

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 9th July 2014.

Present: Councillor Drage (Chairman) and Councillors Brown (from Item 32), Bullen, Dawson, Lacey, Newell, Rickett, Scarr (and District)(from Item 26.2), Sheldon, Sitton, Thorn, Ward and Williams (County and District)(from Item 33.4) and the Clerk.

20 To accept apologies for absence. Cllr Mair; Lateness from Cllr Brown.

21 Co-option of Parish Councillors vacancies for Resolution

Cllr Bullen proposed co-opting David Sheldon onto the Council, proposal seconded by Cllr Newell and agreed by the Council. After signing a Declaration of Acceptance of Office, Cllr Sheldon was welcomed to the meeting.

22 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed. Cllr Sitton, Personal Item 27.

23 Police Report.

Having sent apologies due to covering duties for the Tour de France, PCSO Harjendini sent a report advising crimes figures for the month and details of anti-social behaviour on The Swifts estate.

Cllr Thorn will report the latter at a Residents' meeting next week.

24 Fulbourn Primary School Report.

This is a busy time with the school year coming to an end; a report has been received for inclusion of the next edition of The Village Pump due later this month.

Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. There were no questions from the floor.

25 To approve the minutes of the last meeting.

The Minutes were accepted as a true record and signed by the Chairman.

26 Matters arising from the last meeting.

26.1 Neighbourhood Panel meeting. Cllr Drage and Jo Patten attended the meeting in Linton; the Police are focusing on drug related problems, arson and vandalism. At present it has been a relatively quiet period with few incidents to report in Fulbourn. *At this point Cllr Scarr arrived.*

26.2 Skate park. Cllr Sheldon will look to see if the adjustments to the equipment can be made to absorb sound and will obtain a quote for acoustic fencing should improvements not be possible.

26.3 Notice. A disclaimer notice to be erected near the hard tennis courts on the recreation ground.

Item 27 was taken after Item 38.

28 Tree works:

Cllr Ward, as the Council's new Tree Officer visited the following sites to report: -

Town Close – Ash, crown lift to clear garage; group of Ash, pollard all to 4-5m; Reduce and pollard very large trees overhanging neighbouring properties – no objection;

Cow Lane – Walnut, crown reduction and shortening of all branches; Reduction needed, branches onto neighbour's roof – no objection;

Home End – remove Walnut and Sycamore. Recommend reduction to Walnut, no objection to Sycamore.

Cllr Ward would like to attend a SCDC tree and landscape training course. The Clerk will make arrangements.

29 Ida Darwin Update.

At a recent SCDC Planning Meeting the Development Brief for the above was approved but Outline Planning Permission was refused. The decision notice on the SCDC website is correct however, the printed decision sent out to all interested parties had a typing error showing both the Brief and Outline as being refused. Having contacted the Case Officer, the Parish Council is still waiting for a response. An article regarding this matter will be included in the next edition of The Village Pump.

30 Youth Building Update.

Cllr Drage advised a planning application has now been submitted. SCDC has asked for a Heritage Statement as the site is on the edge of a Conservation Area; this has now also been sent. FISSC has agreed to lease land to the Parish Council. A draft lease will be drawn up for approval by Members.

31 To receive reports from County and District Councillors.

1205

31.1 County Councillor and District Williams issued the attached report. Attending a Parish Council meeting at Quy, Cllr Ward reminded Council they should ask Cllr Williams to investigate extending the recreation ground with land near to Stonebridge Lane as this would be the last piece. This is not urgent but should not be forgotten.

Cllr Ward also asked if Council can find out how much longer were the traffic lights in Cambridge Road likely to be in place considering works to the footpath seem to have stopped. Traffic is causing chaos around the village as vehicles try other routes. Enquiries will be made.

31.2 District Councillor Scarr attended the Planning meeting when the Teversham Road application to erect 3 dwellings was considered; he suggested SCDC withdraw permitted development rights as the site is not suitable for loft conversions. Reports accepted.

32 WEEE Kerbside collections – Wisser Electrical Recycling for Resolution.

This company working with over 27 other Parish Councils offers a Household Appliance collection service for items, working or not, with either plugs or battery operated. Collections can be arranged twice a year; are open to everyone; they place adverts at strategic points around the village 3 weeks prior to collection; and if anyone cannot move an item, they can telephone and the driver will attend their property. The Parish Council will receive a revenue per tonne of collected waste (not fridges or batteries although these will still be collected) to be spent on Community Projects. Cllr Rickett proposed subject to recommendation from other Parish Councils, we arrange one collection to see if this is a success, proposed seconded by Cllr Ward and agreed by the Council.

33 Correspondence.

33.1 SCDC – Parish Planning Forum at Cambourne, 21/7/14.

33.2 Fulbourn Forum – Information regarding the proposed development at Teversham Rd.

33.3 Fulbourn Arts – Diary of future events.

33.4 CCC – Proposing to erect a new bus stop in Home End; feedback required by 1/8/14.

Following discussion, *at this point Cllr Williams arrived*, to advise this is for the No. 17 bus which runs every 2 hours so there would only be 4 a day and would only be for one direction into the city to save parishioners having to cross the busy Balsham Road. The site would be located opposite the recreation ground entrance to the rear of properties in Rushden Close and is the only suitable location in Home End. Council agreed supporting this request.

33.5 CCC – Safeguarding adults and Mental Capacity Act newsletter.

33.6 Madingley Parish Council – As part of the SCDC proposed Development Plan and Transport Plan for Cambridge, both 2016 to 2031 there are several thousand new houses planned along the A428 corridor. This will affect everyone who travels between St Neots and Cambridge. A campaign, STOP BAD, is likely to cost £10K for the services of a Transport Consultant but if all parishes contribute, the cost per Council will be cheaper. Representations to CCC must be made by 11/7/14. Whilst sympathetic, Council felt unable to offer a financial contribution at this time.

33.7 Mr Marrian – Extremely disappointed with lack of maintaining Huntsmill under the Open Space Contract especially the hedge adjacent to his property which is now overhanging his boundary. The Clerk advised Mr Marrian legally this cannot be cut for a few more weeks; if it is not done as soon as it is lawful, Mr Marrian will make other arrangements and invoice the Parish Council. The Clerk will make arrangements for works to be done as soon as legally possible.

33.8 Clerks & Councils – July 2014 magazine.

33.9 Fulbourn Primary Upper School – Invitation to attend a play “The Hunt for William Shakespeare” on Weds 9th or Thurs 10th July at 1.45pm. Cllrs Drage and Ward to attend.

33.10 CCC – Carers Away Day, Friday, 3rd October 2014. www.cambridgeshire.net

33.11 M Gallaher – Concerns about the condition of the bus shelter in Teversham Road; maintenance of grass verges and ditches in the road and out of date advertising boards. See Item 37.1 and the Clerk will deal with the other matters and reply to Ms Gallaher.

33.12 Resident – Enquiry about ditch clearing and hedge cutting along the right-hand side of Wilbraham Road as you leave the village. Vehicles approaching the village are having to move into

the road which is dangerous for oncoming traffic especially near the sharp bend. The Clerk will advise this should be reported on the CCC website.

34 To resolve the accounts for the month.

B's Travel: Shopper Bus.....	220.00	T Fretwell: Internal audit.....	210.00
HM Customs & Revenue: Tax & NI.....	331.39R	SCDC: Election costs.....	225.00
e-on: Pavilion gas.....	250.05	Townley: Swifts cleaning.....	491.00C
BT: Internet services.....	129.48R	CAPALC: Training fees.....	25.00
APC: Pest control.....	200.00	B Gas: Pavilion electricity.....	278.81
Petty Cash: Stamps & Admin.....	7.45	Barclays: Fees.....	24.65R

Cllr Bullen proposed the accounts are passed, proposal seconded by Cllr Scarr and agreed.

35 Quotation to decorate Youth Shelter & Limit Gate Barrier for Resolution.

A quote of £320.00 to decorate the Limit Gate and £485.00 for the Youth Shelter has been received from Gregg Marshall. Cllr Rickett proposed accepting both quotations, seconded by Cllr Scarr and agreed by the Council.

36 Indemnity agreements for the transfer of public open space contributions; Names and positions of 2 authorised signatories required for Resolution.

Council agreed Cllrs Drage (Chairman) and Bullen (Vice-Chairman of Finance) become the new authorised signatories. The Clerk will notify SCDC.

37 Council Sub-Committees for review.

Members were given lists of Council Sub-Committees and Representatives required on other Committees to be completed at the next Council meeting in September. It was agreed Cllrs Bullen and Sheldon would be representatives on both the Townley Trust and Almshouses Committees and Cllr Williams on the Marshall's Consultative Committee.

37.1 Finance Committee. A report of a meeting held on 8/7/14 was issued.

38 To receive items for inclusion on the next Agenda for decision and/or action.

Minor Improvement Bid.

27 To consider planning applications.

New applications:

S/0973/14/LB, 8 Balsham Road – Repair and replace plinth wall, remove render, lath sheeting and wooden laths. Repair rotten wall plate and upright studs, treat frame of building, install insulation, oak laths and lime chalk render; Recommend approval.

S/1050/14/FL, 8 Speedwell Close – Rear single storey extension; Site visit requested due to location of property. No recommendation.

S/1136/14/FL, 49 Pierce Lane – Front porch, new opening to rear, clad single storey outbuilding and replace roof with slate clad pitched roof; Recommend approval.

S/1324/14/FL, 16 All Saints Road – Single storey side extension to kitchen; Recommend approval.

S/1381/14/FL, 24 Oslar's Way – Erection of two storey extension to side of dwelling and single storey link extension to rear between dwelling and existing garage to allow garage conversion.

Recommend approval.

Permission: S/0351/14/FL, 46 School Lane – Erection of single storey two bedroom annex in place of swimming pool in rear garden of dwelling.

S/2763/13/FL, Solar Farm and Associated Development, Great Wilbraham and S/0857/14/FL, erect three dwellings and associated works at 16-18 Teversham Road. These applications are being considered by SCDC Planning Committee on 2/7/14.

There was no further business and the meeting closed at 9.45pm.

Attached reports: -

Item 37.1

My report to the July 2014 meeting of Fulbourn Parish Council

1. Last week a planning inspector upheld an appeal by two housing developers for permission to build houses between Waterbeach village and the former Waterbeach barracks. This affects us because the inspector in his decision considered that South Cambridgeshire District Council did not have a five year supply of housing land contrary to Government guidance and that the emerging Local Plan had so many objections against it that little weight could be given to it as emerging policy! The council had refused to grant permission on the grounds that the land was to be designated Green Belt to separate Waterbeach village from the proposed new town. The inspector considered that the housing land shortage was substantial based upon the new housing estimates produced for the proposed Local Plan (he estimated that we had in fact only 3.5 to 3.9 years worth of land), whereas the council also acknowledging it was tight had based its figure on the former housing figures contained in the existing Local Development Framework. This means that the current housing policies regarding village frameworks and village infrastructure are nil and void until the new Local Plan is adopted in the New Year. However the inspector did acknowledge that the Green Belt continued to be grounds for refusal – this did not apply to Waterbeach because the land had yet to be designated Green Belt. However, this ruling does have an implication for the former water works land north of Cow Lane because like the Waterbeach land it is currently unprotected and its proposed designation as a Local Green Space is hotly contested by housing developers and the inspector's ruling suggests it cannot be given weight as emerging policy. However, I'm confident that the ecological assessment will support the designation and provide grounds for refusal. Clearly the Local Communities portfolio holder had no grip on what the officers were doing in preparing the Local Plan and of course the author of the plan has left the council.
2. A second major matter for us is the merging of the South Cambs and City waste services including kerbside collection. The new joint department will be based at the South Cambs depot at Waterbeach and provide considerable financial savings for both us and city residents through productivity improvements in staff and equipment. This is another function being shared with the City and with the formation of a Greater Cambridge joint authority for managing the City Deal funding it can only be a matter of time for Cambridge City and South Cambridgeshire councils to be merged into a unitary authority. So come on be straight with people. Personally being both a district and county councillor I can see enormous benefits in there being a unitary authority like Peterborough for the Greater Cambridge region both for delivering strategy and the day to day provision of joined up services.

John Williams

Item 37.1

Minutes of a meeting of the Fulbourn Parish Council Finance Committee held on Tuesday, 8th July 2014 at the Fulbourn Centre.

Present: Cllrs Drage, Bullen, Thorn, Williams and the Clerk.

1 Apologies Cllr Newell.

2 Financial Report – 1st quarter Apr – Jun 2014

The Clerk went through the quarterly figures and explained some of the totals included accruals from 2013/14.

3 RFO vacancy.

Interest has been shown; a report will be given at the September meeting.

4 Youth Building.

- a) Planning application. This has now been submitted.
- b) FISSC land. The Management Committee and members at their AGM voted unanimously to lease the land to the Parish Council. A lease will be drawn up.

- c) Guide Hut. Needs to be demolished as soon as possible.
- d) Risk Assessment. This needs to be done annually; recommend it is discussed at the next Finance meeting and that the Financial Regulations are also reviewed.

5 Donation request.

Fulbourn Arts. Donations are paid from Section 137 monies and are limited on what Council can spend. As one large production is being held in Hinchingsbrooke it is recommended that a donation of £1,000 is paid now, Council then requests a break down for later in the year when further consideration will be given.

6 Teversham Road development – S106 monies.

3 dwellings have been approved however the decision notice needs to be re-written, minutes checked and confirmation sought from James Fisher, SCDC S106 Officer as to what monies have been allocated for and how much is expected.

7 Teversham Road bus shelter.

A parishioner has complained about the condition of this much used shelter. As works required are cosmetic, the Committee recommends looking at our insurance policy and replacing the 3 panels. The Clerk will get quotes for a new shelter along Cambridge Road past the Yarrow Road roundabout which will need a wall/door as it is adjacent to the road.

8 Date of next meeting.

Provisionally agreed for Monday, 18th August 2014.

The meeting closed at 8.35pm.