

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 11th June 2014.

Present: Councillor Drage (Chairman) and Councillors Brown, Bullen, Dawson, Lacey, Mair, Newell, Rickett, Scarr, Sitton, Thorn and Williams and the Clerk.

1. Elect a Chairman for the year.

Cllr Williams proposed Cllr Drage is re-elected as Chairman, proposal seconded by Cllr Thorn and agreed by the Council.

2. Co-option of Parish Councillor vacancies for Resolution.

Cllr Williams proposed co-opting Jacky Sitton onto the Council, proposal seconded by Cllr Rickett and agreed by the Council. After signing a Declaration of Acceptance of Office, Cllr Sitton was welcomed to the meeting. The Clerk will arrange new Councillor training for Cllrs Brown, Thorn and Sitton.

3. To accept apologies for absence. Cllr Ward.

4. Standing Orders, Financial Regulations and Code of Conduct for Adoption.

Cllr Thorn proposed adopting the above en bloc, proposal seconded by Cllr Rickett and agreed.

5. Elect a Vice-Chairman for the year.

Cllr Drage proposed Cllr Williams is re-elected as Vice-Chairman, proposal seconded by Cllr Scarr and agreed by the Council.

6. To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.

Cllr Brown – Personal Item 12; Cllrs Drage and Scarr – Personal Item 13.

Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. There were no questions from the floor.

7. Police Report.

PCSO Hajredini met the Fulbourn Nature Reserve Officer, David Price and advised since 2007 there had been 16 incidents of cars parked in Stonebridge Lane being broken into. A site survey will be carried out and permission sought to erect a camera on a lamppost. PCSO Hajredini is awaiting a response from Accent Nene regarding reports of anti-social behaviour at the Life Wall. Incidents seem to have stopped however a resident has shown interest in setting up a new Residents Panel. The Bakers Arms has had its licensing hours extended until 2am for England matches during the World Cup. As a courtesy PCSO Hajredini has asked nearby neighbours are notified. Members were advised there will be changes to the way PCSO's work; they will no longer be double crewed; will carry laptops and be out on the beat for their whole shift. They will need storage for bikes and somewhere secure to store paperwork. Cllr Williams said the store at The Swifts will soon be vacated by Royal Mail so that is a possibility.

8. To approve the minutes of the May and APM meetings.

The Minutes were accepted as a true record and signed by the Chairman.

9. Matters arising from the last meeting.

9.1 Cemetery update. Funeral Directors will be asked to return signed agreement forms to the Council and the Clerk will keep a record. The ACE Committee will need to review the fees which have not changed for 2 years.

9.2 Bus Shelter, Cambridge Road. Referred to the Finance Committee.

9.3 RFO Vacancy. Ron Ward has written to the Parish Council; the Chairman will reply. The position is currently being advertised on the website and notice boards and an advertisement will be placed in the Cambridge News.

10. Approve 2013/14 Annual Accounts for Resolution.

Members were given a copy of the figures prepared by the R.F.O. which the Clerk went through in detail. Council then read and answered Section 2, the Annual Governance Statement 2013/14. The Internal Auditor, Terry Fretwell, has inspected the accounts and found them to be in good order. Cllr Rickett proposed accepting the Annual Accounts and Governance Statement, proposal seconded by Cllr Newell and agreed by the Council.

11. To consider planning applications.

Planning permission: S/0985/13/OL, Barnsbury Farm, Cox's Drove – Permission for outline application for the erection of a new dwelling (including access, appearance, layout and scale).

S/1066/13/OL, Ida Darwin Hospital – Development brief for the Fulbourn and Ida Darwin sites; Outline planning permission for the redevelopment of the Ida Darwin site with up to 180 dwellings including affordable housing, a 70 unit Extra Care facility with access and associated works, open space and landscaping following demolition of existing buildings.

To be considered by SCDC Planning Committee on 4th June 2014.

Representations were made by the Parish Council and Ida Darwin Steering Group at the above meeting in Cambourne. The Development Brief was approved. Allowed to address the meeting again, concerns about the proposed height, traffic and lack of community facilities at that end of the village was rewarded by the Outline Planning Permission being rejected. The Trust and developers will now have to either go back to the drawing board, liaise with the Parish Council or it will go to an appeal. The Extra Care facility has been reduced from 3 storeys to 2 storeys which reduces the number of units from 70 to 50. Cllr Brown advised there has been a Social Club for 30 years on the site; the NHS is pushing for the club to sign a lease by the deadline of 24/6/14 but the lease will have a break clause so the club could be forced to close in months. The Social Club has been advised to seek legal advice and delay signing.

S/0798/14/PH, 26 Harebell Close–Single storey rear extension; Information only.

12. Ida Darwin Update.

This item was covered under Item 11.

13. Pavilion Refurbishment Update.

Cllr Newell advised a meeting of the Users was held on Monday, 9th June 2014 who agreed they would like the pavilion altered so the sketch plan will be taken back to the architect. Council needs to act quickly so as not to lose funding from the Football Association. Draft plans are needed but until they are we want Council will not sign or agree to anything with the architect. Cllr Newell confirmed Council had also not budgeted or put this into this year's precept.

14. Youth Building Update.

Simon Danischewsky is drawing up plans to submit to SCDC and has written advising the Institute of the development.

15. To receive reports from County and District Councillors.

County Councillor Williams advised applications for Minor Improvement Bids should be received by 12/9/14 and suggested Council considers which project they should apply for. Continuing with his District report, Cllr Williams said at the end of July the community will have to right to challenge SCDC over the running of any of its services suggesting Council

would like roads swept bi-monthly and as the spraying of roadside weeds is rarely done, perhaps the Parish Council should employ someone which SCDC would have to fund.

Cllr Bullen got very passionate about the number of potholes along Babraham Road which are not being repaired quickly enough. Speaking to workmen, Cllr Bullen was told they only repair so many at a time which is false economy. Holes had been repaired by the verge instead of the ones in the road. Cllr Williams suggested inviting CCC Highways to a Parish Council meeting or using their drop in sessions held fortnightly in The Swifts.

Cllr Williams said the way people register to vote is changing; in future to be on the voting register you will have to apply individually with your National Insurance number and you will have to do this if you move address. For those already on the register you will automatically stay on it provided your National Insurance number equates to your address on the register. Otherwise you will be asked to reapply. Regarding Royal Mail using The Swifts, it is doing away with bikes for postmen/women replacing them with vans and trolleys. At present there are 4 rounds in the village taking about 4 ½ hours per round so most people get their post by the afternoon; these are being cut to 3 rounds which will mean post being delivered well into the afternoon. Currently the post comes from Cambridge sorting office to The Swifts from where the postmen/women deliver it by bikes which are kept at The Swifts. In future with the closure of the Cambridge sorting office, post will be pre-sorted in Peterborough then taken to Clifton Road for collection by the postman/woman with a van. Council agreed to monitor the service which will likely result in later post deliveries for many parishioners. It was noted The Swifts will lose income from Royal Mail who currently use the store as a sorting office and for their bicycles.

District Councillor Scarr contacted SCDC regarding overflowing litter bins in the village, attended the Planning meeting at SCDC when Ida Darwin was on the agenda and has dealt with local matters for parishioners.

All reports accepted by Council.

16. Correspondence. The following items received this month: -

16.1 **English Heritage** – Report sent regarding assessment of War Memorial in Manor Walk which they would like to have listed for future protection.

16.2 **CCC** – Request by the Rights of Way Officer to meet regarding maintenance works required for Public Footpath 15. Cllr Scarr met the Officer and advised Members of intended works although both Cllr Scarr and Williams believe the path is in the parish of Teversham.

16.3 **Residents** – Problems with noise from skate-park and times it is being used. Council agreed to ask SCDC Environmental Health advice on noise abatement and to erect notices advising the park should not be used after 9pm.

16.4 **R Smith** – Enquiring when rough cut of The Haven will be done. The Clerk has replied.

16.5 **CCC** – Schedule of gully programme of works received.

16.6 **R Paddon** – Query about possible radiation levels from box near property in School Lane. SCDC Environmental Health has visited the site, spoken to Mr Paddon and is dealing with this.

16.7 **P Willmott** – Suggestion regarding enforcement of Dog Fouling Order.

16.8 **SCDC** – Free family fun day at Milton Park on 28/06/14.

16.9 **Fulbourn Forum** – Newsletter and diary of future events.

16.10 **SCDC** – May 2014 e-bulletin.

16.11 **War Memorials Trust** – May 2014 bulletin.

16.12 **CCC** – Details regarding introduction of charges at the Park and Ride sites from July.

16.13 **Cambridgeshire Acre** – June 2014 newsletter.

16.14 **CCC** – Local Highway Improvement Initiative – Bids invited. See Item 15.

- 16.15 **Resident from Teversham Road** – Concerned about condition of footpath; Cllrs Scarr and Williams confirmed she should contact Metropolitan Housing.
- 16.16 **CAPALC** – Clerks Training Day, 11th July, £25 for members. Clerk will attend.
- 16.17 **Arthur Rank Hospice** – Launch of Public Appeal to be held on 11/06/14. The Clerk has sent apologies and sent best wishes for a successful campaign.
- 16.18 **R White** – Concerns about risk to drivers with overgrown verge in Ludlow Lane. To be reported to CCC.
- 16.19 **Friends of the Roman Road and Fleam Dyke** – May 2014 newsletter.
- 16.20 **January's** – Response from clients regarding fence damage at recreation ground entrance. The Clerk will reply.
- 16.21 **Hutchinson Whampoia Property** – Proposal to submit a planning application for land located to the east of Teversham Road and the north of Cow Lane. The Clerk will reply saying the Parish Council cannot comment until an application has been submitted and that all planning applications are debated and determined by full Council..
- 16.22 **each** – celebrating being open for 25 years and asking for donations to including either a 2 or a five. Unfortunately it is not Council's policy to make donations.

17. To resolve the accounts for the month.

Wages: Pavilion Cleaner.....	127.50R	B's Travel: Shopper Bus.....	275.00R
e.on: Swifts, Electricity.....	172.91	Barclays: Fees.....	24.71R
Furnleaf: Repairs....	39.00;	Grass cutting & strimming.....	2,016.00;
		Potholes.....	239.00
PA Collacott: External lighting.....	3,798.97	S Danischewsky: Fees.....	1,984.00
PWLB: Loan repayment.....	15,503.95	SCDC: Planning fees.....	1,443.75R
Konica: Photocopier.....	109.40	B Gas: Pavilion electricity.....	197.99
B Gas: Pavilion electricity.....	228.71	Saffron Security: Maintenance.....	712.38C
SCDC: Dog bins.....	471.51	Pristine: Hygiene contract.....	420.00C
TalkTalk: May calls.....	40.13	Townley Trust: Hall hire.....	74.25

Cllr Bullen proposed the accounts are passed, proposed seconded by Cllr Newell and agreed.

18. Council Committees.

- 18.1 Recreation Ground Working Party. Minutes of a meeting held on 20/5/14 were issued. Consideration was given to advice received following last year's play inspection regarding improvements to surfaces with matting and hard wearing grass. New lighting has now been installed.
- 18.2 Swifts User Group. Minutes of a meeting held on 4/6/14 were issued. It was also recommended the provision of Wi-Fi, an overhead projector and screen be considered.

19. To receive items for inclusion on the next Agenda for decision and/or action.

Council Sub-Committees for Review.

The Chairman asked that Council writes to the out-going Councillors thanking them for all their hard work over their many years of service to the Council.

There was no further business and the meeting closed at 9.40pm.