

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 12th February 2014.

Present: Councillor Williams (Chairman) (County and District) and Councillors Bullen (From Item 137), Dawson (Until Item 145), Farmer, Hardwick, Mair (From Item 137), Patten, Newell, Scarr (and District), Stalley, Thorn, the Clerk and 10 Parishioners.

Cllr Williams advised there would a change in the running order of the agenda adding the Dogs on Leads on the Recreation Ground would be on the March agenda and not discussed tonight.

134 Arthur Rank Hospice Charity – Dr Lynn Morgan.

Dr Morgan advised of the plans for a new hospice having been on its current site for 31 years which has been good, but with limited investment and having only one en-suite bedroom and one male and one female bathroom, an upgrade of 3.5 million would not be cost effective. The hospice would have needed to be closed for a year for refurbishment and there is also a lack of parking. Dr Morgan said they wished to find a suitable site near to but not on the Addenbrookes Hospital complex and have found one at Caius Farm, Shelford Bottom. She said it might be that the speed limit would need to be changed. Answering questions, Dr Morgan advised the project is likely to cost 7-8 million and they are progressing well with their fund-raising; The Hospice would have 24 beds, double its present capacity; Continue with Hospice at Home helping 40 people each month; There will be parking on site for staff and visitors; A footpath will be put in to the Park n' Ride site; The current site in Mill Road is owned by the NHS so all their funds come from the community. The Parish Council wished the Hospice every success for the future.

137 To consider planning applications.

New Applications: S/2747/13/FL, Land to rear of 12-18 Teversham Road – Erection of six dwellings, associated infrastructure and works. Cllr Williams left the meeting for this application. Cllrs Bullen and Mair arrived at this point.

Comments of Fulbourn Parish Council. "It is felt that the application and the supporting plans are conflicting, particularly in respect to Unit 5. The application is for 2 x 4 bedroom properties and 4 x 2 bedroom properties. The plan submitted for Unit 5 clearly states 3 bedroom chalet bungalow and shows the curious anomaly of a ground floor study/snug with an en-suite bathroom and full sized bath!

We would also ask you to look at this application in conjunction with the South Cambs own site assessment proforma (no.335) when this site was submitted as a SHLAA site. This assessment concludes that *this is a site with no development potential* and there have been no changes between that assessment and this application. Council is very concerned that no reference to this assessment was made in the Design & Access statement.

Many of the concerns raised in that assessment are similar to those arising from this application and the supporting documentation.

The drainage of the site remains unresolved and documentary and photographic evidence show that this is an ongoing problem at neighbouring properties and in the vicinity generally, with the current infrastructure working at capacity with no scope for improvement/enlargement.

Another area of real concern is the access to the proposed development. The plans show the access road entering a busy stretch of Teversham Road with no discernible visible splay and the road to the rear properties narrows to 3.5 m. The report states that emergency vehicles could enter and turn but this is disputed. A standard fire engine is 2.55m wide excluding wing mirrors and requires a minimum turning circle of 55ft. Cambridgeshire Fire Services use Scania and MAN appliances which are slightly larger than this, and it is difficult to see them accessing an area only 3.5m wide next to the storage of 18 wheelie bins.

The noise level and odour nuisance from the nearby industrial units continue to cause concern, especially as the rear properties would be in close proximity. The levels shown in the noise

survey are borderline acceptable and this is with only one unit in use. If all units were occupied and operational this would significantly affect both risks.

There are many aspects of this application which council feel totally unacceptable and, in conclusion, it is felt that replacement of one 3 bedroom bungalow with six properties, 14 car parking spaces, storage for 18 wheelie bins, (but no indication of any cycle storage facilities) constitutes extreme over development of the site and we strongly recommend refusal”.

Cllr Williams returned to the meeting.

S/2698/13/FL, Fulbourn Silo, 2 Wilbraham Road – Installation of one door and five windows onto the north facing elevation; Already approved.

S/2763/13/FL, Mill Road, Great Wilbraham – Solar Farm and Associated Development. Application just received, deferred for further consideration.

Permissions: S/2545/13/FL, Capital Park – 2 Fridge Condensers;

S/2569/13/FL, 11 The Maples – Replacement and Re-design of Garage Roof.

S/2698/13/FL, Fulbourn Silo, Wilbraham Road – Installation of one door and five windows into existing facing elevation.

Amendment: S/2524/13FL, 18 Geoffrey Bishop Avenue – Alteration of Roof Height to Single Storey Front and Rear Extension and Conversion of Garage.

131 To accept apologies for absence.

Cllr Drage; Lateness from Cllrs Bullen and Mair; Work commitments Cllr Dawson.

132 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.

133 Police Report.

PCSO Hajredini sent a report which included monthly crime figures; information from a Police Surgery held on 8/1/14; details of youths causing a nuisance in The High Street who have been identified and spoken to; Operation Oaklands that run from 20/12/13 to 17/1/14 and dealt with raising awareness of security to homes, garages, sheds and vehicles – figures due shortly. The number of PCSO's will remain at 150 until at least March 2015 when their role will then be scrutinised to ensure best value for money. A Panel Meeting will be held in Sawston 13/2/14.

Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. There were no questions from the floor.

135 To approve the minutes of the last meeting.

The Minutes were accepted as a true record and signed by the Chairman.

136 Matters arising from the last meeting.

136.1 Pavilion refurbishment. Cllr Newell met on site with the FA and their architect produced draft plans to extend the pavilion. Members asked for a proper site plan.

136.2 Rabbit Proof Fencing. This has now been completed at the cemetery, taking slightly longer to complete due to the wet weather.

136.3 Dog Bin. The unused bin opposite the Windmill has been moved to Manor Walk.

138 Tree works: The Chantry, trim two trees.

No objection, too large for property.

139 Ida Darwin Update.

The Ida Darwin Steering Group met with SCDC Officers to discuss various points including the Green Belt, Demarcation Line which had been moved 35 metres, Density of the site, the issue of a Rural/Minor Rural Centre, the three-storey Extra Care Complex and demands on the infrastructure – roads, school, health centre and drains.

140 Youth Building Update.

A meeting of Parish Council representatives, FA4Y, Scouts and the architect was held on 6/2/14. From this a site plan was circulated to Members. Cllr Bullen explained the project would need to be done in phases which would include building on the Institute land. The building would have to be as thermally efficient as practicable and consideration given to installing Solar Panels.

141 Local Policing Panel Meetings.

Cllrs Patten and Ward will attend the tomorrow's meeting. In future questions will need to be submitted 6 weeks prior to a meeting, the numbers of which have been now reduced.

142 To receive reports from County and District Councillors.

142.1 County Councillor Williams advised the County Council meets next week to set the budget adding in 2 years time there will not be any funds to subsidise bus services.

142.2 District Councillor Scarr issued the attached report. He added SCDC had increased the Council Tax by 1.99%.

142.3 District Councillor Williams issued the attached report.

143 Cycle Legacy

The deadline for ideas is 7/3/14.

144 Ordnance Survey Maps – Master for whole village for Resolution.

Following discussion, Cllr Mair offered to obtain a quote for a map of Fulbourn.

145 Correspondence.

145.1 **CCC** – Details regarding national and local events to commemorate the Great War. Parish Council will ask the Village History Society and Royal British Legion if they have anything planned during 2014.

145.2 **Townley Trust** – Request Council's support for their application to SCDC for funding to introduce a new sport to the recreation ground, French Boules or Petanque. Agreed by Council. Also an invitation for a Councillor to join a small group to consider how best to run and manage The Fulbourn Centre when the Sports Hall has been commissioned. Cllr Drage will be asked.

145.3 **R Lacey** – Advised that the County Council has laid tarmac at the entrance to Queen's Farm, Wilbraham Road.

145.4 **Fulbourn Arts** – Diary of future events.

145.5 **E Wood** – Suggestion as to a compromise regarding dogs on leads – ban during organised sports events and possible curfew during school term i.e. not after 09.00 or before 16.00.

145.6 **SCDC** – January 2014 e-bulletin, news and information from the District Council.

145.7 **Office Summer** – request to hire recreation ground on Sunday, 27th July 2014 and erect a marquee for up to 600 people. Request declined also lack of parking. The Clerk will reply.

145.8 **K Olley** – Copy of correspondence to CCC regarding verge maintenance.

145.9 **St Vigor's Church** – Enquiry as to the ownership of two trophies they have found. One was presented by Greene King and Sons and possibly owned by the Old Institute in School Lane.

145.10 **Cambridgeshire Acre** – February 2014 electronic newsletter.

145.11 **SCDC** – Village Services and Facilities Study; Cllr Williams has completed the study.

145.12 **V Hems** – Concerns about width of path in Harebell Close where visibility is poor and at certain times is dangerous. To be passed onto the County Council for consideration.

145.13 **War Memorials Trust** – February 2014 magazine.

145.14 **January'** –Response to queries raised about planning application in Teversham Road. Cllr Williams has replied.

145.15 **UK Power Networks** – Advice on the severe weather which they continue to monitor.

145.16 **SCDC** – Flooding information including delivery of sandbags where needed.

145.17 **Dog Owners Group** – Response to Council's decision not to proceed with a dog walking area on the recreation ground. The Clerk has replied. On March Agenda.

145.18 **CAPALC** – February 2014 Bulletin.

145.19 **CCC** – Details of areas to investigate following discussions with Metropolitan which include Thomas Road and Roberts Way.

145.20 **K Mitchell** – comments regarding Dogs on Leads Order. The Clerk has replied.

145.21 **Fulbourn Forum** – Bi-annual Litter Pick to be held on Sunday, 6th April 2014.

146 To resolve the accounts for the month.

Barclays: Fees.....	18.77	Falcon Printing: Village Pump.....	365.00
B's Travel: Shopper Bus.....	275.00	Shelford Heating: Maintenance....	1,091.70
B Gas: Pavilion electricity....	1,138.14	Petty Cash: Admin.....	42.26
Wages: Pavilion Cleaner.....	139.45	Wages: Clerk + Expenses.....	917.33
Petty Cash: Admin.....	42.26	B&Q: Pavilion supplies.....	10.05
Furnleaf: Rabbit fencing, tree work and recreation ground maintenance...	4,504.46		

Cllr Hardwick proposed accepting the accounts, seconded by Cllr Bullen and agreed.

PA Collacott: Quote for LED car park lighting- £3,947.82 for 3 or £3,078.34 for 2.

To comply with Financial Regulations, 2 more quotations are required.

147 Pavilion – Quotations for re-decorating for Resolution.

Despite numerous appointments, only 2 quotations have been submitted. Following discussion that any proposed improvements would not take place for at least two years, Cllr Bullen proposed accepting the one from G Marshall for £2,450.00. Proposal seconded by Cllr Stalley and agreed by the Council.

148 Financial request for Churchyard upkeep and Floodlighting for Resolution.

In appreciation of the hard work done by the Church, Cllr Bullen proposed making a donation of £400.00. Proposal seconded by Cllr Hardwick and agreed by the Council.

149 Impett's Lane Emergency Access – Barrier quotation for Resolution.

In view of the likely cost, this item was deferred until 3 quotations are received.

150 Council Committees.

150.1 Finance Meeting. Minutes of a meeting held on 23/01/14 are attached. Concerns were raised regarding number 6 from the minutes; as there are privately owned properties above The Swifts, Council would not be liable for the building. Cllr Stalley proposed contacting James Fisher, SCDC Section 106 Officer. Proposal seconded by Cllr Patten and agreed by the Council.

150.2 Precept Meeting. Minutes attached.

Both reports accepted by the Council.

151 To receive items for inclusion on the next Agenda for decision and/or action.

Helen Fortune, Accent Nene, would like to attend regarding a potential Exception Site; Dogs on Leads Control Order.

There was no further business and the meeting closed at 9.35pm.

Attached reports:

Item 142.2

District Councillor's Report February 2014

I attended a meeting of the Partnerships Review Committee in January, where the committee had a discussion item on "Youth Issues" which was wide-ranging and interesting. I asked the Director of Children's services at the County Council if there was any reason to believe that children and young people were affected by the difficult economic times that we are living through in the sense of being worried as to whether or not there would be jobs for them on completing

school/college. The response was that children and young people are pretty resilient and optimistic about the future, rather as I remember that we were at that age.

Later in the meeting I made a note that the Police and Crime Commissioner for Cambridgeshire has a fund for “initiatives to reduce crime” and can make grants for this purpose, typically of £5,000 to £10,000. I subsequently emailed him/his office to ask if we, or a village organisation, could apply to the fund for a grant to benefit our youth. My logic in doing so was that (long ago, when I was young) those of us who took part in sports at school or were members of clubs (either at school or outside school) were not found among the regulars in detention! Probably this works because young folk who are members of teams and clubs learn useful life skills by joining in something outside of themselves and being needed by other club or team members as well as needing them – and getting a healthy sense of pride from it. Since these are also the sort of things employers look for, they also help a person to get a job and so a “stake” (to use the jargon) in our society. I have had a “holding reply” and await a fuller reply, hopefully one that we can take further.

I have also spent time on individual matters – including one that has involved seven or eight sets of emails back and forth to members of the cabinet and officers of the council. Finally, we have got a result that actually helps the person concerned: a private tenant on a low income. This reminds me that we could still do with more affordable (especially social rented) housing in Fulbourn – if we are eventually to have a development at the Ida Darwin site we ought (I think) to push for the maximum amount of social rented housing there, even though it is far from the ideal location, especially for access to the wider village facilities. It is simply that the need for this sort of housing is great enough to outweigh the other factors.

Neil Scarr

Item 142.2

My report to the February 2014 meeting of Fulbourn Parish Council

1. Since the January parish council meeting I have attended the Finance and Staffing Portfolio Holder’s meeting On 21 January and the full council meeting of South Cambridgeshire District Council on 23 January.
2. At the full council meeting I tried once again to have the council adopt the living wage of £7.65p as the minimum hourly rate for its staff. There are currently some 15 council staff earning 13p an hour below this rate. It was agreed to review this. My group also raised the loss to parish councils of the precept support grant given to the council as part of its grant from the Government to offset the effect of the change to council tax benefits. Last year this grant was passed onto parish councils, but the council admitted that as it was not ring-fenced by the Government South Cambs was not passing it on this year, having already warned parish councils it would not be doing this beyond the first year.
3. On 21 January Cllr Jo Patten and I presented the parish council’s bid for a speed activated sign in Doggett Lane from the county council’s minor highway improvements budget.
4. I attended a meeting about the future of Fulbourn Day Centre on 27 January which included representatives of the county council and the Carers Trust which has taken over Crossroads. The day centre continues to have serious financial problems and I pointed out that it had yet to draw down the £2,500 pledged by the parish council for 2012/13. The Carers Trust is in discussion with the Day Centre Charity over the management of the scheme.

5. At the time of writing the Government has yet to announce the cap for local government council tax and therefore South Cambs is unable to determine its levy for the coming financial year.
6. By the time the parish council meets on 12 February South Cambs should have decided on the proposed Local Plan submission, a special meeting for which is being held on 11 February, so I will give a verbal update on this at the meeting.

John Williams 6 February 2014

Item 150.1

Minutes of a meeting of the Fulbourn Parish Council Finance Committee held on Thursday 23rd January 2014 at the Fulbourn Centre.

Present: Cllrs J Williams (Acting Chairman) A Bullen, S Hardwick, J Stalley, Ron Ward, RFO and the Clerk.

1 Apologies Cllr Drage.

2 Minutes of meeting held on 22nd October 2013

The Minutes were accepted as a true record and signed by the Chairman.

3 Matters arising not on the agenda.

- i) Cemetery – Rabbit proof fencing. J Furner is currently working on site and weather permitting, should finish by the end of January.
- ii) Utility Contract – Pavilion. The supplier has now changed to e.on.
- iii) Loan repayment – This is due to expire in June 2015.

4 R.F.O.'s presents Financial Report – 3rd quarter Oct – Dec 2013

Ron Ward went through the quarterly figures explaining the various cost centres which showed overall Council is underspent. Cllr Stalley said consideration should be given to replace the old mowers used for the recreation ground in the near future.

5 Precept – Budget requirements

Mr Ward produced a working document for Members. Following discussion and in view of the current economic situation Cllr Williams proposed recommending that the Precept should be as last year, £120,000. Proposal seconded by Cllr Stalley and agreed by the Committee.

6 The Swifts – S106 monies

As these funds will not be needed for some time, consideration should be given to re-negotiate the commercial contract between SCDC and Accent Nene to get the contract changed so the monies could be used for other projects. James Fisher, SCDC Officer to be contacted in the first instance. Obviously if any decorating or maintenance is required at The Swifts, the Parish Council would ensure the upkeep of the building.

7 Investments. Santander is offering a competitive rate for a One-Year Bond.

8 Pavilion – quotes for redecoration.

These should be available for the February meeting.

9 Replace Water Fountain.

Members agreed to recommend one quotation of £209.00 +VAT.

10 Donations request – Magpas.

It is Council's Policy not to make donations outside the village.

Item 150.2

Minutes of the **PRECEPT MEETING** of Fulbourn Parish Council held on Thursday, 23rd January 2014 at The Fulbourn Centre, Fulbourn.

Present: Councillor J Williams (Chairman) and Councillors Bullen, Dawson, Farmer, Lacey, Mair, Scarr, Stalley, Thorn, Mr Ward the R.F.O. and the Clerk.

Apologies received from Councillors Drage and Patten.

Minutes of a Finance Meeting held on Thursday, 23rd January 2014 were verbally given.

Ron Ward went through the quarterly and budget figures.

Cllr Williams explained as the Parish Council would not receive a subsidy from SCDC, allowing for inflation at 2 ½%, freezing the Precept at £120,000 was being prudent.

Cllr Ward proposed keeping the Precept at £120,000 for 2014/15, proposal seconded by Cllr Bullen and agreed by the Council.