both Capital and General funds.

Council advised the grass cutting contract is up for renewal; essential treeworks had been done; a street lighting audit was being done and money had been set aside for our contribution to our successful Minor Improvement Bid 2013/14.

A quotation to decorate The Swifts had been accepted. Cllr Thorn had found the manufacturer of the concertina screen which needed repairing and would arrange for a regular maintenance contract with them.

The Reserves look high but Council is aware this might be needed to cover street lighting and highways costs. Council also needs to make allowances for the pavilion to comply with the Disability Act.

6 Bus Shelter quotations. Only one quote received so far. It was suggested we contact the company who installed the shelters along Cambridge Road for another.

7 Any other business. FA4Y are asking for funding earmarked from the Precept for this financial year to be released and have provided an Income and Expenditure account which are audited and submitted to the Charity Commission each year.

Cllrs Drage and Ward met residents near the cemetery who intend erecting a wooden fence and had asked if the Council's hedge could be removed. Cllrs felt it would benefit from being reduced to a height of 2 feet and agreed the blue gates at the cemetery entrance need re-painting.

8 Date of next meeting.

Monday, 15th December 2014.

Item 85

Sawston Area Meeting held on 23rd October 2014.

John Hyam chaired the meeting replacing James Sutherland promoted to Chief Inspector.

Police have made cuts of £40m in last 2 years without reduction in numbers of Officers or PCSOs.

PCSOs are to work more in villages using laptops or tablets (made them aware of free WIFI in the Centre).

New crimes to which staff have been moved include Cyber crimes.

Speed Watch. Have new trainer so more villages trained up. This is important as villages using the scheme get priority based on speeding are reported.

Trading Standards spoke about cold calling/distraction burglaries. They could introduce cold calling zones but these might need to be policed by Parish Councils due to shortage of staff.

Next meeting, Thursday 26th February 2015 at Sawston Village College, Walnut Room.

GW