

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 8th October 2014.

Present: Councillor Drage (Chairman) and Councillors Bullen, Dawson, Lacey, Mair, Newell, Rickett, Newell, Sheldon, Sitton, Smith, Thorn, Ward and Williams and the Clerk.

Cllr Drage said Item 63 Planning would be taken at the end of the meeting.

Action

57 To accept apologies for absence. Cllrs Brown and Scarr; lateness from Cllrs Bullen and Williams (attending Quy Parish Council).

58 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.

Cllr Newell – Personal, Item 65.13; Cllr Sitton – Personal, Item 63.

59 Police Report.

PCSO Julie Harjedini sent a report advising of the number of crimes in the last month including three incidents where the offenders had been identified. Cllr Ward advised the date of the next Panel meeting had been changed although she did not have any further details at this time.

Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. There was no one present.

60 To approve the minutes of the last meeting.

The Minutes were accepted as a true record and signed by the Chairman.

61 Matters arising from the last meeting.

61.1 Kerbside Collection. Unwanted electrical items will be collected on 19/11/14; an article will be included in the October Village Pump, posters placed around the village and on notice boards. **Clerk**

61.2 Fulbourn Life Wall. A meeting between Accent Nene and 3 Parish Councillors took place following reports of anti-social behaviour by youngsters using the wall as a goal. It was agreed that strategic planting by Accent Nene around this area might offer a solution together with notices.

61.3 Minor Improvement Bid. Cllrs Drage and Williams will address the CCC Panel at the end of October 2014 regarding our application to remove the chicane and install sleep cushions instead in a bid to first of all improve traffic flow along Cambridge Road and secondly remedy the problems of traffic coming over the hill and not giving way at the chicane which raises the risk of a serious accident. **MD & JW**

61.4 Teversham Road verges. These have now been cut back from the railings to the railway line. The verges will be included in the Council's action plan for monitoring in the future.

61.5 Ida Darwin Update. A planning application is likely to be submitted in the near future. Cllrs Drage and Williams are meeting SCDC in November to discuss Section 106 monies. **MD & JW**

61.6 Youth Building Update. A meeting is being arranged to discuss the next steps and a timetable will be drawn up: Cllr Drage, Alex Andrews and Brian Pope from FA4Y will attend a Funding Fair at SCDC at the end of October 2014. **MD & AB**

62 Remembrance Service.

Cllr Bullen will lay the wreath on behalf of the Parish Council after the service; it was agreed to ask Clive Dellar to trim the borders of the planted beds as last year. **AB & Clerk**

This item was taken next.

65 Correspondence.

65.1 CCC – Parish Partner Networking Meeting for parishes interested in Rights of Way on 6/11/14 at Whittlesford Memorial Hall.

65.2 **St Vigor's Church** – Thanking Council for the donation towards the Memorial frame.

65.3 **D&M Morris, K Hathiramani & C Cooper** – They have all written expressing their concerns about proposed development off Teversham Road. The Clerk has replied.

65.4 **SCDC** – Invitation to take part in a consultation about neighbourhood planning in South Cambridgeshire; deadline 31/10/14.

65.5 **J Street** – Vehicles continue to park inconsiderately and illegally in School Lane making visibility to exit Stackyard Court dangerous and near impossible. The Police are aware and Mr Street has been in contact with Cllr Williams.

65.6 **Cambs & Peterborough CCG** (Clinical Commissioning Group) – UnitingCare Partnership has been selected as the preferred bidder to improve older people's healthcare.

65.7 **CAPALC** – September 2014 e-bulletin; distributed to all Members.

65.8 **E Clarke** – Concerned about pedestrians safety with vehicles mounting pavements in The High Street and suggests bollards are erected opposite the Co-operative Stores. It was agreed to ask CCC if consideration could be given to raising the kerbs at this point rather than installing bollards which would make wheelchair and pushchair access difficult. **Clerk**

65.9 **SCDC**- September 2014 e-bulletin; distributed to all Members.

65.10 Two Parishioners – Independently asked that Council does not put a bench in The High Street fearing this could lead to anti-social behaviour with youths gathering in the evenings.

65.11 **Fulbourn Forum** – Diary of future events including Litter Pick on 19/10/14.

65.12 **CCC** –Adult Safeguarding and Mental Capacity Act newsletter.

65.13 **Football Club** – Request from Long Road Sixth Form College former pupils, majority already play for Fulbourn Institute FC, to play on the recreation ground on a Sunday. They would be affiliated to the Senior Club and have joined the FISSC which should boost their sales. Following discussion Cllr Mair proposed Council agrees reviewing the situation on a year to year basis as availability will depend on the rising number of Colts Football teams. Proposal seconded by Cllr Smith and agreed. **Clerk**

65.14 **Fulbourn Arts** – Details of two events planned for 8th & 10th October 2014.

64 To receive reports from County and District Councillors.

64.1 County Councillor Williams advised Connection Cambridge, Broadband would be completed in 2015; it was costing £1.5m to lay the fibre optic cables on unadopted roads which was being done as a second phase. The CCC was to have a no smoking zone outside its buildings.

When asked about the Guided Busway, Cllr Williams said everyone knew there were cracks weeks after completion but Council was told these were not a problem. Now Civil Engineers have advised the cracks are serious and need replacing. It would appear BAM Nuttall did not build the busway to the proper specification. CCC does not have the £2m to take this to the court and cannot borrow as this is classed as a revenue matter. It can borrow for repairs likely to be in the region of £21m as this comes under Capital but Cllr Williams feels this should be spent on services. There are also drainage issues to be addressed.

64.2 District Councillor Scarr sent a report in his absence advising he had been proactive on the South Cambs Working Party on how best to commemorate the Second World War Centenary and has attended a Planning Meeting as a substitute although there were no Fulbourn matters on the agenda.

64.3 District Councillor Williams said SCDC agreed to ask the Planning Inspector to bring forward the Local Plan as developers are swamping the small team at SCDC with applications where there is no Green Belt land that would not get approved once the Local Plan has been adopted. The City Council is moving its refuse depot to SCDC at Waterbeach; Cllr Williams asked for assurances there would be no reduction in the level of service when the two merge aware that the City does not collect from ungritted roads. To save money there are talks that the Environmental Health and Building Control Departments might merge with Huntingdon DC.

66 To resolve the accounts for the month.

Wages: Clerk plus expenses.....	927.82	Wages: Pavilion Cleaner.....	89.25
NRF Contracting: Open Spaces.....	1,320.00	Office: Tables for Swifts.....	888.00RC
Fulbourn PCC: Donation for plaque.....	108.00	Vigo: Pasteuriser.....	195.00RC
G Marshall: re-paint Youth Shelter.....	485.00R	Petty Cash: Stamps & Admin.....	13.50
BT: Internet fees.....	136.68	Barclays: Monthly fees.....	20.00R
e.on: Pavilion gas.....	169.16	B's Travel: Shopper Bus.....	220.00
Cambridge Water: Recreation Ground rates...	238.46	& Cemetery rates.....	130.17
Working Turf: Fertiliser/Spray....	603.92C	PKF Littlejohn: External Audit.....	480.00

Cllr Ward proposed accepting the accounts, seconded by Cllr Newell and agreed by the Council.

67 Completion of End of Year Accounts.

The External Auditor has signed off the accounts and there were no queries. Cllr Rickett proposed accepting the end of year accounts, seconded by Cllr Thorn and agreed by the Council.

68 Council Sub Committees.

Cllr Drage said both the ACE and Highway committees need a meeting to elect Chairmen.

68.1 Recreation Ground Working Party. Minutes of a meeting held on 1/10/14 were issued.

Mike Smith has decided to retire from cleaning the pavilion; Cllr Ward asked that Council writes to thank him for all his hard work over the years' which was agreed by Council. **Clerk**

Cllr Ward reported more problems with broken bottles on the ground and vandalism to the rail parallel to the car park. Cllr Ward met a representative from 4Global appointed by SCDC to inspect the pitches and had also been contacted by Sport England for information regarding facilities available at the recreation ground.

From the Minutes, it was suggested defibrillators might be available for purchase through St John's Ambulance; Cllr Ward will make further enquiries. **GW**

Item 9 – Cllr Newell asked Cambs FA if the Parish Council could use any architect to draw up plans to extend the pavilion; providing exact measurements are given, Cambs FA agreed. Cllr Ward proposed Council does not engage Alan Lamb as architect, seconded by Cllr Mair and agreed by Council. Cllr Ward asked that the Recreation Ground Working Party Committee meet the new architect to discuss requirements before draft plans are drawn up. Cllr Drage suggested meeting 2/3 architects which would give a broader scope of design and choice and choosing the one who took on board all Council's requirements and proposed a suitable design that met our standards and those of the FA.

63 To consider planning applications.

Permissions received: S/1486/14/FL and S/1590/14/LB, 1 Ludlow Lane – Demolition of Lean-to brick outbuildings & utility room and construction of single storey sitting room and utility;

S/1590/14/LB, 1 Ludlow Lane – Demolition of lean-to-brick outbuildings & utility room, construction of a new single storey sitting room & utility and internal alterations;

S/1750/14/FL, 3 The Pines – Single storey extension and dormer window in rear roof slope;

S/1886/14/FL, 103 Speedwell Close – Erection of part two storey and part single storey extension to rear;

S/1917/14/FL, 4 Church Lane – Single storey extension to existing garage.

S/2132/14/DC, 16-18 Teversham Road – Discharge of conditions 5 (Surface water drainage), 7 (Foul water drainage), 9 (External materials), & 10 (Boundary treatments); information only.

New Applications: S/1050/14/FL, 8 Speedwell Close – Rear single storey extension. Subject to no objection from neighbouring properties; recommendation approval. We would like to point out there is a discrepancy with the drawings showing the position of North on the plans.

S/2001/14/FL, Blocks 19 & 20 Ida Darwin Hospital – Screen enclosure and gates. Recommendation approval;

S/2109/14/FL, 40 School Lane – Two storey side extension. Recommendation approval;

S/2136/14/FL, Barnsbury Farm, Cox's Drove – Erection of 4 bedroom dwelling; recommendation approval.

S/2290/14/LB, College Farmhouse, 2 Balsham Road – Re-roof a section of pitched rear roof and flat roof.

70 To receive items for inclusion on the next Agenda for decision and/or action.

There was no further business and the meeting closed at 9.30pm.

Attached reports

Item 68.1

Minutes of Recreation Ground Working Party held on Wednesday, 1st October 2014.

Present: G Ward (Chairman), S Dawson, R Lacey, D Smith – Parish Council;

R Drage – Football; I Still – Cricket; M Callingham – Tennis.

1 Mrs G Ward was elected as Chairman; proposer M Callingham, seconded by S Dawson.

2 Apologies were received from J Pearce (Bowls) and R Newell (Parish Council).

3 The Minutes of the last meeting were accepted as a true record.

4 There were no matters arising.

5 G Ward asked if the Cricket Club can move any items of equipment from the pavilion on Feast Day to maximise space.

6 Vandalism

Notices with reference to unauthorised games near the pavilion to be erected.

7 Dog Fouling/Behaviour

The issue with regards dog fouling and behaviour was discussed at length. A new Government Order, PSPO (Public Spaces Protection Order) will be released in October and then the Parish Council will be able to make a decision with regards dogs on leads.

S Dawson produced details of areas in Cambridge City where dogs are banned but it was limited to play areas and paddling pools.

The Clerk to be asked to look into past records to see if a Bye-law was passed concerning dogs on leads as there are notices with regards this at some entrances to the recreation ground; The fact that there is a public footpath across the recreation ground was also raised.

8 Rabbits and Moles

R Drage was pleased that the moles were in check; Rabbits are a problem on the edge of the recreation ground; G Ward to speak to the mole catcher to get his opinion.

9 Pavilion Upgrade

R Drage reported that Alan Lamb (Cambs FA architect) prefers the first option not the second which was proposed by the committee at the May meeting. It was agreed that a possible meeting with Alan Lamb to put over the committee's points of view would be a step forward in the right direction.

R Drage to clarify with Cambs FA regards funding availability still being in place for this project. Those present felt some of Alan Lamb's reasoning for rejecting Option 2 were pretty futile.

10 MUGA

G Ward felt there were no major problems; Doe's Sports had done the maintenance and also repairs to the tennis courts fencing. The hard public tennis area had also been swept.

11 Wicksteed Inspection

Bearing on tyre spring awaiting attention; R Drage to look at running board on the see-saw.

12 Spraying

The spraying of the total areas was completed on 25th September 2014.

R Drage reported that the plantains are the main problem and we are not the only Council who have had problems with getting rid of them. He reported that regulations now rule less strength in the product used to spray. R Lacey agreed that this was the case. It was agreed that spraying in Spring would be a better option.

13 Meter readings

Arrangements to be made to read all water and electricity meters.

14 AOB

a) S Dawson & D Smith to liaise over maintenance of plumbing in the pavilion causing cold water feed in tennis tea room being hot all the time. Lagging required to pipes in the loft area of pavilion.

b) M Callingham asked if there was a First Aid Kit in the pavilion. G Ward reported that it is in the kitchen and she would check on all its components.

c) Ian Still asked for the trees down Impett's Lane to be pollarded as they are overhanging the boundaries.

d) Gill Ward reported she had received a quotation from a company to pressure wash the public tennis courts and re-mark the lines for £1,175.00.

The question of the present quality of the surface was raised as Doe's Sports representative had reported earlier in the year that the surface needed re-surfacing.

M Callingham to sound out the LTA with regards any grants that might be available but he felt this would be unlikely for an open area.

e) R Drage reported that approximately 50 yards of the two fields adjacent to main football pitch had been cut back making ball retrieving so much easier. He thanked Nick Wombwell and his son and also Ian Still for co-ordinating.

f) Now cleaning cupboard is locked there is a need to have brooms and dustpan and brushes accessible for cleaning changing rooms immediately after games.

g) A general discussion with regards a defibrillator being purchased through Cambs FA resulted in agreement that a purchase at a bargain price be made for £250.00.

R Drage to ask Cambs FA if it would be possible to purchase two as there is a need for another in the village centre.

h) The question of the quality and frequency of cutting the cricket outfield and other parts of the recreation ground was raised.

Ian Still proposed that Don Evett (Cricket) be asked to set up the mowers before the start of cutting next year and that care is taken in carrying out the jobs to be addressed. This was agreed by all present.

As there was no further business the meeting closed at 8.45pm.

Next meeting – Wednesday, 7th January 2015.